



Maria Montes Mendoza & Angela Smith, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Minutes

Wednesday, December 13th, 2023

1:00 pm – 2:00 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

Committee Members		Planning Council Members		Recipient Staff		Guests
Dan Brown	P			Heather Shoop	P	
Marc Gilbert	P			Jessica Rios	A	
Angela Smith	P			Alisha Barret	A	
*Maria Montes Mendoza	P			Tony Garcia	P	
Lourdes Yapjoco	P			Tiffany Evans	P	
				Mary Duff	A	
				Kamron Toston	A	
				Jamie Sorenson	P	
P = Present A = Absent						
Support Staff: Clifford Barnett, Thomas Rodriguez-Schucker						
Quorum -						

Agenda:

- 1. Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
- 2. Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the "Raise Your Hand" option in the participant's panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
 - Jamie Sorenson, the new Clark County Service Director, expressed gratitude for the opportunity to join the planning council. Having moved to Las Vegas three months ago, he conveyed his dedication to quickly understanding the ongoing work in Clark County. Sorenson acknowledged the importance of programming and services in the region and expressed a keen interest in

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being actively involved in planning and future efforts. He extended thanks for the council's contributions and looked forward to ongoing collaboration.

3. Confirmation of Notice of Meeting Posting. *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*

- There were 7 notice of meeting postings

4. Public comment and discussion. *(Discussion)* This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

- **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
- **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.

5. Approval of October 25th, 2023 Meeting Minutes. (For possible action)

- Support staff reviewed the meeting minutes from October 25th, 2023
- A motion was made by Angela and seconded by Dan to approve the minutes from the October 25th, 2023 meeting. All members were in favor and the motion passed.

6. Review Scope of Work and Planning Council Activity Timelines (PCAT) – Executive Committee

- Review and resolve parking lot items.
- Receive reports of standing committee
- Program Updates and Collaboration with Recipients Office
- Review and Sign Unobligated Balance Estimate by Co-Chairs
- Review Scope of Work & Planning Council Activity Timeline (PCAT)
- Planning for Annual Community Forum

7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)

- LOVE LIVE campaign <https://www.uequalsulas.com>
- Heather is working on providing the estimated unobligated balance, which is due by December 30. They aim to complete this task between Christmas and New Year's to ensure its availability for planning council signatures.
- They are currently involved in a reallocation process between agencies. The rideshare agency, responsible for both Ryan White and rapid start programs, is facing a funding shortage. To address this, funds will be taken from agencies with unused funds through an inter-agency reallocation. Additionally, a swift reallocation will occur from the relevant service category to bolster the medical transportation category.
- Heather provided an update on the acquisition of a new van for Nye County. They expect to receive the van by the end of January, marking a successful resolution to a three-year effort. The delay was

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attributed to supply chain issues, preventing the purchase and request of a vehicle in the same grant year. This year, proactive measures were taken, collaborating with the automotive department since April, and they anticipate having the vehicle within 10 months from the initial discussions.

- Heather received feedback on their non-competing continuation application to HRSA, due in November. The changes primarily involved adjustments to the CQM (Clinical Quality Management) budget. After making these minor changes, the revised application was submitted, and everything proceeded smoothly.
- The major update is the assignment of a new project officer as the current one, Babak, is moving to the Office of National AIDS Policy after a year of working with the team. The interim project officer will be Babak's supervisor, the head of the department. It was also mentioned that once a replacement is found for Babak's role, they will learn the identity of their new project officer.

8. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)

- Tiffany Evans – Service Category Updates
 - No new updates are available at the moment, they are still in the process of working on updates. These updates are currently a work in progress, and the plan is to have them finalized by the next meeting for presentation to the group.

9. Las Vegas TGA CQM Updates

- Jessica Rios – CQM Updates
 - Jessica has a hybrid quality quickie scheduled for next week, with in-person attendance being the most enjoyable option. She has also been disseminating information about Yellow Belt training, expecting representation from most subrecipient agencies at the training.

