



Maria Montes-Mendoza, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Planning Council Meeting Minutes

Wednesday, March 27th, 2024

2:00 pm – 4:00 pm

Southern Nevada Health District

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

Committee Members		Planning Council Members		Recipient Staff		Guests
Aaronell Matta	P	Tory Johnson	A	Heather Shoop	P	Adrian Christian
Benjamin Clayton	P	Morgan Lee	A	Jessica Rios	A	Angela Smith
Danny Brown Sr.	P	Susanne Rigsby	A	Tony Garcia	A	Hannah Branch
Darnell Duwyenie	P	Gina Candelario	P	Tiffany Evans	P	Jocelia Sawyer
Dr. Cheryl Radeloff	P	Patricia Sandavol	A	Mary Duff	P	John Sapero
Heather Lazarakis	P	Anthony Castro	P	Kamron Toston	A	Nikki Rachal
Kenneth Gary	P	Lavatta Palm	A	Alicia Barrett	A	Ted Artiaga
Susana Gonzalez	P	Cathleen Danheiser	P			Gabriel Colbaugh
Krystal Griffin	A	Brent Morris	P			
Lorenzo Stanley	P	Jennie Martin	P			
Marc Gilbert	P	Patrick Forand	P			
Maria Montes-Mendoza	P	Valerie Ricketts	P			
Raychel Holbert	P	Lucero Quiroz Martinas	A			
Rico Sergio	P					
Robert Hamilton	P					
Robert Wilson	P					
Stacey Young	P					

P = Present A = Absent

Support Staff: Thomas Rodriguez Schucker, Deryk Jackson, Vanessa Cruz

30 Members – 16 for quorum



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Agenda

- 1. Call to Order and Roll Call.** The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.
 - Maria called the meeting to order and support staff took a roll call in order to establish a quorum.
- 2. Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the "Raise Your Hand" option in the participant's panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
 - Support staff reported that there were six notice of meeting postings.
- 3. Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only)** The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.

4. Public comment and discussion. (Discussion, all matters in this item are informational only)

This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

- **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
 - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
 - Maria reviewed the public comment rules and offered an opportunity for any public comments from anyone in attendance.
 - Marc offered some affirmations from a book called the Color of Light Meditations for those of us living with AIDS.
 - Carlos was a beloved member at CCC. They will be doing a celebration of life for Carlos on Friday from 5-7pm. It is asked that if you would like to attend that you RSVP with Chris Mendoza because we have a capacity that we need to be cognizant of. There will be a therapist on site for anyone who needs help dealing with Carlos's death.
 - Maria shared some thoughts about Carlos's passion to help.
 - Benjamin spoke about the impact that Carlos has made on his life and how he wants to continue to be a member of the Planning Council because of what he has instilled upon him.
- 5. Approval of the January 31, 2024, Meeting Minutes. (For possible action)** The chair will review the minutes from the previous meeting and entertain a motion for approval.
- Support staff informed everyone that the meeting minutes were included in the packet as well as being presented on the screen for review once they have an opportunity to view Maria entertained a motion to approve the minutes from January 31st, 2024.
 - There was a motion to approve made by Kenneth Gary and a second made by Dan Smith with a name correction. Heather Lazarakis requested a correction of the spelling of her last name for the record. All members were in favor of the motion passed.

