



Patrick Bozarth, Chair

Strategic Planning and Assessment Committee Meeting Minutes

Meeting Date: Wednesday, June 27th, 2018
Start Time: 11:38 a.m.
End Time: 1:44 p.m.
Location: 2820 W. Charleston Blvd. STE B-15 Las Vegas, NV 89106
Presiding Chair: Patrick Bozarth, SPA Chair
Recorder: Thomas Schucker

Summary of Committee Business Votes

- Quorum Established @ 11:41 a.m. with 8 of 11 members.

(1.0) CALL TO ORDER

Patrick Bozarth called the meeting to order at 11:38 a.m. P. Bozarth asked attendees to silence their cellphones. Planning Council Staff confirmed 9 agenda postings. Attendees introduced themselves and a quorum was established with 8 of 11 members. P. Bozarth read the agenda for today's meeting.

(2.0) COMMENTS BY THE GENERAL PUBLIC

None

(3.0) BUSINESS ITEMS

- a) A motion to approve the April 25, 2018 minutes was made by A. Katz and a second by D. Estrada. No discussion was made. Minutes approved by the following vote:

<p>In Favor: A.Katz, D.Estrada, C. Wallace, K.Gary, H.Lazarakis, C.Radeloff, L. Yapjoco Against: None Abstentions: P.Bozarth Not In Attendance: F.Reed, T.Chinn, C.Shearer</p>
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- b) *Review and Update Planning Council Activity Timeline*—Planning Council Support Staff presented the Planning Council Activity Timeline (PCAT) for final review and approval by committee. A motion to approve the PCAT was made by D.Estrada and a second by C. Wallace. No discussion was made. Planning Council Activity Timeline is approved by the following vote:

<p>In Favor: A.Katz, D.Estrada, C. Wallace, K.Gary, H.Lazarakis, C.Radeloff, L. Yapjoco Against: None</p>



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Abstentions: P.Bozarth
Not In Attendance: F.Reed, T.Chinn, C.Shearer

- c) *Review final draft of the TGA Bylaws*—Planning Council Support Staff presented the final draft for review and approval by committee. A motion to approve the Bylaws was made by A.Katz and a second by L.Yapjoco. No discussion was made. TGA Bylaws is approved by the following vote:

In Favor: A.Katz, D.Estrada, C. Wallace, K.Gary, H.Lazarakis, C.Radeloff, L. Yapjoco
Against: None
Abstentions: P.Bozarth
Not In Attendance: F.Reed, T.Chinn, C.Shearer

- d) *Review of GY2019 Priority Setting and Resource Allocation (PSRA) Data Sets* – Planning Council Support Staff presented the following data sources for utilization during the annual PSRA session: 1.) 2017 Client Satisfaction Survey; 2.) 2018 Red Ribbon Exercise; 3.) Ryan White Part A Service Utilization Data for 2015, 2016, and 2017; 4.) 2017 Substance Use/Mental Health Needs Assessment Results; 5.) 2017 Viral Suppression rates by service category. A motion to approve the PSRA Data Sets was made by D.Estrada and a second by C.Radeloff. No discussion was made. PSRA Data Sets is approved by the following vote:

In Favor: A.Katz, D.Estrada, C. Wallace, K.Gary, H.Lazarakis, C.Radeloff, L. Yapjoco
Against: None
Abstentions: P.Bozarth
Not In Attendance: F.Reed, T.Chinn, C.Shearer

- e) *Recipient’s Report*—
- i. RWISE – N.Trodhal from the recipients office presented an update on CAREWare and RWISE integration. A soft roll-out with 2 agencies will take place as a test.
 - ii. Needs Assessment – J.Basilio from the recipients office presented ideas for the next needs assessment and has asked the committee to consider topics for the next needs assessment.



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- iii. New Positions – A.Barrett, Recipient, announced that the Part A office will be adding two new positions, 1.) Management Analyst; and 2.) IT Customer Support Specialist.
- iv. Part D Program – A.Barrett, Recipient, announced that the Ryan White Part D Program will begin to utilize the CAREWare system.
- v. The Living Room – A. Barrett, Recipient, announced that “The Living Room” will be expanding and possibly initiate a mobile living room.
- vi. Technical Assistance – A. Barrett, Recipient, announced that the HRSA Project Officer has approved technical assistance to the Planning Council.
- vii. Coordination of Services – A. Barrett, Recipient, announced that the Ryan White Part A and B Programs continue to work together to ensure that funding streams are not duplicating services and that the most number of clients possible are served while maximizing benefits for clients.

(4.0) INFORMATIONAL ITEMS

- 1.) Today is National HIV Testing Day
- 2.) Planning Council Primer is online and ready to use. PC Support will email to PC members for utilization.
- 3.) A new men’s group at Community Counseling Center will begin today “MENTality”

(5.0) NEXT MEETING

PSRA Data Session-Tuesday, July 24th 11 a.m. to 1 p.m.; PSRA Session Wednesday, July 25th 9 a.m.-3 p.m. Community Counseling Center

(6.0) COMMENTS BY THE GENERAL PUBLIC

- None

(7.0) ADJOURNMENT

1:44 p.m.

Parking Lot Items: None
