



Marc Gilbert and Maria Montes Mendoza – Co Chairs

## AGENDA

1. **Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
  - The chairs called the meeting to order and support staff took roll call to establish a quorum for the meeting.
2. **Welcome and Introduction of Guest(s).** **The Chair will welcome everyone to the meeting** and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
  - The chairs gave a warm welcome to everyone attending the meeting in person and online via zoom.
3. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
  - Support staff confirmed 7 notice of meetings we received. There are two who bounced back.
4. **Public comment and discussion. (Discussion)**

*This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*

  - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
  - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
5. **Executive Committee Chair Report - June 26<sup>th</sup>, 2024,** *The chair of the Executive committee will provide the committee’s updates from June.*
  - The chair provided a report from the June 26, 2024, meeting. The full report is included in today’s meeting packet.
6. **Approval of the May 29<sup>th</sup>, 2024 – Planning Council Minutes (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
  - The Council reviewed the minutes from the previous meeting. There was a motion made by Marc to approve the minutes that was seconded by Kenneth. All members were in favor and the minutes were approved.
7. **Review/Update Committee Planning Council Activity Timeline (PCAT) (For possible action)** *–The chair will ask support staff to review the current scope of work and Planning Council Activity Timeline.*
  - Support staff reviewed the Planning Councils Activity Timeline to ensure that we remain compliant with completing our tasks.

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**8. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Heather Shoop – Office of HIV
- The annual progress reports, program terms reports, expenditure reports, allocation reports and the program submission report were all submitted.
- The NOFO Notice of Funding Opportunity has been released in early July.
- Staff reported that the data request for the AEAM had been submitted to support staff.
- Recipients staff reviewed the carryover plan. Thanking the chairs for getting this document signed so that it could be submitted. She spoke about why funds ended up being unobligated as well as some plans moving forward to address them.
  - The reallocation request was approved by Kenneth Gary and seconded by Marc. All members were in favor and the motion passed for approval.
- Heather then reviewed the reallocation request which included moving funds from early intervention services, psychosocial support services MAI, health education risk reduction MAI, linguistic services totaling \$59,1744.48. These funds would be reallocated to emergency financial assistance, medical case management, and medical case management MAI. Our core and support ratio would remain 79.89% in core and 20.11% in support. Exceeding our requirement.
- Jose will be in and out of the meetings as we work through his training plan as a recruit. Once done we will work on integrating him into the PC.
- The case management redesign is going well. They have talked about having a tired case management system structured under the medical case management category.
- They will be pulling eligibility from medical case management and placing it with referral for healthcare and support services. Currently having 9 subs doing eligibility is overwhelming so this transition will hopefully work more efficiently. More details will be revealed over the next few months.
- The intention is to help take the eligibility away from the case manager to allow them to concentrate on case management.
- Based on our PSRA conversation we will be adding medical case management, outreach and referral for healthcare services.

**9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Tony Garcia and Jose Alcazar – Office of HIV
- Jose will be in touch with support staff to set up the service category workgroup.

**10. Las Vegas TGA CQM Updates. (For possible action).** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Jessica Rios – CQM Updates
- The quality quickie was yesterday, and they continue to provide TA and support sessions to providers upon request.
- She will be posting and sharing the Las Vegas newsletter soon.

**11. Receive Reports from Standing Committees. (For possible action).** *The chair will provide updates from the previous committee meetings. The chair of the SPA committee will provide the committee's updates.*

- Strategic Planning and Assessment Committee – June 26<sup>th</sup>, 2024
- Kenneth provided the SPA committee updates from June.

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**12. PSRA – Priority Setting Session for 2024/25 Grant Year**

**13. PSRA – Resource Allocations Session for 2024/25 Grant Year**

- Tuesday, August 27, 2024 – Data Presentation/Orientation and Ethics Training
- Wednesday, August 28, 2024 – Executive/SPA Meetings (Vote to approve)
- The meeting location for the August 27<sup>th</sup> meeting will be at Dignity Health and the regular PC meetings will be at SNHD.

**14. Complete Planning Council Meeting Feedback - <https://www.surveymonkey.com/r/CMS8XBM>**

**15. Compile, review and resolve parking lot items (*For possible action*) The chair will address any unresolved issues in the parking lot.**

- Discuss potential training topics for the Planning Council
  - Planning Council support staff reviewed the different training topics that members would like to address during future PC meetings.
- Updates to bylaws regarding excused absences
- Planning Council Membership Documents – Completion prior to PSRA
  - Code of Conduct
  - Conflict of Interest
  - Contact Information
- Planning Council Membership Application - <https://www.surveymonkey.com/r/XN33ZZJ>
- Review of time change commitments – it will be #7 on the feedback form.
  - Potentially allowing the meeting to go from 1:00pm – 2:30pm and starting the PC/SPA from 3:00pm till 5:00pm, potentially adding a buffer to allow time to adjust.

**16. Announcements by Members. (*Discussion, all matters in this item are informational only*).**

- Patrick Forand from CAN community health gave some updates regarding Huntridge and its transition into CAN community health notifying everyone that there has been no interruption in services for the community. He also talked about the CAN connect program and mobile vehicles.
- The Clinic is currently going through a facelift. They also currently have a new provider working with them to assist and help get acclimated to the way CAN operates across the country.
- They are changing the office hours for the clinic and will be open 8am – 5pm Mon-Thur and 8am – 12pm on Fridays to allow the staff to catch up on paperwork.
- The last HPG meeting in July was cancelled due to building evacuation at SNHD. The meeting was rescheduled to August 7, 2024, from 2-4pm. They will have 3 speakers, and it looks to be a fun meeting.
- September 18-19 will be the Empower Change workshop. You can reach out to [empowerchange@snhd.org](mailto:empowerchange@snhd.org) for more information.
- Health District After Dark will be on Tuesday. The topic is health equity in Sin City.
- Benjamin also shared an event on August 30<sup>th</sup>.

**17. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.**

Next Meetings on Tuesday, August 27, 2024:

**PSRA Data Presentation/ Orientation - Ethics Training**

10:00am – 4:00pm



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*(more details to come)*

Next Meetings on Wednesday, August 28, 2024:

**Executive Committee Meeting**

1:00pm – 2:00pm

**Strategic Planning and Assessment Committee Meeting**

2:00pm – 4:00pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Guests’ Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.**

*Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us*

*This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820*

*W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.*

Marc Gilbert (Oct 2, 2024 07:30 PDT)

Maria Montes Mendoza (Oct 2, 2024 13:52 PDT)









# July 31, 2024 - LVTGA Planning Council Minutes

Final Audit Report

2024-10-02

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