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- 6. Co-Chair Elections. (For possible action)** *The chair will review the names up for election and entertain a motion to nominate a member as the new co-chair.*
- There were three people to accept the nomination for co-chair, and they were Danny Brown Sr, Kenneth Gary, and Marc Gilbert. Dr. Radeloff and Rachel Holbert respectfully declined the nomination. We will complete this process today during the Planning Council meeting.
 - Support staff will send out an email for everyone to cast their vote for one of the three members who has accepted the nomination for chair. We will then make an announcement and send an email out after the votes have been tallied.
- 7. Review Scope of Work & Planning Council Activity Timelines (PCAT). (For possible action)** *The chair will ask support staff to review the current scope of work and Planning Council Activity Timelines.*
- Support staff reviewed the Planning Council Activity Timeline for March.
 - Receiving the award from HRSA will remain on the agenda until we receive the rest of the partial award. Once the award is received this will be reported to the Planning Council for review.
- 8. Recipient's Report Including Program Updates and Collaboration with the Recipients Office. (For possible action).** *The chair will ask the recipient's office to provide program updates for the TGA.*
- Heather Shoop – Office of HIV
 - Heather informed is that she completed a rapid reallocation a few weeks ago and the amount of \$1319.77. This was moved from Health Education Risk Reduction to Emergency Financial Assistance. One of the providers had overspent in one category and underspent in another. To ensure that they didn't have to utilize a different funding source and we would spend as much as possible, she moved those funds.
 - She also informed us that we had officially moved into the FY24 grant year. The previous grant year ended on February 29th and the staff is now working on reports and expenditures.
 - They are still getting requests for reimbursement from many of the sub-recipient agencies. As those get processed and paid, we will get closer and closer to being able to share some preliminary expenditures for the last grant year. We expect to have those in by April no later than May. Some agencies were allowed an extension.
 - The expenditure reports and our federal financial reports are due to HRSA and the federal government by May 29th.
 - She also gave a reminder about the town hall that is planned for tonight that's being hosted by the Planning Council.
 - There have been quite a few questions about housing assistance, emergency financial assistance, and medical transportation and what happens when a person's physician no longer works for a Ryan White funded outpatient ambulatory agency?
 - Ending the HIV epidemic is currently waiting on a site visit from HRSA, on April 9th through the 11th. They are feverishly preparing for that and being able to share the ending the epidemic work with them and some of the senior leadership.
 - She followed up on the conversation with Mary from the last meeting regarding Tiffany, Jessica, Cameron, and Heather being in Los Angeles for a 2-day meeting with HRSA and other EHE recipients. This was to focus on maximizing funds for year five and to strategize around priority populations. They had an opportunity to look at some data and see a map that was created for them that shows where prior and priority populations live.
 - They also looked at what the incidence and prevalence are in each ZIP code of Clark County where the FQHCS are located as well as any Ryan White funded medical agencies and ending the epidemic-funded medical agencies.

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- They have decided to wrap some additional support around black women and their outcomes. They have some of the lowest rates of linkage and viral suppression in our TGA. They will also be having a focus group later in the year around May with black women to really talk about what they need and what happens in terms of linkage viral suppression and barriers. The hope is to create some solutions around that, such as an expanded peer supported program, childcare and other things that are identified as needed.
- Her commitment is to keep the programs going. She believes that building trust with the community is a key. It's time to start adding new agencies to the rapid start areas that are not being covered.
- They hosted a community planning session a few weeks ago. The purpose was to really look back at the last four years of ending the HIV epidemic, looking at where we started and where we are historically. We were also able to celebrate some of the work that's been done over the last four years.
- We went into a planning session later that day to really help get some information from the community and be able to kind of get to the bones for our next five-year workplan for ending the HIV epidemic which they will be applying for later this year.
- There were 80 people in attendance including. Harold Phillips, who happened to be in town and was able to come give some words of encouragement. There was also a moment of silence and honoring for a community member who recently passed away.
- All the social service leadership was there for the entire day, which included managers who many of you know, Alicia Barrett. our deputy director Randy and our new director, Jamie Sorenson, who many of you had a chance to meet a couple of months ago at the meeting. They all stayed the entire day. So that was exciting.
- Last week there was an issue with referral submissions and Heather asked if Tiffany could take a moment to talk about it. She informed us that there was a process change, and instead of referrals being submitted through Care Ware they are now being submitted through a new system. This is going to help agencies to better track referrals and how they are processed as well as the outcome of the referrals. All of the training materials were sent out to the leadership teams of each of the agencies to send out to staff. They are also available on the Las Vegas TGA website.
- The system will not work with any special characters. (ex. <, >, *)

9. Review/Update Service Category Definitions and Service Standards – Work Group Update. (For possible action) *The chair will ask the recipient's office to provide program updates for the TGA.*

- Tiffany Evans – Service Category Updates
- There are no updates currently.

10. Las Vegas TGA CQM Updates. (For possible action). *The chair will ask the recipient's office to provide program updates for the TGA.*

- Jessica Rios – CQM Updates
- The RSR was submitted and completed on time. This is our annual Ryan White Services report that was due earlier this week on the 25th. All agencies submitted last week, and this process has been completed.
- The CQM plan is drafted and waiting for Heathers review and approval, and this should be ready before the April meeting time. Thomas has been working with Jessica on some CQM strategies for the current year.
- They have been looking at the amount of forethought it takes to complete a quality improvement project. How can we use the KISS method to make it simple but still get everything done in an effective manner?
- We're looking at utilizing some quality assurance indicators to inform quality improvement projects. If we can start moving to addressing what we typically see in monitoring chart reviews. We can address some of those deficiencies and looking at our HIV care continuum will start moving to better results. In the next round of our quality improvement projects, we're going to help design projects for the sub recipients then they just can pick

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from one of the three or four projects that we developed and then we'll teach them how to run the needed reports out of Care Ware, so they'll be easily monitored, and easily accessible to the sub recipients. Now they can just focus on getting the project done instead of trying to figure out how to do it.

