



Lourdes Yapjoco & Angela Smith, Co-Chairs

**LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL**

**Executive Committee Minutes**

Wednesday, November 15<sup>th</sup>, 2023

1:00 pm – 2:00 pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Guests' Directions:** Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

Committee Members		Planning Council Members		Recipient Staff		Guests
Dan Brown	P			Heather Shoop	P	Gina Candelario*
Stephany Coaley*	A			Jessica Rios	P	
Marc Gilbert	P			Alisha Barret	A	
Angela Smith	P			Tony Garcia	P	
Lourdes Yapjoco	A			Tiffany Evans	P	
				Mary Duff	A	
				Kamron Toston	A	
<b>P = Present      A = Absent</b>						
Support Staff: Clifford Barnett, Nathan Hoelscher, Thomas Rodriguez Shucker						
5 Members – 3 for quorum – *Filling in						

**Agenda:**

1. **Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
  - The chair welcomed everyone to the meeting and support staff established a quorum.
  
2. **Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
  - The chair welcomed all guests to the meeting.
  
3. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
  - Support staff confirmed that there were seven notice of meeting postings.

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- 4. Public comment and discussion. (Discussion)** This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.
- **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
  - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
  - The chair allowed a moment for public comments and discussions. There were no discussions at this time.
- 5. Approval of October 25th, 2023 Meeting Minutes. (For possible action)**
- Support staff reviewed the minutes from the October 25<sup>th</sup> meeting. Motion was made by Mark and seconded by Dan to approve the minutes as written.
- 6. Review Scope of Work and Planning Council Activity Timelines (PCAT) – Executive Committee**
- Review and resolve parking lot items.
  - Receive reports of standing committee
  - Program Updates and Collaboration with Recipients Office
  - Review and Sign Unobligated Balance Estimate by Co-Chairs
  - Review Scope of Work & Planning Council Activity Timeline (PCAT)
  - Planning for Annual Community Forum
- 7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)**
- LOVE LIVE campaign <https://www.uequalsulas.com>
    - As a combination of Ryan White and Ending the HIV Epidemic updates. The U=U Love, Live campaign has undertaken a few collaborations in the past few months. Including two local drag performers for meet and greets.
    - The campaign is featured on billboards, buses, and transit stations. If anyone is interested in a 12x12 magnet for their car. Please reach out to Heather.
  - Rapid Reallocation – October 2023 Reallocation
    - The recipient’s office presented a rapid relocation request. To move \$5,431.82 from Food Bank/Home Delivered Meals and moved It to Outpatient Ambulatory Health Services. The part A core is now 79.24% and support is 20.76%.
  - Rapid Start
    - Rapid start continues to go well. It is an approach to care that brings people who are newly diagnosed or returning to care on therapy on the day of diagnoses or within 7 days. There are currently up to 27 testing sites with the UMC quick cares.
    - Status Neutral Grant to deliver prevention services in cooperation with Southern Nevada Health District. Collaborative Research will be providing the needs assessment and AETC will be doing the training for staff and relevant partners. This will provide people with non-

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medical case management and navigation to PrEP services. We anticipate starting services in 2024.

- Ryan White
  - Currently looking at expenditures and asking what their plans are if they are not at a rate we expect at this point. We are also looking at information on funds we may be able to allocate to other service providers to meet the needs of the community.
- Case Management Redesign
  - The Case Management Redesign project is off the ground. Collaborative Research had the best proposal and was chosen as the consultant to lead the project. We had a kickoff meeting with CR, our offices, and the state. The next steps are having a meeting with sub recipients and any other Ryan White funded agencies in the systems. Especially case managers. CR will develop a client advisory panel to see what they want to see around case management. A stipend will be provided.
- Ryan White Conference
  - In August of 2024. There is a push to make it in person, but it is available in hybrid format. Our office is prepared to submit contract abstracts to participate in the conference. We are looking to prioritize 1 or 2 spots for PC co-chairs. We will provide more information closer to the date.

#### **8. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)**

- Tiffany Evans – Service Category Updates
  - They are still updating the service standards with the advice they received from leadership.
  - They will be presenting those to their work group for final review.

