



Marc Gilbert

## AGENDA

1. **Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
  - The meeting was called to order by Benjamin Clayton and support staff took roll call in order to establish a quorum for the meeting.
  
2. **Welcome and Introduction of Guest(s).** **The Chair will welcome everyone to the meeting** and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
  - Support staff introduced the guests in the room and online.
  
3. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
  - Support staff confirmed that there were six notice of meeting postings.
  - There were six notice of meeting postings.
  
4. **Public comment and discussion. (Discussion)**

*This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*

  - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
  - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
  - There was a comment related to the sound quality in the room.
  
5. **Approval of the April 24<sup>th</sup>, 2024 - Strategic Planning and Assessment Committee Minutes (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
  - There was a motion to accept the minutes from Lorenzo and seconded by Kenneth.
  
6. **Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee. (For possible action)** *–The chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the SPA Committee*

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**7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Mary Duff – Office of HIV
- Four Planning Council members have been selected to attend the Ryan White Conference. Support staff will be reaching out to those individuals to coordinate.
  - Gina Candelario
  - Marc Gilbert
  - Kenneth Gary
  - Lucerito Martin
- The program term report that is due on August 3<sup>rd</sup> was submitted on June 19<sup>th</sup>. We were able to get that submitted early.
- Program submissions report is due July 20<sup>th</sup>.
- The MAI carryover plan has been submitted. This will be presented to the Planning Council at our July meeting. Heather would like to thank Mark and Maria for their quick attention so that we could get that submitted.
- The TGA received its full notice of award. Funding letters have been sent to subrecipients on June 20<sup>th</sup>. This means that all funds have been allocated out except for \$60,000 in which Heather will have a reallocation to present to the Planning Council at the July meeting.
- We are in the first year of our status neutral grant for program development. JSI has been assigned as our technical assistance provider. We have been collaborating closely with them to support their evaluation process.
- Our office is also working with SNHD to hire 3 community health workers to provide non-medical case management services to people who come in for their STI clinic for express testing. We will also link them to HIV prevention services.
- We are going to be doing some provider training through a symposium and learning collaborative.
- We would like to welcome back Tiffany Evans. We have been doing a lot of work around the Love, Live campaign including our work at the Juneteenth event. There were 15 people who got tested after Heather spoke at the event.

**8. Review Progress and Updates of the Integrated Plan (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Office of HIV
- There are no updates currently.

**9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Tony Garcia and Jose Alcazar – Office of HIV
- Update on leadership review of service standards and service definitions.
- They are currently working on the non-medical case management service, referral for health services and outreach services standards. This is currently in final review with Heather, and it is pretty much complete. Mary, Jose, and Tiffany are also reviewing the document to make sure for accuracy, but it will be ready to go for the next meeting.
- They are continuing to update all the other service standards as well.



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**10. Review of Needs Assessment Outcomes and data (For possible action)** *The chair will discuss the year’s needs assessment.*

- This was updated in 2022. The document was provided to everyone in attendance.

**11. PSRA Meeting Preparation** *The chair will discuss preparation for our upcoming PSRA session.*

- Review Framework and Meeting Logistics
  - August 27th - from 10am – 3pm Orientation/PSRA Data Review
  - August 28th - Regular meeting times – PSRA votes
  - Support staff is looking to secure a meeting location for the August 27th meeting.
- Identify Datasets for PSRA
- PSRA Data Presentation

**12. Compile, review, and resolve parking lot items (For possible action)** *The chair will address any unresolved issues in the parking lot.*

- The Executive Committee amended the bylaws. This included changes to the Executive Committee structure and updates for excused absences.

**13. Announcements by Members. (Discussion, all matters in this item are informational only).**

**14. Adjournment. (Action)** *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*

- There was a motion to adjourn the meeting made by Lorenzo and seconded by Dan. All members were in favor.

Next Meetings on Wednesday, July 31, 2024:

**Executive Committee Meeting**

1:00pm – 2:00pm

**Planning Council Meeting**

2:00pm – 4:00pm

Cambridge Recreation Center

3920 Cambridge Street

Las Vegas, NV 89119

<http://www.ClarkCountyNV.gov/Pa>

*Benjamin Clayton*

Benjamin Clayton (Sep 5, 2024 16:12 PDT)

*Kenneth Gary*

Kenneth Gary (Sep 5, 2024 16:21 PDT)









# 2024.06.26 SPA Committee Minutes

Final Audit Report

2024-09-05

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