11. ADAP 101 – AIDS Drug Assistance Program. (Discussion, all matters in this item are informational only) The recipient's office will provide an update on ADAP.

- M. Gabriel Colbaugh – Program Officer for the State Office of HIV.
- A crash course on exactly what ADAP is. They are a part of the State Department of Public and Behavioral Health. He gave a best rundown of the mission, vision, and purpose statements for DBPH.
- He reviewed the things that were on the agenda today, including looking at federal guidelines, program coverage, funding, and the processes behind how the program is managed.
- Some of the documents that you need for eligibility are proof of diagnosis, proof of being a resident of Nevada, income less than 400% of the federal poverty level (FPL), insurance considerations are the primary difference. They must take low-income subsidiary with Medicare if eligible, with few exemptions not available to Medicaid recipients due to expanded Medicaid.
- They are a payer of very last resort. If someone can get assistance from another program, they would typically have to go through that program first with a very little handful of exceptions.
- Some of the federal guidelines that they follow are the Ryan White Care Act, Health Resources and Services Administration (HRSA), HIV Aids Bureau (HAB) and the Affordable Care Act (ACA).
- The coverage of a program is broken down into two areas: Health insurance and medications. Our primary goal is to try to help people get medical coverage.
- They are limited to the formulary which currently goes through Silvers Scripts board for approval of any new medications.
- Funding for the ADAP program comes from. X07 Federal grant, a X08 supplemental grant and rebate funding.
- The process starts with someone being approved for Ryan White. If they qualify for Ryan White, then they can qualify for ADAP.
- The process starts with their Ryan White eligibility and then a referral to access healthcare network, once all this is completed, there is a decision made.
- There was a concern from the Planning Council over the 30 days check-in, and why that happened. There were some plans to roll that back. This decision was tied to funding because we've had a decrease in the amount of overall funding that they have received. They had to step in and kind of make sure that they can do what is best for the program while also trying to make sure the clients are able to get into better coverage. They are considering relaxing the 30-day procedures and moving it back to a six-month certification. However, nothing has been decided yet.
- Clients can follow up on eligibility phone calls with an email.
- Part B has a connection with Nevada legal services for everyone who may need legal services.
 - M. Gabriel Colbaugh
Program Officer
702-486-0928
m.Colbaugh@health.nv.gov
<https://www.endhivnevada.org>
- Community Q&A – 15 minutes

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- 12. Receive Reports from Standing Committees. (For possible action).** *The chair will provide updates from the previous committee meetings. The chair of the SPA committee will provide the committee's updates.*
- SPA Committee Updates
 - Marc provided updates from the SPA Committee on February 28th. 2024.
- 13. Complete Planning Council Feedback. (Discussion, all matters in this item are informational only)** *The Planning Council will provide feedback related to the current meeting via SurveyMonkey.*
- We want to hear what you think about the meeting and so support staff brought up the QR code and the meeting link for people to complete feedback about the current meeting.
 - Let us know what we can do better or what we can improve upon to make the meeting more streamlined. Also let us know if there are some pressing training ideas that you would like to know more about.
 - We will have ethics training that is required from all public bodies across the state of Nevada. We will talk with the planning council next month about the planning for training after meeting with support staff and recipients' office.
- 14. Compile Unresolved Issues in the Parking Lot. (For possible action)**
- PSRA Planning – Logistics and Framework
 - PSRA is our Priority Setting and Resource Allocation process. This is one of the Planning Councils biggest requirements. This is when we look at all of the data from the recipient's office during the past year. With that, we determine the services that we are going to fund for the following year.
 - Community Forum
 - This is looking at logistics and framework for the Community Forum. The Planning Council holds a road show which is us traveling to Clark County, Mohave, and Nye counties.
 - Ethics training requirements.
- 15. Announcements by Members. (Discussion, all matters in this item are informational only)**
- There will be a joint meeting for the Nevada HPG on May 8th.
 - May 15th through 16th is the next Empower Change class.
- 16. Public comment and discussion. (Discussion, all matters in this item are informational only)**
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 - Today is Deryk birthday.
- 17. Adjournment. (Action)** *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*
- The chair entertained the motion to adjourn. Dan Gilbert made the motion and Marc Gilbert seconded.



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Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us


This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820

W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.


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Maria M Mendoza (Jun 8, 2024 10:20 PDT)

06/08/24


Marc Gilbert (Jun 6, 2024 19:29 PDT)

06/06/24









2024.03.27 LVTGA Planning Council Minutes

Final Audit Report

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