



Maria Montes Mendoza & Angela Smith, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Minutes

Wednesday, January 31st, 2023

1:00 pm – 2:00 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

Committee Members		Planning Council Members		Recipient Staff		Guests
Dan Brown	P			Heather Shoop	P	Patrick Forand
Marc Gilbert	P			Jessica Rios	P	Vanessa Monroe Buren
Angela Smith	P			Alisha Barret	A	Gina Candelario
*Maria Montes Mendoza	P			Tony Garcia	P	
Lourdes Yapjoco	A			Tiffany Evans	A	
				Mary Duff	A	
				Kamron Toston	A	
				Jamie Sorenson	A	
P = Present A = Absent						
Support Staff: Thomas Rodriguez-Schucker, Cliff Barnett						

Agenda:

- 1. Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
 - The chair welcomed everyone to the meeting and support staff took a roll call in order to establish a quorum.
- 2. Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the "Raise Your Hand" option in the participant's panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
 - The chair welcomed guests to the meeting.

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- 3. Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
 - There were nine notice of meeting postings for the month received by support staff.

- 4. Public comment and discussion.** *(Discussion)* This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.
 - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
 - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.

- 5. Approval of December 13th, 2023 Meeting Minutes. (For possible action)**
 - There was a motion to approve the minutes from December 13th, 2023 made by Dan and seconded by Marc. All members were in favor of the motion.

- 6. Review Scope of Work and Planning Council Activity Timelines (PCAT) – Executive Committee**
 - Planning Council Support staff reviewed the Planning Council Activity Timeline to ensure that we remain in compliance with government mandates.

- 7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)**
 - The recipient's office is preparing for the end of the grant year. They have until April 1st to submit the February requests for reimbursement.
 - HRSA has moved up the dates for several of the reports and we have been working with subrecipients to get things in timely. Hopefully with these changes we should receive our carryover earlier.
 - Mary Duff will be back from maternity leave. We are also looking at internal candidates for Tiffanys previous position. We will interview those individuals first based on County policy.
 - The new roster of Planning Council members elected in fall is set to go forward before the March meeting. All new and renewing members should be good to go for the March meetings.
 - Support staff will work on reaching out to members to inform them of their membership status once we receive the outcome.
 - Unobligated Balance Estimate is due on December 31st. Thank you to the Planning Council Chairs for getting this signed.
 - We have received the van for NYE County after 3 years. It is a Mercedes Sprinter van, they are working on getting some steps implemented to assist patients and workers getting in and out of the van.
 - We have received a partial grant award in excess of 2 million and we are preparing to award out funds sometime in February.
 - There is no partial award for EHE yet, but we do have our site visit scheduled in April in which we

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would like for Planning Council members to attend depending on your role. We would really love your feedback.

- We are working on a 5-year workplan for the EHE grant and we want to be even more community driven than the first time. We want to hear from providers, consumers and Planning Council Members.
- At the end of February there will be a HRSA sponsors EHE intensive session. This is to help plan for the last year of EHE spending. Some jurisdictions have not had the same success spending funds as we have been in Vegas.
- We will be working on a health disparities calculator to help us look at some population data in a much different way.
- We have extended the Love, Live campaign into the next year. Due to this decision, we will have advertisements on the buses used for the Super Bowl.
- We are working on competitive bids for Ryan White and EHE services. This allows for providers to bid on services provided through the grants. This will hopefully allow for us to expand coverage of services.

8. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)

- Tiffany Evans – Service Category Updates
 - There were no updates to share today.
 - In preparation for the EHE site visit we will be replicating the current service standards to match our EHE standards.

9. Las Vegas TGA CQM Updates

- Jessica Rios – CQM Updates
 - We met January 18 for the Lean Six Sigma certification program.
 - This will assist them with the PDSA cycles.

10. Integrated HIV Prevention and Care Plan Updates

- Nevada Integrated Plan – Taylor Lensch

11. Review Planning Council Support Budget for January (Monthly)

- CR team and recipients' office will give an update on the Planning Council Support Budget.
- Support staff reviewed the Planning Council Support Budget for January.

12. Review Planning Council Attendance for Membership Compliance

- Support staff will review current membership attendance as a standing item.
- Support staff reviewed the Planning Council attendance bylaws, and specifically noted that Planning Council members should miss no more than 4 missed meetings in a calendar year.

13. Review Planning Council Feedback - December 13th, 2023

- A suggestion was made to complete the Planning Council Feedback in both PC and SPA committee moving forward.

14. Review and Sign Memorandum of Understanding

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- Planning Council Support reviewed the Memorandum of Understanding and made updates in real time to the document.

15. Development of Directives to the Recipient

16. Receive Reports from Standing Committees

- SPA Committee Updates – December 13, 2023
- Executive Committee Updates – December 13, 2023

17. Review and Resolve Parking Lot Items *(For possible action)*

- Discuss Website Updates and Possible New Logo Designs (<https://lasvegastga.com/planning-council/>)
- Removal of members with attendance issues – March 1, 2024

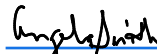
18. Announcements by Members. *(Discussion, all matters in this item are informational only).*

19. Adjournment. *(Action)* The Chair will entertain a motion and a second to approve the adjournment of this meeting.

Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us



Maria Luisa Montes Mendoza (Mar 20, 2024 23:30 PDT)



Angela Smith (Apr 4, 2024 11:01 PDT)










2024.01.31 LVTGA EXEC Minutes

Final Audit Report

2024-04-04

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