10. Integrated HIV Prevention and Care Plan Feedback Updates

- Heather Shoop – Office of HIV
 - Regarding the Nevada plan, the workgroup recently had an update meeting. The speaker is in the process of arranging a presentation for January with Taylor, who is overseeing the entire plan implementation from UNR, to update the planning council.

11. Review Planning Council Support Budget for November (Monthly)

- CR team and recipients' office will give an update on the Planning Council Support Budget
- Support staff reviewed the current Planning Council Support Budget for November.

12. Review Planning Council Attendance for Membership Compliance

- Support staff will remind membership of term expirations.
- Removal of members with attendance issues.

13. Receive Reports from Standing Committees

- Strategic Planning and Assessment Updates from October 25th, 2023
 - The meeting began with a roll call, officially called to order by the chair. Attendees were welcomed, reminded of meeting etiquette, and given the opportunity for public comments. Seven meeting notices were confirmed. Despite a designated period for

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public comments, none were made. Meeting minutes from September 27, 2023, were reviewed and unanimously approved.

- The agenda covered a comprehensive review, including compliance with the Planning Council activity timeline, updates on the LOVE LIVE campaign, rapid reallocation, Rapid Start progress, Ryan White expenditure review, and the Case Management Redesign project kickoff. Plans for the 2024 Ryan White Conference were also discussed.
- Service category definitions and standards were updated by Tiffany Evans. Jessica Rios provided successful updates on Las Vegas TGA CQM activities. Heather Shoop reported on the ongoing progress of the Integrated HIV Prevention and Care Plan.
- New Planning Council members were approved, and co-chair nominations resulted in Maria Montes Mendoza being elected. Standing committee updates were presented, and a SurveyMonkey link was shared for feedback collection.
- Unresolved issues were discussed, followed by member announcements, including updates on perinatal HIV prevention and training series participation. The meeting concluded with a motion to adjourn, which was unanimously approved by all members.
- Executive Committee Report
 - The monthly meeting began with a roll call and welcome, establishing protocols for participant communication. Confirmation of meeting notice postings followed. Public comments were invited, with specific procedures for in-person and remote participation.
 - The Executive Committee addressed various topics, including program updates, collaboration, and planning for the annual community forum and updates on the LOVE LIVE campaign were presented.
 - Tiffany Evans provided service category updates, and Jessica Rios discussed CQM updates. Heather Shoop gave feedback on the Integrated HIV Prevention and Care Plan.
 - The Planning Council Support Budget for November was reviewed. Membership compliance and term expirations were discussed. Reports from standing committees, including strategic planning updates, were received.
 - Plans for the upcoming annual community forum, feedback from the SPA meeting, and resolution of parking lot items, such as website updates and member removal, were addressed. The meeting concluded with members making announcements, followed by a motion and second to adjourn.

14. Planning for Upcoming Annual Community Forum

- Registration and Locations

15. Review Feedback from the SPA meeting on October 25th, 2023 (For Possible Action)

- It was suggested that if you are going to be speaking that you should try to be on camera.
- It is also important to be careful when talking into the mics in the room.
- Support Staff will have more information after they attend the Open Public Meeting in January.

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16. Review and Resolve Parking Lot Items *(For possible action)*

- Discuss Website Updates and Possible New Logo Designs (<https://lasvegastga.com/planning-council/>)
- Removal of members with attendance issues – March 1, 2024

17. Announcements by Members. *(Discussion, all matters in this item are informational only).*

- Lourdes thanked everyone for her time as chair.

18. Adjournment. *(Action)* The Chair will entertain a motion and a second to approve the adjournment of this meeting.

- Marc made a motion to adjourn the meeting and it was seconded by Dan, All members were in favor and the motion passed.

Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us

Angela Smith

Angela Smith (Apr 4, 2024 11:04 PDT)

Lourdes Yapjoco

Lourdes Yapjoco (Mar 13, 2024 14:10 PDT)









2023.12.13 LVTGA EXEC Minutes

Final Audit Report

2024-04-04

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