

MEMORANDUM

Department of Social Service

Margaret LeBlanc, Deputy Director
Randy Reinoso, Deputy Director
Teresa Etcheberry, Deputy Director

TO: Ryan White Providers

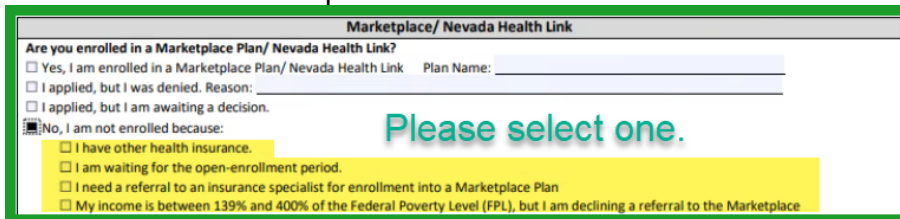
FROM: Tiffany Evans, Management Analyst II

SUBJECT: Ryan White Eligibility Application Reminders

DATE: July 31, 2023

Please take note of the following reminders related to Ryan White Eligibility:

- Case Managers and staff who determine eligibility must use current versions of the Universal Eligibility Applications and Common Guidance Documents. These were last updated in May 2023 and can be found on the LVTGA Website, under the Provider Resources Tab <https://lasvegastga.com/formspoliciesmanuals/>
- For mirroring purposes and ADAP referrals, all documentation (application, supporting documents, change forms) must be uploaded in the RWISE system prior to making an internal referral for services.
- Case Managers and staff who determine eligibility are responsible for acquiring and submitting all supporting documentation related to a reported change of information.
- Case Managers and staff who determine eligibility must review eligibility applications and documentation for completeness, including internal referrals made for Liberty Dental and NMAP/ADAP.
- Case Managers and staff who determine eligibility must ensure that all questions/responses are completely answered, particularly the subset response that follow a main response. Please refer to the example below:



Marketplace/ Nevada Health Link

Are you enrolled in a Marketplace Plan/ Nevada Health Link?

Yes, I am enrolled in a Marketplace Plan/ Nevada Health Link Plan Name: _____

I applied, but I was denied. Reason: _____

I applied, but I am awaiting a decision.

No, I am not enrolled because:

- I have other health insurance.
- I am waiting for the open-enrollment period.
- I need a referral to an insurance specialist for enrollment into a Marketplace Plan
- My income is between 139% and 400% of the Federal Poverty Level (FPL), but I am declining a referral to the Marketplace

Please select one.

If you have any questions, please reach out to Tiffany Evans at Tiffany.Evans@ClarkCountyNV.gov