



Gary Costa and Kenneth Gary, Co-Chairs

Planning Council Meeting Minutes

Meeting Date: Wednesday, January 31st, 2018
Start Time: 12:16 p.m.
End Time: 1:34 p.m.
Location: 2820 W. Charleston Blvd, STE B-15, Las Vegas, NV 89106 (Ryan White Office)
Presiding Chair: Kenneth Gary
Recorder: Michael Koran

Summary of Committee Business Votes

- Approval of Minutes from the October 25th, 2017 minutes
- Approval of PC member renewal applications
- Review and approval of new member applications

(1.0) CALL TO ORDER

Kenneth called the meeting to order at 12:16 p.m. Kenneth asked attendees to silence their cellphones. Planning Council Staff confirmed 7 agenda postings. Attendees introduced themselves and a quorum was established at 12:17 p.m. Kenneth read the agenda for today's meeting.

COMMENTS BY THE GENERAL PUBLIC

None

(2.0) BUSINESS ITEMS

- a) *Approval of the October 25th, 2017 meeting minutes.* Ivie Adams made a motion to approve the meeting minutes. The motion was second by Tammy Chinn.

<p>In Favor: Heather Lazarakis, Franchesca Reed, Ivie Adams, Kenneth Gary, John Sapero (phone), Gary Costa, Andrea Katz, Tammy Chinn, Carmen Batista (phone), Carlos Wallace, Adriene Christian, Angela Smith Against: None Abstentions: None</p>
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- b) *Review Planning Membership Applications:* The Planning Council reviewed several applications for membership. The chart below depicts the **renewal** applications for PC membership:



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Name	HRSA Mandated Representation Category	Planning Council Recommendation	Outcome
Carlos Wallace	Affected Community	Approved	Send to Board of County Commissioners for final review and approval
Carmen Batista	Ryan White Part B Rep-Arizona	Approved	Send to Board of County Commissioners for final review and approval
Patrick Bozarth	Mental Health/Substance Abuse Provider	Approved	Send to Board of County Commissioners for final review and approval
Tammy Chinn	Affected Community	Approved	Send to Board of County Commissioners for final review and approval
Gary Costa	Community Based Organization/AIDS Service Organization	Approved	Send to Board of County Commissioners for final review and approval
Kenneth Gary	Affected Community	Approved	Send to Board of County Commissioners for final review and approval
Andrea Katz	Affected Community	Approved	Send to Board of County Commissioners for final review and approval
John Sapero	HIV Prevention-Arizona	Approved	Send to Board of County Commissioners for final review and approval
Ivie Adams	Hospital Planning Agency/Ryan White Part C	Approved	Send to Board of County Commissioners for final review and approval

After review of the renewal applications, the Planning Council interviewed 5 new applications. Each candidate was asked the following questions by a member of the Planning Council:

1. Please describe your current and/or previous volunteerism and community service experience.
2. Please describe any formal or informal HIV/AIDS education you have received.
3. What strengths do you feel you would bring to the Planning Council and what do you hope to accomplish as a member?
4. Is there anything else you would like us to know or consider or do you have questions for us?

The chart below depicts the outcome form the new applicant interviews:



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Name	HRSA Mandated Representation Category	Planning Council Recommendation	Outcome
Lourdes Yapjoco	Local Public Health Provider (Clark County/SNHD)	Approved	Send to Board of County Commissioners for final review and approval
Jay Verner	Affected Community	Approved	Send to Board of County Commissioners for final review and approval
Connie Shearer	Affected Community	Approved	Send to Board of County Commissioners for final review and approval
Arcelia Barajas	HOPWA Representative	Approved	Send to Board of County Commissioners for final review and approval
DeMarco Estrada	Affected Community	Approved	Send to Board of County Commissioners for final review and approval

Gary Costa made a motion to approve the all Planning Council applicants. The motion was seconded by Carlos Wallace.

In Favor: Heather Lazarakis, Franchesca Reed, Ivie Adams, Kenneth Gary, John Sapero (phone), Gary Costa, Andrea Katz, Tammy Chinn, Carmen Batista (phone), Carlos Wallace, Adriene Christian, Angela Smith
Against: None
Abstentions: None

- c) *Discuss Needs Assessment:* The Recipient’s office will be working on the Needs Assessment based on amount of funding available in the 2018 Notice of Grant Award.
- d) *Review/Update By-laws:* Planning Council staff is working on updating the PC by laws and will have a draft to present to the Strategic Planning and Assessment committee at their April meeting.
- e) *Recipient Report:* Alisha Barrett, Recipient, provided the Planning Council with two updates:
 - i. *Reallocation report-*Alisha reviewed the reallocations that were made in the last quarter of the grant year. Per the Rapid Reallocation authority granted to the Recipient through the Planning Council’s directives, Alisha reported on service



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categories that had funds de-obligated and service categories that had their funding amounts increased.

Gary Costa made a motion to approve the Reallocation report. The motion was seconded by Andrea Katz.

In Favor: Heather Lazarakis, Franchesha Reed, Ivie Adams, Kenneth Gary, John Sapero (phone), Gary Costa, Andrea Katz, Tammy Chinn, Carmen Batista (phone), Carlos Wallace, Adriene Christian, Angela Smith
Against: None
Abstentions: None

- ii. *Service Standards for Support Services*-Alisha provided the Planning Council with an overview of the updated support service standards.

Gary Costa made a motion to approve the Service Standards for Support Services. The motion was seconded by Kenneth Gary.

In Favor: Heather Lazarakis, Franchesha Reed, Ivie Adams, Kenneth Gary, John Sapero (phone), Gary Costa, Andrea Katz, Tammy Chinn, Carmen Batista (phone), Carlos Wallace, Adriene Christian, Angela Smith
Against: None
Abstentions: None

(3.0) INFORMATIONAL ITEMS-none

(4.0) NEXT MEETING

Wednesday, March 28th, 2018 at 12:30 p.m. at the Ryan White Office

(5.0) COMMENTS BY THE GENERAL PUBLIC

None

(6.0) ADJOURNMENT

1:34 p.m.

Parking Lot Items: None