



Maria Montes Mendoza & Marc Gilbert, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Minutes

Wednesday, July 31<sup>st</sup>, 2024

1:00 pm – 2:00 pm

Cambridge Recreation Center

3920 Cambridge Street

Las Vegas, NV 89119

<http://www.ClarkCountyNV.gov/Pa>

Committee Members		Support Staff		Recipient Staff		Guests
Dan Brown	P	Clifford Barnett	P	Heather Shoop	P	Olivia Grafmark
Marc Gilbert	P	Deryk Jackson	A	Jessica Rios	P	
Maria Montes Mendoza	P	Nathan Hoelscher	A	Alisha Barret	A	
Kenneth Gary	P	Yoselyn Soto	A	Tony Garcia	P	
Benjamin Clayton	P	Thomas Rodriguez-Shucker	A	Tiffany Evans	P	
				Mary Duff	P	
				Kamron Toston	A	
				Jamie Sorenson	A	
				Jose Alcazar	P	

Agenda:

- Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
  - The chairs called the meeting to order and support staff took roll call in order to establish a quorum for the meeting.
- Welcome and Introduction of Guest(s).** *The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the "Raise Your Hand" option in the participant's panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.*
  - The chairs gave a warm welcome to everyone attending the meeting in person and online via zoom.
- Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only)** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
  - Support staff confirmed 7 notice of meetings we received. There are two who bounced back.

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4. **Public comment and discussion. (Discussion, all matters in this item are informational only)** *This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*
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5. **Executive Committee Chair Report - June 26<sup>th</sup>, 2024** *The chair of the Executive committee will provide the committee's updates from June.*
  - The chair provided a report from the June 26, 2024, meeting. The full report is included in today's meeting packet.
6. **Approval of June 26<sup>th</sup>, 2024, Meeting Minutes. (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
  - The Council reviewed the minutes from the previous meeting. There was a motion made by Dan to approve the minutes that were seconded by Kenneth. All members were in favor and the minutes were approved.
7. **Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*
  - Heather Shoop – Office of HIV
  - Staff reported that the data request for the AEAM had been submitted to support staff.
  - Recipients staff reviewed the carryover plan. Thanking the chairs for getting this document signed so that it could be submitted. She spoke about why funds ended up being unobligated as well as some plans moving forward to address them.
  - Heather then reviewed the reallocation request which included moving funds from early intervention services, psychosocial support services MAI, health education risk reduction MAI, linguistic services. These funds would be reallocated to emergency financial assistance, medical case management, and medical case management MAI. Our core and support ratio would remain 79.89% in core and 20.11% in support. Exceeding our requirement.
  - Jose will be in and out of the meetings as we work through his training plan as a recruit. Once done we will work on integrating him into the PC.
  - The case management redesign is going well. They have talked about having a tired case management system structured under the medical case management category.
  - They will be pulling eligibility from medical case management and placing it with referral for healthcare and support services. Currently having 9 subs doing eligibility is overwhelming so this transition will hopefully work more efficiently. More details will be revealed over the next few months.
  - The intention is to help take the eligibility away from the case manager to allow them to concentrate on case management.
  - Based on our PSRA conversation we will be adding medical case management, outreach and referral

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for healthcare services.

8. **Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)** *The chair will ask the recipient’s office to provide program updates for the TGA.*
  - Tony Garcia and Jose Alcazar – Service Category Updates
  - Jose will be in touch with Cliff to set up the service category workgroup.
  - Not many updates, once completed we will share with the committee.
  
9. **Las Vegas TGA CQM Updates. (Discussion, all matters in this item are informational only).** *The chair will ask the recipient’s office to provide program updates for the TGA.*
  - Jessica Rios – CQM Updates
  - The quality quickie was yesterday, and they continue to provide TA and support sessions to providers upon request.
  - She will be posting and sharing the Las Vegas newsletter soon.
  
