

**Las Vegas Transitional Grant Area Ryan White Part A  
Clinical Quality Improvement Committee Meeting Minutes**

**Online Meeting | Date:** January 11, 2022 | **Time:** 9:00 AM – 11:00 AM

Members Present	Provider
Members Absent (*)	
Aronca Williams	Aid for AIDS of Nevada (AFAN)
Susanna Gonzalez	Access to Healthcare Network (AHN)
Sandra Najuna	AIDS Healthcare Foundation (AHF)
Yendi Webster	Community Counseling Center (CCC)
Josefa Ozaeta	Community Outreach Medical Center (COMC)
Joemar Buyao	Huntridge Family Clinic
Wilma Herrera	Dignity Health St. Rose
Darnell Duwyenie	Golden Rainbow
Esmirna Maloon	Horizon Ridge Clinic
Cynthia Watson	Nevada AIDS Research and Education Society (NARES)
Carrie St. Amand	North Country Health and Human Services
Ronny Soy	Southern Nevada Health District
Christine Baron	UMC Wellness Center
Maria Montez	Community Partner
Tony Garcia	Clark County Social Service Office of HIV / RWPA
Vanessa Cruz	Clark County Social Service Office of HIV / RWPA
Octavio Posada	Clark County Social Service Office of HIV / RWPA
Jessica Rios	Clark County Social Service Office of HIV / RWPA
Heather Shoop	Clark County Social Service Office of HIV / RWPA
*Tiffany Evans	Clark County Social Service Office of HIV / RWPA
*Anita Lockhart	Nye County Health and Human Services
*Claudia Nunez	UNLV School of Dental Medicine

**Meeting Start Time: 9:05 am**

**Welcome & Introductions**

**2021 June & January SWOT Reflections**

QM went over the Las Vegas Transitional Grant Area’s Strengths, Weaknesses, Opportunities, and Threats. Shared **Strengths:** 91.60% LVTGA Viral Suppression, Quality Improvement News You Can Use Newsletter was produced for Q3 and Q4 in 2021, a series of training videos were created for capacity building purposes, the Annual Quality Management Calendar Year 2021 Plan was approved. SPOCS have common reporting tools that they use across the TGA. The Annual Quality Management Plan Calendar Year 2022 draft is in progress. **Weaknesses:** Patient barriers, MCM needs attention, communication with clients, inner agency referrals, staff turnover, new staff training, policies and procedures, there is a need for process maps to illustrate agency workflows. **Opportunities:** Providers can network and collaborate, CQII can provide training if needed, and collaboration with community partners. Single Points of Contacts (SPOCS) have the opportunity to work together with their team. **Threats:** Sometimes there are inaccurate entries in CAREWare (example: entering a non-eligible RW client in CW), funding, and working in silos.

### **Review Annual Quality Draft for CY 2022**

The QM went over the new **Annual Quality Plan for Calendar Year 2022**. The QM emphasized that this plan is a “living document” that guides all of our work. The QM reviewed the shared vision and mission statements on page 3 including the new goals, roles, and responsibilities of the CQI committee, and the 9 sections of the plan. A SPOC asked if the Service Utilization Report for 2021 was posted on the LVTGA website. Though never previously posted, the current 2021 Service Utilization Report can be found on the [LVTGA](#) website and will be added as an appendix to the approved CY 2022 Annual Quality Plan.

### **CQI Committee SWOT Analysis**

An interactive SWOT Analysis took place online with all CQI participating members. The QM will review the suggestions that address Patient Care, Healthcare Outcomes, and Patient Satisfaction (PCHOPS). [A Priority Matrix Chart and survey will be forthcoming.](#)

One weakness that was mentioned by a couple SPOCs and addressed by the QM during the meeting was inaccurate data reporting and data collection in CAREWare that reflects current status. The QM used this time as an opportunity to display a visual [Lab Data Process Workflow](#) map with the subrecipients so they understand the process that takes place amongst Part B, the Office of Public Health Informatics and Epidemiology Department (OPHIE), and TriYoung. The QM will share a video to illustrate this process to SPOCs so they can share this information with their teams.

\*Please note: [Service Standards](#) were updated last year. The updated Service Standards are posted on the LVTGA.

### **General Discussion**

SPOCs shared two takeaways they gathered from this meeting including thoughts and feedback.

**Meeting Adjourned at 11:02 pm**