



Planning Council | Healthy Living  
lasvegastga.com



**LAS VEGAS TGA**  
PART A HIV/AIDS PROGRAM  
CLARK | MOHAVE | NYE COUNTIES

Maria Montes Mendoza & Marc Gilbert, Co-Chairs

## LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

### Executive Committee Agenda

Wednesday, August 28<sup>th</sup>, 2024

1:00 pm – 2:00 pm

### Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

### Zoom Link & Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/82029239046?pwd=b2RaN0xGMzA0Mmp0NHMyVkIvNXIiQT09>

Meeting ID: 820 2923 9046

Passcode: 036800



Scan QR code for  
Zoom

### **Pursuant to NRS 241.020(2)(d)(6) and (7)**

1. *Items on this agenda may be taken out of order;*
2. *Two or more items may be combined;*
3. *Items may be removed from agenda or delayed at any time;*
4. *Public comment is limited to 3 minutes per person and comments cannot be restricted based on viewpoint.*

1. **Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
2. **Welcome and Introduction of Guest(s).** *The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the "Raise Your Hand" option in the participant's panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.*
3. **Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only)** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
4. **Public comment and discussion. (Discussion, all matters in this item are informational only)** *This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*
  - If you wish to make a comment in person: Please stand, clearly state your name, and address, and please spell your last name for the record.
  - If you wish to make a comment via Phone or Computer: Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.



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5. **Executive Committee Chair Report – July 31<sup>st</sup>, 2024** *The chair of the Executive committee will provide the committee’s updates from June.*
6. **Approval of July 31, 2024, Meeting Minutes. (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
7. **Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The chair will ask the recipient’s office to provide program updates for the TGA.*
  - Heather Shoop – Office of HIV
8. **Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)** *The chair will ask the recipient’s office to provide program updates for the TGA.*
  - Tony Garcia and Jose Alcazar – Service Category Updates
9. **Las Vegas TGA CQM Updates. (Discussion, all matters in this item are informational only).** *The chair will ask the recipient’s office to provide program updates for the TGA.*
  - Jessica Rios – CQM Updates
10. **Review Scope of Work and Planning Council Activity Timelines (PCAT) - Executive Committee (For possible action)** *–The chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the Executive Committee.*
11. **Administer the Assessment of the efficiency of the administrative mechanism (AEAM)**
12. **Review the results of Assessment of the efficiency of the administrative mechanism (AEAM)**
13. **Review and approve carryover request from the Recipient's Office**
  - The carryover request from the recipient’s office was reviewed during the July meeting.
14. **Preparation of PC letter to accompany grant application**
15. **Receive Reports from Standing Committees. (Discussion, all matters in this item are informational only).** *The chair will provide updates from the previous committee meetings. The chair of the SPA committee will provide the committee’s updates.*
  - The Planning Council met in the month of July. This report is reflective of the chairs report.
16. **Planning Council Meeting Feedback – July 31<sup>st</sup>, 2024. (Discussion, all matters in this item are informational only).** *The chair will ask support staff to review the Planning Council feedback from the previous meetings.*
  - Potentially allowing the meeting to go from 1:00pm – 2:30pm and starting the PC/SPA from 3:00pm till 5:00pm, potentially adding a buffer to allow time to adjust.



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**17. Review Planning Council Support Budget for August (Monthly). (For possible action)** *The chair will ask support staff to present the Planning Council support budget for the month.*

- CR team and recipients' office will give an update on the Planning Council Support Budget

**18. Review Planning Council Attendance for Membership Compliance. (For possible action)** *The chair will ask support staff to review the current membership attendance for the grant year.*

- Support staff will review current membership attendance as a standing item
- Review legislative required vacancies
  - Part C Recipient
  - Hospital Planning Agency or Healthcare Planning Agency

**19. Review Executive Committee Membership** *Planning Council Support Staff will review the current membership structure of the Executive Committee.*

- a. One Planning Council member in good standing that represents the public health community

**20. Planning for Community Forum**

- a. Discuss potential meeting dates for Mohave, NYE, and Clark counties

**21. Review and Resolve Parking Lot Items (For possible action)** *The chair will address any unresolved issues in the parking lot.*

- a. Removal of members with attendance issues – Monthly Review
- b. Discuss Website Updates and Possible New Logo Designs (<https://lasvegastga.com/planning-council/>)
- c. Potential date change for November – Currently November 27, 2024 – The day before Thanksgiving
  - i. November 20, 2024 – Proposed date

**22. Announcements by Members. (Discussion, all matters in this item are informational only).**

**23. Public comment and discussion. (Discussion, all matters in this item are informational only)**

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**24. Adjournment. (Action)** *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*



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Next Meetings on Wednesday, September 25, 2024:

**Executive Committee Meeting**

1:00pm – 2:00pm

**LVTGA Planning Council Meeting**

2:00pm – 4:00pm

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