



Planning Council | Healthy Living  
lasvegastga.com



**LAS VEGAS TGA**  
PART A HIV/AIDS PROGRAM  
CLARK | MOHAVE | NYE COUNTIES

Lourdes Yapjoco & Angela Smith, Co-Chairs

## LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

### Executive Committee Agenda

Wednesday, April 26, 2023

1:00 pm – 2:00 pm

Clark County Social Services

3<sup>rd</sup> Floor Training Room

1600 Pinto Lane

Las Vegas, NV 89106

### Zoom Link & Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/87880099354?pwd=T2tlb2tOSXlZcW85OWVOZUNwZVdYdz09>

Meeting ID: 878 8009 9354

Passcode: 617093

### **Pursuant to NRS 241.020(2)(d)(6) and (7)**

1. Items on this agenda may be taken out of order;
2. Two or more items may be combined;
3. Items may be removed from agenda or delayed at any time;
4. Public comment is limited to 3 minutes per person and comments cannot be restricted based on viewpoint.

1. **Expectations of meeting at Social Service** – Heather Shoop
2. **Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
3. **Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
4. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
5. **Public comment and discussion. (Discussion)**  
This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.
  - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
  - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
6. **\*Approval of March 29<sup>th</sup>, 2023 Meeting Minutes. (For possible action)**
7. **Recipient’s Report. (For possible action)**
  - Update on expenditure reports
  - Update on the approval of new members to the Planning Council
8. **Program Updates and Collaboration with the Recipients Office**
  - LOVE LIVE campaign <https://www.uequalsulas.com> and social media workshop
  - NMAC Biomedical HIV conference

*Lourdes Yapjoco & Angela Smith, Co-Chairs*

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**9. Receive award from HRSA/HAB for grant year**

- The grant award has been received from HRSA

**10. \*Review Planning Council Support Budget (Monthly)**

- CR team and recipients' office will give an update on the Planning Council Support Budget

**11. \*Design the Assessment of the efficiency of the administrative mechanism (AEAM)**

- Administer the Assessment of the Efficiency of the Administrative Mechanism (AEAM) – July and August
- Review the results of the Assessment of the Efficiency of the Administrative Mechanism (AEAM – August, September, and October

**12. \*Review Scope of Work and Planning Council Activity Timelines (PCAT) – Executive Committee**

- Review and vote on updates to the PCAT
  - Planning for annual community forum – July – November - Executive
  - Nominations of Planning Council Co-Chairs – September – PC
  - Approval of new Planning Council members - November – PC
  - Elections of Planning Council Co-Chairs – October - SPA

**13. \*Review Planning Council Feedback from the meeting on March 29<sup>th</sup> (For possible action)**

- The link for planning council feedback is now included on agendas

**14. Receive reports from standing committees**

- Receive reports from Planning Council meeting in April
  - Planning Council met on March 29<sup>th</sup>, 2023
  - PC heard reports from the recipient's office in relation to funding and programming
  - PC reviewed the initial award received by HRSA and it was discussed that we were hopeful to receive the full grant award by April
  - PC support staff discussed the mileage reimbursement process and let everyone know that it would be available at the April meeting for unaligned consumers

**15. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)**

- Tiffany Evans - Review of EFA and EIS services

**16. Review and Update By Laws and Policy & Procedure Manual (For possible action)**

- Changes to Bylaws due to adjustments on the PCAT
  - \*Co-Chair and new member elections – Review track changes

**17. Compile Unresolved Issues in the Parking Lot. (For possible action)**

- \*Discuss Website Updates and Possible New Logo Designs – Tiffany Evans
  - <https://lasvegastga.com/planning-council/>
  - Updates to the logo based off feedback from the previous meeting
  - Updates at SPA committee meeting
- \*Code of conduct – PC support staff will review letter emailed
- Need minutes and agendas signed by co-chairs to post to Planning Council website

**18. Announcements by Members. (Discussion, all matters in this item are informational only).**



*Lourdes Yapjoco & Angela Smith, Co-Chairs*

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**19. Adjournment.** *(Action)* The Chair will entertain a motion and a second to approve the adjournment of this meeting.

*Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us*



Las Vegas TGA Planning Council  
Meeting Feedback M...

[www.surveymonkey.com](http://www.surveymonkey.com)

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