

Marc Gilbert and Maria Montes Mendoza – Co Chairs

AGENDA

1. **Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
 - Maria called the meeting to order and support staff to take a roll call to establish a quorum.
2. **Welcome and Introduction of Guest(s).** **The Chair will welcome everyone to the meeting** and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
 - Maria welcomed everyone to the meeting including introducing the newest member of the Office of HIV Jose Alcazar. He will be the new management analyst for programming and service delivery. The position previously held by Tiffany Evans.
3. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
 - Support staff confirmed that there were eight confirmations of notice of meeting postings.
4. **Public comment and discussion. (Discussion)**

This is a period devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

 - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
 - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
 - The chair opened the floor for any public comment or discussions.
 - This was an opportunity for Jose Alcazar, the newest member of the Office of HIV, to introduce himself. He let us know that he was originally from Southern California, and he previously worked at the Adult Care Services unit at Orange County Social Services, where he was a case manager for assisted living and adult daycare.
5. **Approval of the March 27th, 2024 – Planning Council Minutes (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
 - Support staff review the meeting minutes from March 27th. 2024. At motion to approve was made by dad and seconded by Marc. All members were in favor.
6. **SPA Co-Chair Nominations. (For possible action)** *The chair will announce the nominees for co-chair of SPA Committee.*
 - The committee discussed the two nominees for SPA co-chair nominees in Benjamin Clayton and Kenneth Gary.
 - All members online were in favor of Benjamin Clayton apart from Lorenzo Stanley who was against. Motion passed.
 - All members online were in favor of Kenneth Gary. Motion passed.

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7. Review/Update Committee Planning Council Activity Timeline (PCAT) (For possible action) –The chair will ask support staff to review the current scope of work and Planning Council Activity Timeline.

- Support staff reviewed the committee’s current work plan to ensure that they were on track with their legislative requirements.

8. Harm Reduction Training

- Katarina Pulver - Health Educator II, Office of Disease Surveillance - Division of Disease Surveillance and Control
- Katarina provided some training on overdose prevention and how to use Narcan spray in the event of an emergency. The objectives were about understanding opioids and their effects, identifying signs of an opioid overdose, the steps to reverse an opioid overdose, and clarifying the facts about overdose and fentanyl.

9. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action) The chair will ask the recipient’s office to provide program updates for the TGA.

- Heather Shoop – Office of HIV
 - They are in the middle of submitting expenditure reports for EHE.
 - The expenditure for Ryan White was submitted yesterday prior to the meeting.
 - The recipient shared the expenditure report for March 1st, 2023, through February 28th, 2024.
 - She shared the breakdown of each service’s allocation and reviewed the unobligated balances that we can request in carryover.
 - We currently have an obligated balance of \$672,758. They explained how some of the subrecipients may have had carryover.
 - We spent 79.28% on core medical services.
 - The full expenditure report will be shared with the planning council.

10. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action) The chair will ask the recipient’s office to provide program updates for the TGA.

- Tiffany Evans – Office of HIV
 - Update on leadership review of service standards and service definitions.
 - The office received status neutral funds in September, and they are currently one of four communities that were selected. They applied in conjunction with Southern Nevada Health District.
 - They are currently in a development stage of the program and the idea is that Southern Nevada Health District is going to hire 3 Community health workers and those community health workers will be referring clients who are HIV negative, but then meet some risk factors that we are in the process of finalizing.
 - There will be two pathways if someone gets their HIV test, they will either go to rapid start if they test positive or though. Be referred to rapid prevent if they are considerable risk.
 - We will be creating a service standard to support the status neutral project. There is not anything to bring to you today, but in the future, we do have a few service categories updates to bring to the Planning Council.

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11. Las Vegas TGA CQM Updates. (For possible action). *The chair will ask the recipient's office to provide program updates for the TGA.*

- Jessica Rios – CQM Updates
- On April 30th, the CQM annual plan was released, and Jessica has been convening every month with the single points of contacts for each.
- Each provider is looking at what they can do to improve their different performance measures in their specific programs.

12. Receive Reports from Standing Committees. (For possible action). *The chair will provide updates from the previous committee meetings. The chair of the SPA committee will provide the committee's updates.*

- Executive Committee Updates
- Maria reviewed what was discussed during the Executive Committee meeting prior to the meeting.

13. Bylaws Update - Section 3.7 Attendance. *Planning Body Support will review the updates to the bylaws and ask for a vote of approval from the Planning Council.*

- The committee reviewed the proposed changes to the bylaws relating to Section 3.7 Attendance.
- A motion to approve was made by Marc and seconded by Dan to approve the revision of the bylaws and to include SPA committee and unexcused absence. Lorenzo Stanley was the only person who opposed the motion.
- The bylaws read as follows:
 - Members shall attend all Planning Council and SPA Committee meetings with no more than 4 unexcused absences in the grant year.

14. PSRA Meeting Preparation *The chair will discuss preparation for our upcoming PSRA session.*

- Review Framework and Meeting Logistics for the Priority Setting and Resource Allocation process.
- The committee proposed to complete the PSRA process at the August 28th SPA meeting.

15. Compile, review, and resolve parking lot items (For possible action) *The chair will address any unresolved issues in the parking lot.*

- The planning council talked about specific training topics that they would like to see at future meetings. This included things like cultural humility, LGBTQIA +, transgender and non-binary care, legislative responsibilities, what the Planning Council is and is not, and the Planning Councils code of conduct as well as mental health and self-care.
- It was also a suggestion to know what things may be coming down the pipe in 2025 and how this may impact HIV care in the community.
- What are some of the other Planning Bodies that are in the community and giving them an opportunity to come and discuss their work?
- The Conference on Retroviruses and Opportunistic Infections. CROI.

16. Announcements by Members. (Discussion, all matters in this item are informational only).

- The Center is having a drive that is focused on long term survivors. It will be an all-day event with breakfast and lunch provided.
- The next Empowered Change HIV rapid testing training will be July 24 and 25th. Anyone interested please send an email to empoweredchange@SNHD.org



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17. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.

- Lorenzo Stanley made a motion to adjourn, and Kenneth seconded for us to adjourn the meeting.

Next Meetings on Wednesday, June 26th, 2024:

Executive Committee Meeting

1:00pm – 2:00pm

Strategic Planning and Assessment Committee Meeting

2:00pm – 4:00pm

Cambridge Recreation Center

3920 Cambridge Street

Las Vegas, NV 89119

<http://www.ClarkCountyNV.gov/Pa>

Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820

W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.

Marc Gilbert

Marc Gilbert (Aug 14, 2024 11:04 PDT)

08/14/2024

Maria

Maria Mendoza (Aug 14, 2024 07:26 PDT)

08/14/2024









2024.05.29 - Planning Council Minutes

Final Audit Report

2024-08-14

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