



*Patrick Bozarth and Lourdes Yapjoco, Co-Chairs*

### **Strategic Planning and Assessment Committee Meeting Minutes**

**Meeting Date:** Wednesday, September 26<sup>th</sup>, 2018  
**Start Time:** 11:38 a.m.  
**End Time:** 1:17 p.m.  
**Location:** 2820 W. Charleston Blvd. STE B-15 Las Vegas, NV 89106  
**Presiding Chair:** Patrick Bozarth, SPA Co-Chair  
**Recorder:** Jeff Daniel

### **Summary of Committee Business Votes**

- Meeting minutes from June 27<sup>th</sup>, 2018

#### **(1.0) CALL TO ORDER**

Patrick Bozarth called the meeting to order at 11:38 a.m. Patrick asked attendees to silence their cellphones. Planning Council Staff confirmed 6 agenda postings. Attendees introduced themselves and a quorum was established was not established. Patrick read the agenda for today's meeting.

#### **(2.0) COMMENTS BY THE GENERAL PUBLIC**

None

#### **(3.0) BUSINESS ITEMS**

- Approval of meeting minutes from April 25<sup>th</sup>, 2018*—Kenneth Gary moved, seconded by Carlos Wallace—All in favor
- Review Planning Council Activity Timeline (PCAT)*—The committee reviewed the PCAT and determined to be on track with assigned activities.
- Review and Update Planning Council By-Laws*—Jeff Daniel, Planning Council manager, reviewed the Planning Council bylaws and committee members added comments.
- Review Needs Assessment Results*—Jon Basilio presented results from the most recent Needs Assessment.
- Report from attendees at this year's United States Conference on AIDS*- Planning Council attendees to USCA provided a report on the conference.
- Recipient's Report*-Alisha Barrett, Recipient, provided the following updates:
  1. Clarification of Ryan White eligibility
  2. Medical Case Management analysis will begin in January in collaboration with Ryan White Part B and Housing Opportunities for Persons with AIDS.



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3. RWISE is going live Oct 1<sup>st</sup>. Ryan White eligibility will move to birthdays and half-birthdays
4. Carryover has been received and being allocated based on Planning Council's guidance
5. Compliance monitoring is currently underway for all Ryan White Part A sub-recipients
6. An epidemiological analysis is being conducted by Recipient staff

**(4.0) INFORMATIONAL ITEMS**

- AIDSView is having a conference call—for details, talk with Carlos Wallace

**(5.0) NEXT MEETING**

Executive Committee (11:30 a.m.) and Planning Council (12:30 p.m.)—Wednesday, October 31<sup>st</sup> at the Recipient's office (2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106)

**(6.0) COMMENTS BY THE GENERAL PUBLIC**

- None

**(7.0) ADJOURNMENT**

1:17 p.m.

**Parking Lot Items:** None