



Lourdes Yapjoco & Angela Smith, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Agenda

Wednesday, July 26th, 2023

1:00 pm – 2:00 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Committee Members		Planning Council Members		Recipient Staff		Guests
Dan Brown	P			Heather Shoop	P	Gina Candelario*
Stephany Coaley*	A			Jessica Rios	P	
Marc Gilbert	P			Alisha Barret	A	
Angela Smith	A			Tony Garcia	P	
Lourdes Yapjoco	P			Vanessa Cruz	P	
				Tiffany Evans	P	
				Mary Duff	P	
P = Present A = Absent						
Support Staff: <i>Clifford Barnett</i>						
5 Members – 3 for quorum – *Filling in						

Agenda:

- 1. Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
- 2. Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
- 3. Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*

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4. Public comment and discussion. (Discussion)

This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

- **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
- **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.

5. Approval of June 28th, 2023 Meeting Minutes. (For possible action)

- A motion was made by Lourdes and seconded by Marc to approve the meeting minutes from June 28th, 2023.

6. Review Scope of Work and Planning Council Activity Timelines (PCAT) – Executive Committee

- The executive committee reviewed the PCAT for compliance.
 - Review and resolve parking lot items.
 - Receive reports from standing committees.
 - Program updates and collaboration with the Recipients office.
 - Administer the Assessment of the Efficiency of the Administrative Mechanism.
 - Review Scope of Work and Planning Council Activity Timeline.
 - Planning for Annual Community Forum.

7. Recipient's Report. (For possible action)

- USCHA updates
 - USCHA Application was completed and is ready for completion on survey monkey.
 - Prioritizing 3-5 members of the Planning Council for the trip
 - Applicants have until Friday, August 4th, 2023, to complete an application.
 - The theme of the conference is “A love letter to black women”.

8. Program Updates and Collaboration with the Recipients Office

- LOVE LIVE campaign <https://www.uequalsulas.com>
 - A special Thank you from Vanessa Cruz. We have had over 7000 visitors to the site and over 100 apply here clicks.
 - We will be participating in several Love, Live campaigns during Las Vegas pride months.
 - Those talent who are not attending the USCHA conference will have a place at the table for the event.

9. Review/Update Service Category Definitions and Service Standards – Work Group Update *(For possible action)*

- Tiffany Evans – Service Category Updates
 - The workgroup is scheduled to meet Aug 2nd 2-3pm. We will be reviewing the recommended updates to the service standards verbiage. Additional meetings will be scheduled as needed to finalize further recommendations.

10. Las Vegas TGA CQM Updates

- Jessica Rios – CQM Updates
 - Meetings will now be held monthly beginning on August 29th.
 - Encouraged Planning Council members to attend the quarterly meetings to offer their opinion and input on what they are seeing in the community.
 - The links and agendas for the CQM meetings are located on the Las Vegas TGA website.

11. Integrated HIV Prevention and Care Plan Feedback

- HRSA sponsored webinar is tomorrow.
- Since Mohave County is under our purview, Las Vegas will be involved in Arizona care plan.

12. Review Planning Council Support Budget (Monthly)

- CR team and recipients' office will give an update on the Planning Council Support Budget

13. Review Planning Council Attendance

- The Executive committee entered closed session to discuss attendance and applications. The motion was made by Lourdes and seconded by Dan.

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- Davina Otalor resignation from the Planning Council
- Review application for Patricia Sandavoll to replace Ricardo Fernandez
- Review application for Gina Candelario for Stephany Coaley
- The Executive committee ended closed session. The motion was made by Dan and seconded by Angela
- If someone has not attended 4 consecutive meetings in a year, they will receive a letter from the co-chairs regarding their membership.
- Bylaws need to be revised to include reasonable accommodation.
- This would include individuals who may need a medical exception.

14. Receive Reports from Standing Committees

Strategic Planning and Assessment Committee Meeting Summary

- The SPA Committee meeting was held on June 28th, 2023.
- A quorum was established, and support staff confirmed 7 notice of meeting postings.
- The committee approved the minutes from the April 26th, 2023, meeting.
- The recipient's office provided some updates on the USCHA application process. Support staff is going to create applications in July for 3-4 people to attend.
- The recipient's office reviewed the protocols to take if someone needs assistance or has a grievance with one of the providers. Support staff will review the MOU at the next meeting in July and present it to the Planning Council so everyone is aware of the communication protocols.
- The committee reviewed the datasets that will be used for the PSRA process.
- The committee reviewed the proposed reallocation request from the recipient's office and voted unanimously to adopt the request.

Executive Committee Meeting Summary

- The Executive Committee met on June 28th, 2023.
- A quorum was established, and support staff confirmed 7 notice of meeting postings.
- The committee approved the minutes from the May 31st, 2023, meeting.
- The recipient's office provided updates on the USCHA application process and informed the committee that support staff would have an application available at the July meeting.
- The recipient's office also provided updates on the Love Live campaign and informed the committee about the level of traffic seen on the website.
- The committee looked at the current membership attendance for the grant year to address members who have not attended meetings.
- The committee also reviewed the Planning Council Support Budget
- The committee talked about the logistics for the upcoming PSRA session on August 28th and informed all members that they will receive a PSRA data packet in the mail for those meetings.

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15. PSRA on August 28th, 2023 at 9:00am

- PSRA – Priority Setting Session for 2024/25 Grant Year
- PSRA – Resource Allocations Session for 2024/25 Grant Year

16. Begin Planning for Upcoming Annual Community Forum

17. Review Planning Council Feedback from The Meeting on May 31st, 2023 (For Possible Action)

- Encourage participants to complete the survey at PC

18. Review and Resolve Parking Lot Items (For possible action)

- Discuss Website Updates and Possible New Logo Designs
 - <https://lasvegastga.com/planning-council/>

19. Announcements by Members. (Discussion, all matters in this item are informational only).

20. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.

- There was a motion to adjourn the meeting made by Lourdes and seconded by Dan

Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us



Las Vegas TGA Planning Council
Meeting Feedback M...
www.surveymonkey.com

<https://www.surveymonkey.com/r/VWSHW6R>


Angel Smith (Oct 4, 2023 10:48 PDT)


Lourdes Yapjoco (Oct 4, 2023 12:03 PDT)