



LAS VEGAS TGA
 PART A HIV/AIDS PROGRAM
 CLARK | MOHAVE | NYE COUNTIES

MINUTES

of the meeting of the
 EXECUTIVE COMMITTEE
 OF THE CLARK COUNTY RYAN WHITE PART A HIV/AIDS PROGRAM
 PLANNING COUNCIL

Wednesday, September 30th, 2020

The Executive Committee held a public meeting on Wednesday, September 30th, 2020 beginning at 1:00 p.m. at the following location:

ZOOM Teleconference

Committee Members *AT: Attended AB: Absent EX: Excused*

In Attendance

AT	Kenneth Gary	AT	Gary Costa	AT	Angela Smith
AT	Patrick Bozarth	AB	Lourdes Yapjoco	AB	Susanne Rigsby

Part A Program Staff

AT	Heather Shoop	AT	Jessica Rios	AT	Tiffany Evans
AT	Thomas Rodriguez-Schucker	AT	Michael Koran		

Guests

1. Call to order, roll call

The meeting was called to order by K. Gary at 1:04 p.m. K. Gary asked attendees to mute their conference line until needed to speak.

2. Welcome and Introduction of Guests

Attendees introduced themselves and a quorum was established at 1:06 p.m.

3. Confirmation of Notice of Meeting Posting

Planning Council Staff confirmed 7 agenda postings. K. Gary read the agenda for today’s meeting.



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4. Public comment (1st period)

NONE

5. Approval of minutes of previous meeting

Approval of June 24th, 2020 meeting minutes. G. Costa made a motion to approve the meeting minutes. The motion was seconded by A. Smith.

In Favor: G. Costa, A. Smith, P. Bozarth, K. Gary
Against: None
Abstentions: None
Not In Attendance: L. Yapjoco, S. Rigsby

6. Committee Report: Ad-Hoc Community Development Committee (CDC)

T. Schucker noted that the CDC committee has not been able to meet in a while and at this time it is suggested that the ad-hoc committee is dissolved, and its responsibilities are placed back in the SPA committee. K. Gary made a motion to dissolve the CDC. The motion was seconded by A. Smith.

In Favor: G. Costa, A. Smith, P. Bozarth, K. Gary
Against: None
Abstentions: None
Not In Attendance: L. Yapjoco, S. Rigsby

7. Committee Report: Strategic Planning and Assessment (SPA) Committee.

P. Bozarth shared that there was no report from the SPA committee.

8. Recipient's Report

H. Shoop, of the Recipient's Office gave her report on what is going on at the recipient's office. The Recipient's Office staff are back in the office full time now. The Office will be available Monday-Thursday from 7am-6pm.

Received the carryover request last week and are currently in the process of allocating those funds. Part A Grant is in the process of being completed and will be submitted on time.

9. Determine Unobligated Balance Estimate.

No action at this time.

10. Compile Carryover Request and Support Documentation.

No action at this time.



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11. PSRA – Approve Report.

T. Schucker reviewed the GY2021 PSRA Report with the Executive Committee. K. Gary entertained a motion to bring this report to the planning council for approval. A. Smith made the motion to approve the report. The motion was seconded by P. Bozarth.

In Favor: G. Costa, A. Smith, P. Bozarth, K. Gary
Against: None
Abstentions: None
Not In Attendance: L. Yapjoco, S. Rigsby

12. 2021/2022 Planning Council Directives

T. Schucker reviewed the edits to the directives for the 2021/22 Grant Year. K. Gary entertained a motion to bring the directives to the planning council for approval. G. Costa motioned to approve the directives for planning council review. A. Smith seconded the motion.

In Favor: G. Costa, A. Smith, P. Bozarth, K. Gary
Against: None
Abstentions: None
Not In Attendance: L. Yapjoco, S. Rigsby

13. 2019 Assessment of the Efficiency of the Administrative Mechanism (AEAM)

T. Schucker reviewed the powerpoint that will be the training on the AEAM during the planning council meeting. T. Schucker then reviewed the results from the 2019 AEAM. K. Gary entertained a motion to bring the AEAM to the planning council for approval. The motion was made by P. Bozarth and seconded by A. Smith.

In Favor: G. Costa, A. Smith, P. Bozarth, K. Gary
Against: None
Abstentions: None
Not In Attendance: L. Yapjoco, S. Rigsby

14. Review Planning Council Federal Reflectiveness and Member Attendance.

T. Schucker reviewed the planning council attendance and currently we are at 23 members with a 39% non-aligned consumer percentage. T. Schucker has asked the executive committee to think about new members that may be interested in joining the planning council and to ask them to please fill out the application before January's meeting.



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15. Review of the Policies and Procedures Manual (draft)

T. Schucker asked the committee to review this manual for the next meeting and this item has been tabled for the next meeting.

16. Compile Unresolved Issues in the Parking Lot.

None

17. Announcements by Members.

There will be changes coming to the ADAP program, first being it is now going to be named NMAP which stands for the Nevada Medication Assistance Program. Thomas Blissett a representative for NMAP has been invited to join the planning council for the next meeting to help with these changes.

18. Public comment and discussion.

None

19. Adjournment at 1:58 p.m.