



Gary Costa & Lourdes Yapjoco, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

**Executive Committee Minutes**

Wednesday, May 25, 2022

1:00 pm – 2:00 pm


Committee Members		Planning Council Members		Recipient Staff		Guests
Dan Brown	P			Heather Shoop	P	
Stephany Coaley	A			Jessica Rios	A	
Gary Costa	P			Alisha Barret	A	
Marc Gilbert	P			Tony Garcia	A	
Angela Smith	P			Vanessa Cruz	P	
Lourdes Yapjoco	A			Tiffany Evans	A	
<b>P = Present                  A = Absent</b>						
Support Staff: Thomas Rodriguez-Schucker, Deryk Jackson, Sara Seaburg						
<b>Call to order</b>		Gary Costa called the meeting to order at 1:05 pm				
<b>Determination of Quorum</b>		4 of 6 members present <b>QUORUM WAS ESTABLISHED</b>				
<b>Welcome and Introductions</b>		The Chair welcomed Planning Council members and guests. Planning Council Support introduced each attendee and asked for any conflicts of interest.				
<b>Confirmation of Notice of Meeting Posting.</b>		Planning Council Staff confirmed 7 agenda postings. Gary Costa read the agenda for today's meeting				
<b>Public comment and discussion.</b>		None				
<b>Approval of the Minutes from April 27, 2022</b>		<p>A motion to approve the April 27, 2022 minutes was made by D. Brown and 2<sup>nd</sup> by A. Smith:</p> <p>For (4) Brown, Costa, Gilbert, Smith</p> <p>Against (0)</p> <p>Abstain (0)</p>				

Gary Costa & Kenneth Gary, Co-Chairs

Business Item	Discussion / Motion	Action
<b>Recipient's Report.</b>	<p>Heather Shoop from the Recipient's Office gave the report.</p> <p>We reviewed a reallocation from Heather. They are working remotely due to increased Covid cases and they should be returning next week. They are currently in the procurement process and they are reviewing those application now.</p> <p>The expenditure and progress reports are both due by the end of May pending some additional information from their fiscal department.</p> <p>They received their award from HRSA and they received more than a 5% increase. They are very grateful for the hard work from everyone!</p> <p>Their case management system needs to be reviewed and they would like to standardize some processes by possibly using an acuity-based system. They may pull eligibility under case management to assist with this to improve the service delivery system.</p>	Discussion Only. No Action
<b>Review Annual Progress Report</b>	Thomas explained this report as well as the Program Terms Report required by HRSA. He presented the Planning Council portion of this report.	Discussion Only. No Action
<b>Design the Assessment of the Efficiency of the Administrative Mechanism (AEAM)</b>	Deryk presented all questions used in the AEAM process and attendees reviewed these. Support staff will update all dates for GY2021 and will make it clear that it is only for Part A funding.	D. Brown made a motion to accept these questions and M. Gilbert seconded. For (4) Brown, Costa, Gilbert, Smith Against (0) Abstain (0)
<b>Discuss Planning Council Feedback Initiative</b>	Sara shared a draft of the Planning Council feedback questions. This was reviewed and updates were made real-time. We will ask for participation in this survey at the PC meeting today and collect feedback.	Discussion Only. No Action
<b>Compile Unresolved Issues in the Parking Lot.</b>	There are none at this time	Discussion Only. No Action

Gary Costa & Kenneth Gary, Co-Chairs

<b>Announcements by Members.</b>	None	Discussion Only. No Action
<b>Public comment and discussion.</b>	None	Discussion Only. No Action
<b>Adjournment</b>	<b>1:55 pm</b>	



Gary Costa (Jul 28, 2022 13:18 PDT)

Jul 28, 2022



Lourdes Yapoco (Jul 28, 2022 18:52 PDT)

Jul 28, 2022










# EC Minutes\_05252022

Final Audit Report

2022-07-29

Created:	2022-07-28
By:	Sara Seaburg (seaburg@collaborativeresearch.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXA9ugJxTOm2dlG5cJh0M3-dJU6gqAndt

## "EC Minutes\_05252022" History

-  Document created by Sara Seaburg (seaburg@collaborativeresearch.us)  
2022-07-28 - 12:28:00 PM GMT
-  Document emailed to Gary Costa (gcosta@goldenrainbow.org) for signature  
2022-07-28 - 12:29:07 PM GMT
-  Email viewed by Gary Costa (gcosta@goldenrainbow.org)  
2022-07-28 - 8:18:13 PM GMT
-  Document e-signed by Gary Costa (gcosta@goldenrainbow.org)  
Signature Date: 2022-07-28 - 8:18:25 PM GMT - Time Source: server
-  Document emailed to yapjoco@snhdmail.org for signature  
2022-07-28 - 8:18:27 PM GMT
-  Email viewed by yapjoco@snhdmail.org  
2022-07-29 - 1:50:26 AM GMT
-  Signer yapjoco@snhdmail.org entered name at signing as Lourdes Yapjoco  
2022-07-29 - 1:52:47 AM GMT
-  Document e-signed by Lourdes Yapjoco (yapjoco@snhdmail.org)  
Signature Date: 2022-07-29 - 1:52:48 AM GMT - Time Source: server
-  Agreement completed.  
2022-07-29 - 1:52:48 AM GMT