



Lourdes Yapjoco & Angela Smith, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

**Executive Committee Minutes**

Wednesday, February 22, 2023

1:00 pm – 2:00 pm

Committee Members		Planning Council Members		Recipient Staff		Guests	
Dan Brown	A			Heather Shoop	P		
Stephany Coaley	A			Jessica Rios	A		
Marc Gilbert	P			Alisha Barret	A		
Angela Smith	P			Tony Garcia	A		
Lourdes Yapjoco	P			Vanessa Cruz	P		
				Tiffany Evans	P		

**P = Present      A = Absent**

Support Staff: *Thomas Rodriguez-Schucker, Andy Mckracken, Clifford Barnett*

<b>Call to order and Roll Call</b>	The meeting was called to order at 1:00pm
<b>Determination of Quorum</b>	3 of 5 members present <b>QUORUM WAS ESTABLISHED</b>
<b>Welcome and Introductions</b>	The Chair welcomed Planning Council members and guests. Planning Council Support introduced each attendee and asked for any conflicts of interest.
<b>Confirmation of Notice of Meeting Posting</b>	We have 5. Planning Council Staff confirmed agenda postings. The agenda was read for today's meeting
<b>Public comment and discussion.</b>	Don't forget the Clark County consumer forum on Friday
<b>Approval of the January 25, 2023 Meeting Minutes</b>	A motion to approve the January 25, 2022 minutes was made by Marc Gilbert and seconded by Angela Smith. Motion carries. For (3) Against (0) Abstain (0)

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Business Item	Discussion / Motion	Action
<b>Recipient's Report.</b>	<p>Heather Shoop from the Recipient's Office gave the report.</p> <ul style="list-style-type: none"> <li>• Working with the sub-recipients to get any outstanding requests for reimbursements into her office by March 31<sup>st</sup>.</li> <li>• Will have more accurate numbers to provide on expenditures between April and May.</li> <li>• NYE county has not cut back on their food bank. They did not have as much money this year for a bulk food order, but they are still shopping for the pantry to keep it stocked and make sure NYE county residents have what they need. They have included a request for extra money to bulk up the bulk food order in the upcoming grant year. NYE counties food bank is working properly.</li> <li>• How is the transition with the new sub recipients?               <ul style="list-style-type: none"> <li>○ Tiffany has been working with agencies to make sure they understand eligibility criteria and protocols</li> </ul> </li> </ul>	<p>Discussion Only. No Action</p>
<b>Review Planning Council Support Budget</b>	<p>There is no budget to review this month.</p> <ul style="list-style-type: none"> <li>• We are at the end of the grant year and all funds will be spent.</li> <li>• We will begin looking at the new budget in March or April.</li> <li>• CR will create a new PC support budget to bring to executive to review and approval. Once we receive the partial award amount from the recipients office.</li> </ul>	<p>Discussion Only. No Action</p>
<b>Review and Sign Memorandum of Understanding (MOU)</b>	<p>All this information was sent out for review. The only recommendations were to replace Gary's name with Angela. Motion to approve the MOU with the change of names Made by Marc Gilbert and seconded by Lourdes. All members online were in favor.</p>	<p>Motion made to approve MOU Motion Passes</p>
<b>Review Scope of Work &amp; Planning Council Activity Timelines (PCAT)</b>	<p>Review of the Planning Council PCAT for the month of March</p>	<p>Discussion Only. No Action</p>
<b>Approval of Planning Council Support Staff Contract</b>	<p>Once information is received from the recipient's office. This process will be completed.</p> <ul style="list-style-type: none"> <li>• CR will address at the March meeting</li> </ul>	<p>Discussion Only. No Action</p>

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<p><b>Development of Directives to the Recipient</b></p>	<p>Directives were sent out for review.</p> <ul style="list-style-type: none"> <li>• CR reviewed track changes with the committee</li> <li>• Language was changed in Directive 1.1 and grant year dates were updated</li> <li>• Language was changed in Directive 1.3</li> </ul> <p>Motion to approve the Directives with the change of names Made by Angela and seconded by Marc Gilbert. All members online were in favor.</p>	<p>Motion made to approve Directives Motion passed</p>
<p><b>Review Feedback from the Planning Council meeting on January 25th. (For possible action)</b></p>	<p>Due to medical emergency of the normal PC support staff, we cannot access this information at this time</p>	<p>Discussion Only. No Action</p>
<p><b>Review/Update Service Category Definitions &amp; Service Standards - Work Group Update (For possible action)</b></p>	<ul style="list-style-type: none"> <li>• They have met 2x's and utilizing basecamp to update service standards</li> <li>• They will be meeting on the 2<sup>nd</sup> Wednesday of every month</li> </ul>	<p>Discussion Only. No Action</p>
<p><b>Discuss Consumer Forum (For possible action)</b></p>	<p>Discussed the Consumer Forum activities and upcoming meetings</p>	<p>Discussion Only No Action</p>
<p><b>Compile Unresolved Issues in the Parking Lot. (For possible action)</b></p>	<p>Discuss Hybrid Meeting Format for March 2023</p> <ul style="list-style-type: none"> <li>• Hybrid method will resume in March</li> <li>• CR is working with Arinall to continue meeting at CCC</li> </ul> <p>Discuss Website Updates and Possible New Logo Designs</p> <ul style="list-style-type: none"> <li>• Ideas <ul style="list-style-type: none"> <li>○ Red Rock - Clark</li> <li>○ Elk - Mohave</li> <li>○ Cactus is relevant to all counties - NYE Las Vegas skyline</li> <li>○ Bold Colors</li> <li>○ Transgender representation. Incorporate the colors of the flag. Integrate into the ring</li> <li>○ Sunrise</li> </ul> </li> <li>• CR will work with our graphic designer to have some things ready for the March meeting</li> </ul>	
<p><b>Announcements by Members.</b></p>	<p>None</p>	<p>Discussion Only. No Action</p>
<p><b>Public comment and discussion.</b></p>	<p>Angela Smith has started a new women's support group if anyone needs a referral "Diamonds in Rough at Dignity Health CCC also has a women's group called Her story</p>	<p>Discussion Only. No Action</p>

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<b>Adjournment</b>	Motion to adjourn made at 1:46pm by Marc and seconded by Lourdes . Motion carried	Motion to adjourn made Motion carried
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*Angela Smith*

[Angela Smith \(Oct 4, 2023 10:44 PDT\)](#)

*Lourdes Yapjoco*

[Lourdes Yapjoco \(Oct 4, 2023 12:05 PDT\)](#)