



*Angela Smith & Lourdes Yapjoco, Co-Chairs*

**LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL**

**Planning Council Meeting Minutes**

Wednesday, July 26<sup>th</sup>, 2023

2:00 pm – 4:00 pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Guests' Directions:** Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

<https://us02web.zoom.us/j/88637161601?pwd=R3JBUK5YUeTcMG52NnZMVC9uNFIPdz09>

Committee Members		Planning Council Members		Recipient Staff		Guests
Aaronell Matta	P	Krystal Griffin	P	Heather Shoop	P	Gina Candelario for Stephany
Adreine Christian	P	Lorenzo Stanley	P	Jessica Rios	P	Kenneth Gary
Angela Smith	P	Lourdes Yapjoco	P	Tony Garcia	P	Anita Lockhart
Benjamin Clayton	A	Marc Gilbert	P	Tiffany Evans	P	Jacob Romero
Caesar Espinoza	P	Maria Montes-Mendoza	A	Vanessa Cruz	P	Patricia Sandavoll
Carlos Wallace	P	Mati (Matt) Michalov	A	Mary Duff	P	Patrick
Danny Brown	P	Michaela Kamden	A			
Darnell Duwyenie	P	Raychel Holbert	P			
Dr. Cheryl Radeloff	P	Ricardo Fernandez	P			
Dr. David Dijohn	A	Rico Sergio	P			
Davina "Dee" Otalar	A	Robert Hamilton	A			
Franchesca Reed	A	Robert Wilson	P			
Heather Lasarakis	P	Stacey Young	P			
Ivelisse Adams	A	Stephany Coaley	P			
Jude Salas	A	Susana Gonzalez	P			
Kenneth Gary	P	Tammy Chinn	A			
		Tory Johnson	P			
<b>P = Present      A = Absent</b>						
Support Staff: Clifford Barnett						
33 Members – 17 for quorum						



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## **Agenda**

- 1. 1. Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
  - Angela Smith called the meeting to order.
- 2. Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
  - The co-chair gave an introduction of the guests.
- 3. Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
  - Support staff confirmed that there were 7 notice of meeting postings.
- 4. Public comment and discussion. (Discussion)**

This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

- **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
  - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
  - There were no public comments at this time.
- 5. Approval of the May 31<sup>st</sup>, 2023, Meeting Minutes. (For possible action)**
    - A motion was made for approval of the May 31<sup>st</sup>, 2023, meeting minutes by Caesar and seconded by Lorenzo.
  - 6. Review Planning Council Activity Timeline for compliance**
    - The Planning Council reviewed its PCAT Planning Council Activity Timeline for compliance.
      - Planning Council Support with Collaboration from the Grantee’s office
      - Receive reports of the standing committees
      - Program updates and collaboration with the recipient’s office
      - Compile, review and resolve parking lot items.

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- PSRA – Priority Setting Session for 2024/25 Grant Year
- PSRA – Resource Allocation Session for 2024/25 Grant Year

**7. Recipient's Report. (For possible action)**

- USCHA Application
  - USCHA Application was completed and is ready for completion on survey monkey.
  - Prioritizing 3-5 members of the Planning Council for the trip
  - Applicants have until Friday, August 4<sup>th</sup>, 2023, to complete an application.
  - The theme of the conference is “A love letter to black women”.
- PSRA Data requests will be sent to support staff this Friday.
- Releasing a request for quotes to support a transition to case management “case management 2.0” to lead the community through the work. Everyone’s voice will be heard at the table.
  - Looking at having an advisory group
  - Looking to launch the new case management system by March 2025 at the beginning of the new 3-year cycle for Ryan White.
- Consumers need to hold agencies accountable by completing a grievance when they are having issues with individual agencies.
- Consumers also need to understand that agencies cannot retaliate based on a complaint. Complaints can be submitted anonymously, but the process may be hindered due to the agency not being able to get in contact with them.

**8. Program Updates and Collaboration with the Recipients Office**

- LOVE LIVE campaign <https://www.uequalsulas.com>
  - A special Thank you from Vanessa Cruz. We have had over 7000 visitors to the site and over 100 apply here clicks.
  - We will be participating in several Love, Live campaigns during Las Vegas pride months.
  - Those talent who are not attending the USCHA conference will have a place at the table for the event.