#### **9. Las Vegas TGA CQM Updates**

- Jessica Rios – CQM Updates
  - The quality quickies are going well. They recently had a scenario challenge with the single points of contacts from each agency.
  - They are scheduled to have a quality quickie in person on December 19<sup>th</sup> at the center.
  - Yellow belt link 6 sigma training will take place in January. Jessica will provide more information at the next meeting.

#### **10. Integrated HIV Prevention and Care Plan Feedback Updates**

- Heather Shoop – Office of HIV
  - Everything is status quo and continues to move forward.

#### **11. Review Planning Council Support Budget for November (Monthly)**

- CR team and recipients' office will give an update on the Planning Council Support Budget
  - Support staff review the support budget for November 2023. Support staff noted that we were on track with spending.
  - There will be some carryover of the consumer forum money in December because we have to reschedule the forum for Mohave County.

#### **12. Review Planning Council Attendance for Membership Compliance**

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- Support staff will remind membership of term expirations.
- Support staff review updated attendance through October 2023.

### **13. Receive Reports from Standing Committees**

- Strategic Planning and Assessment Updates from October 25<sup>th</sup>, 2023
  - The Strategic Planning and Assessment Committee met on October 25th, 2023 and a quorum was established.
  - Support staff confirmed that there were 7 notice of meeting postings.
  - The committee reviewed the PSRA meeting notes from August as the last SPA meeting was in June. Those minutes were approved at the PSRA meeting.
  - The committee reviewed the PCAT Planning Council Activity Timeline for compliance with federal mandates.
  - The Committee heard updates from the Office of HIV
  - Consumer Forums are scheduled to take place on November 6, 7 and 8th in all three regions. Provided in person and virtual.
  - There will also be a client advisory group we request you stay on the lookout for.
  - Rapid Start forum was held on October 5th to reorient providers and engage their participation. The Rapid Start response team will be meeting with specific agencies to discuss how they fit into the Rapid Start continuum.
  - There was an update on the review of the service standards:
  - Tiffany received feedback about the proposed service standards from leadership. She will be collecting all the information, updating the standards and submitting it to the workgroup for final review and approval.
  - Once this process is completed, we will share with the Planning Council.
  - The recipient's office provided CQM updates:
  - The recipients used the Roses, Buds, and Thorns reflection activity where the focus was on the Clinical Quality Management Program and activities for 2023.
  - In this mindful activity, providers were asked to reflect on the previous year and share.
  - The recipient's office provided updates on the Integrated HIV Prevention and Care Plan
  - Tiffany Evans from the Office of HIV provided updates on the State Integrated Plan
  - Support Staff reviewed updates related to the community forum and a needs assessment tool to utilize during the meetings with consumers.
  - It was identified that there were no gaps in the data provided by the recipient's office. They are looking to further expand the data in the next PSRA process.
  - The Planning Council discussed the upcoming elections for co-chairs and the link was shared for voting.

### **14. Planning for Upcoming Annual Community Forum**

- Registration and Locations
  - We are working on rescheduling the meeting for Mohave County. We will provide more information at the next meeting.

### **15. Review Feedback from the SPA meeting on October 25<sup>th</sup>, 2023 (For Possible Action)**

- There was no feedback to review at this time.



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**16. Review and Resolve Parking Lot Items** *(For possible action)*

- Discuss Website Updates and Possible New Logo Designs (<https://lasvegastga.com/planning-council/>)
- Removal of members with attendance issues – March 1, 2024
  - This is a standing item to remind us to remove people from Planning Council in March who have attendance issues.

**17. Announcements by Members.** *(Discussion, all matters in this item are informational only).*

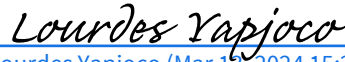
**18. Adjournment.** *(Action)* The Chair will entertain a motion and a second to approve the adjournment of this meeting.

- A motion was made to adjourn the meeting by Mark and seconded by Dan.

*Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or [clifford@collaborativeresearch.us](mailto:clifford@collaborativeresearch.us)*



Angela Smith (Apr 4, 2024 11:03 PDT)



Lourdes Yapjoco (Mar 13, 2024 15:25 PDT)









# 2023.11.15 LVTGA EXEC Minutes

Final Audit Report

2024-04-04

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