

**Las Vegas Transitional Grant Area Ryan White Part A
Clinical Quality Improvement Committee Meeting Minutes**

Online Meeting | Date: Thursday, June 30, 2022, | Time: 9:00 AM – 11:00 AM

Members Present Members Absent (*)	Provider
Aronca Williams	Aid for AIDS of Nevada (AFAN)
Lorianna Angel-Guadron	Access to Healthcare Network (AHN)
Sandra Najuna	AIDS Healthcare Foundation (AHF)
Yendi Webster	Community Counseling Center (CCC)
Josefa Ozaeta	Community Outreach Medical Center (COMC)
Joemar Buyao	Huntridge Family Clinic
Wilma Herrera	Dignity Health St. Rose
Darnell Duwyenie	Golden Rainbow
Bruce Eddins*	Horizon Ridge Clinic
Cynthia Watson	Nevada AIDS Research and Education Society (NARES)
Anita Lockhart*	Nye County Health and Human Services
Carrie St. Amand*	North Country Health and Human Services
Ronny Soy*	Southern Nevada Health District
Christine Baron	University Medical Center (UMC)
Lissett Correa*	University of Nevada School of Dental Medicine
Jessica Rios	Social Service Office of HIV (Part A)
Octavio Posada	Social Service Office of HIV (Part A)
Guest	Provider
Cathleen Danheiser	UNLV School of Medicine (Part D)

Meeting Start Time: 9:00 am | **End Time:** 10:20 am

Present 13 | **Absent** 5

Welcome - The QM thanked everyone for attending the CQI Q2 meeting and played a selective attention video before jumping into the ice breaker. QM asked the committee members to be fully present so they could participate. Members were also asked to stay until the end and were reminded to share two takeaways they learned from this meeting.

The QM showed [The Monkey Business Illusion](#) video. The ice breaker question: How do you manage to focus on quality improvement when there are other competing priorities?

Answers provided in the chat included: time-management, planning, organization, keeping it on Outlook, setting a designated time aside with the CQM team, and asking for help if needed.

The QM shared Q2 CQI Milestones. The QM used an iceberg to recognize the recognition and hard work the single points of contact have accomplished. The QM recognized that it takes teamwork, focus, discipline, persistence, time management and year-round dedication to peddle through quality improvement. (A full list of milestones is in the Q2 presentation).

QM shared the CY 2021 HIV Care Continuum News (more information is in the Q2 presentation)

The QM gave an overview of SMART Goals and gave a SMART Goal example of how a SMART goal was used in the CQI Calendar Year 2022 Plan (posted on website)

SMART Goals Examples – two agencies shared information about how two LVTGA agencies complete their PDSA Forms and add SMART Goals.

Q2 Reminders – The QM reminded SPOCS about the timelines posted on Miro, and the CQI Plan as well as August 10th Quarter 2 deliverables. All forms should have Baseline Data 2021 and Q2 checked for August 10th deliverables. The QM shared UMC's PDSA Form and highlighted how they use SMART Goals. Wilma Herrera shared how her Dignity Health team reports and uses SMART Goals.

Interactive CQI Pop Quiz – The QM shared an interactive pop quiz to the committee to make sure we are all on the same page regarding documents needed to complete CQI deliverables, baseline data information, Q2 date, and other pertinent resources.

The QM went over the Performance Measurement Spreadsheets including PM codes, "As of Dates" and designated cells for quarters.

2 Meeting Takeaways & General Discussion – The QM went down the Single Point of Contact (SPOC) list from each agency. SPOCS liked the ice breaker video.

Christine provided kudos and gave credit to UMC's case managers and provided support and support to other agencies.

Cynthia reminded the committee that we have each other to contact, and we are all on this together for support.

Darnell liked the resources and lab data days that were provided. He appreciates the teachable moments and the network of dedicated members for the work we all do.

Wilma shared that she enjoys learning from others and getting insight on what different agencies are doing.

Joemar likes working CQM and keeping up with upcoming dates and deliverables.

Josefa likes that we are learning new ways to capture data and information. It has been very helpful.

Yendi loved the video "The Monkey Business Illusion" she gave kudos to Wilma, and she likes the helpful resources as well.

Sandra's takeaways were that she liked the "Monkey Business Illusion" video and the pop quiz that will help her get access to all the tips at her fingertips.

Lorianna provided feedback about the organization, reporting support, ideas, and reminders. She likes the idea about sharing PDSA Forms from other agencies.

Aronca likes how CQM is presented, and she liked how the video highlighted how important it is to be organized and focused.

Guest:

Cathleen shared that what she learns in our meetings helps her and her program.