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## **9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)**

- Tiffany Evans – Service Category Updates
  - The workgroup is scheduled to meet Aug 2<sup>nd</sup> 2-3pm. We will be reviewing the recommended updates to the service standards verbiage. Additional meetings will be scheduled as needed to finalize further recommendations.

## **10. Las Vegas TGA CQM Updates**

- Jessica Rios – CQM Updates
  - Meetings will now be held monthly beginning on August 29<sup>th</sup>.
  - Encouraged Planning Council members to attend the quarterly meetings to offer their opinion and input on what they are seeing in the community.
  - The links and agendas for the CQM meetings are located on the Las Vegas TGA website.

## **11. Integrated HIV Prevention and Care Plan Feedback**

- HRSA sponsored webinar is tomorrow.
- Since Mohave County is under our purview, Las Vegas will be involved in Arizona care plan.

## **12. Review Planning Council Attendance**

- If someone has not attended 4 consecutive meetings in a year, they will receive a letter from the co-chairs regarding their membership.
- Bylaws need to be revised to include reasonable accommodation.
- This would include individuals who may need a medical exception.

## **13. Review Planning Council Support and Collaboration from Recipient's Office**

- MOU and Recipient/Planning Council Communication
  - Support staff reviewed the MOU and Planning Council Communication between Planning Council, Recipients office and Support Staff from the Bylaws.
  - Support staff will send out this information to the Planning Council for review.

*Angela Smith & Lourdes Yapjoco, Co-Chairs*

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#### **14. Receive Reports from Standing Committees. (For possible action)**

##### **Strategic Planning and Assessment Committee Meeting Summary**

- The SPA Committee meeting was held on June 28<sup>th</sup>, 2023.
- A quorum was established, and support staff confirmed 7 notice of meeting postings.
- The committee approved the minutes from the April 26<sup>th</sup>, 2023, meeting.
- The recipient's office provided some updates on the USCHA application process. Support staff is going to create applications in July for 3-4 people to attend.
- The recipient's office reviewed the protocols to take if someone needs assistance or has a grievance with one of the providers. Support staff will review the MOU at the next meeting in July and present it to the Planning Council so everyone is aware of the communication protocols.
- The committee reviewed the datasets that will be used for the PSRA process.
- The committee reviewed the proposed reallocation request from the recipient's office and voted unanimously to adopt the request.

##### **Executive Committee Meeting Summary**

- The Executive Committee met on June 28<sup>th</sup>, 2023.
- A quorum was established, and support staff confirmed 7 notice of meeting postings.
- The committee approved the minutes from the May 31<sup>st</sup>, 2023, meeting.
- The recipient's office provided updates on the USCHA application process and informed the committee that support staff would have an application available at the July meeting.
- The recipient's office also provided updates on the Love Live campaign and informed the committee about the level of traffic seen on the website.
- The committee looked at the current membership attendance for the grant year to address members who have not attended meetings.
- The committee also reviewed the Planning Council Support Budget
- The committee talked about the logistics for the upcoming PSRA session on August 28<sup>th</sup> and informed all members that they will receive a PSRA data packet in the mail for those meetings.

#### **15. PSRA on August 28<sup>th</sup>, 2023, at 9:00am**

- PSRA – Priority Setting Session for 2024/25 Grant Year
- PSRA – Resource Allocations Session for 2024/25 Grant Year

#### **16. Begin Planning for Upcoming Annual Community Forum**

- We will begin planning for the community forum early due to the generation of interest in the Planning Council. This will allow us to start in the fall and have new individuals voted on to the Planning Council.

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**17. Compile Unresolved Issues in the Parking Lot.** *(For possible action)*

**18. Announcements by Members.** *(Discussion, all matters in this item are informational only)*

- HIV prevention group (HPG) planning had a presentation talking about molecular surveillance.
- HPG's next empowered change class is in October.
- HPG also has a condom behavioral and retail survey.

**19. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.**

- The committee completed the meeting survey.
- The meeting was adjourned by Dan and seconded by Lorenzo.

*Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or [clifford@collaborativeresearch.us](mailto:clifford@collaborativeresearch.us)*

*This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820*

*W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.*



Las Vegas TGA Planning Council  
Meeting Feedback M...  
[www.surveymonkey.com](http://www.surveymonkey.com)

<https://www.surveymonkey.com/r/VWSHW6R>

*Angela Smith*

Angela Smith (Oct 4, 2023 10:43 PDT)

*Lourdes Yapjoco*

Lourdes Yapjoco (Oct 4, 2023 12:00 PDT)