



LAS VEGAS TGA
 PART A HIV/AIDS PROGRAM
 CLARK | MOHAVE | NYE COUNTIES

**Las Vegas TGA
 Ryan White
 Planning Council
 Executive Committee
 April 28, 2021 MINUTES**

Committee Members		Planning Council Members		Recipient Staff		Guests
☎ Kenneth Gary	P			☎ Heather Shoop	P	
☎ Gary Costa	P			☎ Jessica Rios	A	
☎ Angela Smith	P			☎ Tiffany Evans	P	
☎ Patrick Bozarth	P			☎ Tony Garcia	P	
☎ Lourdes Yapjoco	P					
P = Present A = Absent ☎ = Phone/Zoom						
Support Staff: Thomas Rodriguez-Schucker and Michael Koran						
Call to order		Kenneth Gary, called the meeting to order at 1:04 pm				
Determination of Quorum		4 of 5 members present at 1:04 pm QUORUM ESTABLISHED				
Welcome and Introductions		The Chair welcomed Planning Council members and guests. Planning Council Support introduced each attendee and asked for any conflicts of interest.				
Confirmation of Notice of Meeting Posting.		Planning Council Staff confirmed 4 agenda postings. Gary Costa read the agenda for today's meeting				
Approval of the Minutes from March 31, 2021		A motion to approve the March 31, 2021 minutes was made by P. Bozarth and 2nd by A. Smith; The minutes were approved by unanimous vote.				

Business Item	Discussion / Motion	Action
Recipient's Report.	<p>Heather Schoop from the Recipient's Office gave the report. We are in the process of closing out the grant year and finalizing reimbursements so we may request for carryover and send the full awards to the subrecipients.</p> <p>We are kicking off the Needs Assessment. The City of Las Vegas which is the HOPWA recipient will be helping us to include housing questions in the Needs Assessment.</p> <p>Preparing for the RFQ that should be coming out this fall. We are hoping that all current contracting agencies will be reapplying.</p> <p>The Governor will be lifting the Emergency Order on May 31st, 2021. We will be looking to have a hybrid model of meetings both in person and electronic meetings. These meeting will begin for our June scheduled meetings.</p> <p>We will be rebranding the office name to The Department of Clark County Social Service: Office of HIV.</p>	Discussion Only. No Action
Review Planning Council Federal Reflectiveness and Member Attendance	<p>Thomas of Planning Council Support presented the roster. We are currently at 22 members and 9 of which are consumers. We are at 41% unaligned consumers. We are at 8.7% Asian/Pacific Islander, 17.4% Hispanic, 34% African American/Black, 39% White. Discussion was had regarding filling the position of someone Recently Released from Incarceration or Youth 18-24.</p>	Discussion Only. No Action

Discuss Needs Assessment for 2021 Grant Year	Thomas Schucker of Planning Council support shared that we have had our first meeting to work on the Needs Assessment. Tiffany Evans of the Recipient's Office will be the lead on the Needs Assessment. At the next meeting we will begin to address the questions that are identified for the Assessment.	Discussion Only. No Action
Design the Assessment of the efficiency of the Assessment of the administrative mechanism (AAM)	Thomas Schucker shared that we are currently working on that project. This year we will be including feedback from the Planning Council as well as the Recipient's Office to identify any issues in the Memorandum of Understanding.	Motion to Approve the Assessment of the Efficiency of the Administrative Mechanism Motion: Angela Smith Second: Lourdes Yapjoco In Favor: A. Smith, L. Yapjoco, K. Gary, G. Costa, P. Bozarth In Opposition: None Abstentions: None
Review/Update MOU with Recipient.	Michael shared the Planning Council Activity Timeline and it was reviewed by the committee.	Discussion Only. No Action
Review and Approve the Policy and Procedures Manual.	The policy and procedures manual will be presented to the SPA Committee to publish.	Discussion Only. No Action
Compile Unresolved Issues in the Parking Lot.	None	Discussion Only. No Action
Announcements by Members.	Virtual Site Visit is coming up in May. Schedule is still being finalized. Program Terms Report will be sent out to the Co-Chairs to sign and return to the Recipient's Office before the end of May.	Discussion Only. No Action
Public comment and discussion.	None	Discussion Only. No Action
Adjournment	1:38 pm	

