



Marc Gilbert

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Strategic Planning and Assessment Committee Minutes

Wednesday, October 25th, 2023

2:00 pm – 4:00 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

Committee Members				Recipient Staff		Guests
Aaronell Matta	P	Krystal Griffin	P	Heather Shoop	A	
Adreine Christian	P	Lorenzo Stanley	P	Jessica Rios	P	
Angela Smith	P	Lourdes Yapjoco	A	Tony Garcia	P	
Benjamin Clayton	P	Marc Gilbert	P	Tiffany Evans	P	
Carlos Wallace	P	Maria Montes-Mendoza	P	Vanessa Cruz	A	
Danny Brown	P	Mati (Matt) Michalov	A	Kamran Toston	P	
Darnell Duwyenie	P	Michaela Kamden	A			
Dr. Cheryl Radeloff	P	Raychel Holbert	P			
*Dr. David Dijohn	A	Ricardo Fernandez	A			
Franchesca Reed	A	Rico Sergio	P			
Heather Lasarakis	A	Robert Hamilton	P			
Ivelisse Adams	A	*Robert Wilson	A			
Jude Salas	A	Stacey Young	P			
Kenneth Gary	P	Stephany Coaley	A			
Susana Gonzalez	P	Tory Johnson	P			
Tammy Chinn	A					
<i>P = Present A = Absent ☒ = Phone/Zoom</i>						
Support Staff: Clifford Barnett, Thomas Schucker						
Guests: Jennifer Vasquez, Max Wilson, Patrick Forand						
31 elected members – 16 for quorum						

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AGENDA:

1. **Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
 - Support staff took roll call and established a quorum.
2. **Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
 - The Co-Chair welcomed everyone to the meeting and offered an opportunity for guests to introduce themselves.
3. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
 - Support staff confirmed that there were 7 notice of meeting postings.
4. **Public comment and discussion.** *(Discussion)*

This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

 - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
 - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
5. **Approval of the June 28th, 2023, Meeting Minutes.** *(For possible action)*
 - The committee met in August for PSRA. The minutes from June 28th, 2023 were approved at that time.
 - The committee reviewed the approved meeting notes from the August PSRA session.
6. **Review/Update Committee Planning Council Activity Timeline (PCAT).** *(For possible action)*
 - Review and resolve parking lot items.
 - Review/Update Committee Planning Council Activity Timeline (PCAT)
 - Election of Planning Council Co-Chairs
 - Planning for Needs Assessment
 - Review Progress and Updates of the State Integrated Plan
 - Identification of data problems or gaps in data
 - Review TGA Continuum of Care by service category
 - Review/Update Service Definitions
 - Review Update Service Standards

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7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office *(For possible action)*

- Consumer Forums are scheduled to take place on November 6, 7 and 8th in all three regions. Provided in person and virtual.
- Collaborative Research was selected as the consultant to complete the Case Management redesign. They have met with the Office of HIV, and State Services and plan to have a kickoff meeting on November 7th for subrecipient agencies.
- There will also be a client advisory group we request you stay on the lookout for.
- Rapid Start forum was held on October 5th to reorient providers and engage their participation.
- The Rapid Start response team will be meeting with specific agencies to discuss how they fit into the Rapid Start continuum.

Las Vegas TGA CQM Updates

- Jessica Rios – CQM Updates
- Jessica will go over the information received from the reflective activity (Roses, Buds and Thorns)

Buds, Roses and Thorns

- The recipients moved on to the Roses, Buds, and Thorns reflection activity where the focus was on the Clinical Quality Management Program and activities for 2023.
- In this mindful activity providers were asked to reflect on the previous year and share the following:
 - Roses are also known as highlights, successes, small wins, or something positive that happened.
 - Buds are also known as new ideas that have blossomed or something providers are looking forward to knowing more about or experiencing.
 - Thorns included challenges that providers experienced or something they could use more support with.