10. **Review Scope of Work and Planning Council Activity Timelines (PCAT) - Executive Committee (For possible action)** *–The chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the Executive Committee.*
  - Updates to the PCAT to include a review of the Planning Council Feedback in the Executive Committee Meeting Monthly.
  - Support staff reviewed the Planning Councils Activity Timeline to ensure that we remain compliant with completing our tasks.
  
11. **Receive Reports from Standing Committees. (Discussion, all matters in this item are informational only).** *The chair will provide updates from the previous committee meetings. The chair of the SPA committee will provide the committee’s updates.*
  - Strategic Planning and Assessment Committee – June 26<sup>th</sup>, 2024
  - Benjamin provided the SPA committee updates from June.
  
12. **Review Strategic Planning and Assessment Feedback – June 26<sup>th</sup>, 2024. (Discussion, all matters in this item are informational only).** *The chair will ask support staff to review the Planning Council feedback from the previous meetings.*
  - Planning Council Support reviewed the feedback from the June 26, 2024, Strategic Planning and Assessment Committee meeting.
  - There was additional training topics discussed. These were compiled in a list to sort with the committee.
  - There was some conversation about the sound quality of the meeting as well as the visual.
  
13. **Review Planning Council Support Budget for July (Monthly). (For possible action)** *The chair will ask support staff to present the Planning Council support budget for the month.*
  - CR team and recipients’ office will give an update on the Planning Council Support Budget
  - Support staff reviewed the Planning Council budget for July.

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14. **Review Planning Council Attendance for Membership Compliance. (For possible action)** *The chair will ask support staff to review the current membership attendance for the grant year.*
  - Support staff will review current membership attendance as a standing item.
  - Review legislative required vacancies.
    - Part C Recipient
    - Hospital Planning Agency or Healthcare Planning Agency
15. **Administer the Assessment of the Efficiency of the Administrative Mechanism**
  - Launch of the AEAM survey
16. **Review Executive Committee Membership** *Planning Council Support Staff will review the current membership structure of the Executive Committee.*
  - One Planning Council member in good standing that represents the public health community.
17. **Planning for Community Forum**
  - Discuss potential meeting dates for Mohave, NYE, and Clark counties.
18. **Review and Sign Annual Progress Report/Program Terms Report**
  - Reviewed and Submitted
19. **Review and Resolve Parking Lot Items (For possible action)** *The chair will address any unresolved issues in the parking lot.*
  - Removal of members with attendance issues – Monthly Review
  - Discuss Website Updates and Possible New Logo Designs (<https://lasvegastga.com/planning-council/>)
  - PSRA logistics – 2025/26 Priority Settings
  - Discuss New Member Orientation – Ethics Training
  - Potential date change for November – Currently November 27, 2024 – The day before Thanksgiving
    - i. November 20, 2024 – Proposed date
  - Potentially allowing the meeting to go from 1:00pm – 2:30pm and starting the PC/SPA from 3:00pm till 5:00pm, potentially adding a buffer to allow time to adjust.
20. **Announcements by Members. (Discussion, all matters in this item are informational only).**
21. **Public comment and discussion. (Discussion, all matters in this item are informational only)**

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**22. Adjournment. (Action)** *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*

- The meeting was adjourned by Marc and seconded by Maria.

Next Meetings on Tuesday, August 27, 2024:

**PSRA Data Presentation/ Orientation - Ethics Training**

10:00am – 4:00pm

*(more details to come)*

Next Meetings on Wednesday, August 28, 2024:

**Executive Committee Meeting**

1:00pm – 2:00pm

**Strategic Planning and Assessment Committee Meeting**

2:00pm – 4:00pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.**

Maria Mendoza (Sep 5, 2024 15:57 PDT)

Marc Gilbert (Sep 6, 2024 06:02 PDT)









# 2024.07.31 Executive Committee Minutes

Final Audit Report

2024-09-06

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