For more information on the Clinical Quality Management program please visit:

<https://lasvegastga.com/quality-management-2/>

For more information on how this exercise was used in the TGA Transitional Grant Area please visit:

<https://lasvegastga.com/wp-content/uploads/2023/10/2023-Q3-CQI-Minutes.pdf>

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8. Review progress and updates of the integrated plan

- Tiffany Evans – Office of HIV
- Tiffany will provide an update on the State Integrated Plan including information obtained from meetings with the CDC and HRSA in both Nevada and Arizona.
 - There was a meeting with HRSA and the CDC on September 27. During that call, HRSA and the CDC agreed to adjust both the partial scorings in the summary statement to be yes scorings instead, as there were no clear indications as to why they were marked as partial.
 - Some successes so far are that the community is really happy about the plan.
 - Sessions at the HIV symposium were attended primarily by individuals who were not involved in the planning process. So, we got some new individuals interested and excited.
 - Efforts to improve trans and non-binary health and data across the program's hepatitis C micro elimination plan was completed shortly after the integrated plan.
 - Ongoing collaboration among ADHS and HIV Swag, Phoenix, Ryan White Part A and the Planning Council, HEP free Arizona and the city of Phoenix Fast Track cities.
 - Arizona's collaboration was launched during recent workshops hosted by the FTC.
 - Positive feedback from the CDC and HRSA on the plan submission.
 - The Nevada integrated plan so that meeting with HERSA and CDC occurred on October 5, 2023.
 - We received praise from HRSA and CDC for a well thought out plan with good plan for tracking the data.
 - The UNR team which facilitated the development of the plan has presented at least seven times this year to engage the community and awareness and implementation of the plan strategies.
 - The CDC and HRSA did advise three things:
 - First, was that the state is to seek out additional funds, so federal foundation grants, program income and 340B rebates.
 - Second, to stay in communication to ensure that the work is not duplicative.
 - Third, implement strategies for better engagement with priority populations.

9. Review/Update Service Category Definitions and Service Standards – Work Group Update *(For possible action)*

- Tiffany Evans – Office of HIV
 - Update on leadership review of service standards and service definitions.
 - Tiffany received feedback about the proposed service standards from leadership. She will be collecting all the information, updating the standards and submitting it to the workgroup for final review and approval.
 - Once this process is completed, we will share with the Planning Council.

10. Review TGA Continuum of Care by Service Category

- This item was tabled for the SPA meetings.

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11. Planning for Needs Assessment

- We will begin to collect new needs assessment data during the community forums.
- We revised the needs, gaps and barriers survey. It will help us determine a need for further needs assessments.
- They will be able to use the survey in real time as we are conversing about the service categories.
 - I do not use this service.
 - I use this service and it meets all my needs.
 - I use this service, but I wish it could do more for me.
 - I really need this service, but I can't seem to find any assistance.
- You will be able to join more than one community forum. Anyone can attend, but please remember this is for Ryan White Services.
- If you receive Ryan White Services, you will only be able to complete the survey once to receive a gift card.
- You will have to complete name and information field to receive the gift card for verification.
- Flyers will be sent out after the meeting by support staff.
- We are working to set up Spanish translation and updated flyers.

12. Identification of data problems or gaps in data

- The recipient's office provides very accurate and transparent data.
- We are looking to expand the PSRA data in the upcoming grant year even more.

13. Elections of Planning Council Co-Chairs

- The SPA committee will discuss the process for the upcoming nomination of a new co-chair.
- Process to take place in November.
- Information was included in the meeting packet for members to vote.

14. Review and resolve parking lot items *(For possible action)*

15. Announcements by Members. *(Discussion, all matters in this item are informational only).*

- If you know friends or community members that may be interested in joining the Planning Council.
- Have them complete an application online on the TGA website before November's meeting.

16. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.

Marc Gilbert

Marc Gilbert (Mar 13, 2024 15:12 PDT)