



Planning Council | Healthy Living
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LAS VEGAS TGA
PART A HIV/AIDS PROGRAM
CLARK | MOHAVE | NYE COUNTIES

Maria Montes Mendoza & Marc Gilbert, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Agenda

Wednesday, January 29, 2025

1:00 pm – 2:30 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Zoom Link & Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/82029239046?pwd=b2RaN0xGMzA0Mmp0NHMyVklVNXIQT09>

Meeting ID: 820 2923 9046

Passcode: 036800



Scan QR code for
Zoom

Pursuant to NRS 241.020(2)(d)(6) and (7)

1. *Items on this agenda may be taken out of order.*
2. *Two or more items may be combined.*
3. *Items may be removed from agenda or delayed at any time.*
4. *Public comment is limited to 3 minutes per person and comments cannot be restricted based on viewpoint.*

1. **Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
2. **Welcome and Introduction of Guest(s).** *The Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the "Raise Your Hand" option in the participant's panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.*

As a reminder, please follow federal regulations and Planning Council guidelines by avoiding discussions on client information, funding decisions benefiting members, contracting issues, unethical conduct, off-topic matters, lobbying, or actions that violate Ryan White Program rules. Adhere to the Council's code of conduct, state your conflict of interest when necessary, and consult bylaws, policies and procedures, and HRSA guidelines if needed.

3. **Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only)** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*



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4. **Public comment and discussion. (Discussion, all matters in this item are informational only)** *This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*
 - If you wish to make a comment in person: Please stand, clearly state your name, and address, and please spell your last name for the record.
 - If you wish to make a comment via Phone or Computer: Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
5. **Executive Committee Chair Report – December 2024**, *the chair of the Executive committee will provide the Planning Council Executive updates.*
6. **Approval of December 18, 2024, Meeting Minutes. (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
7. **Review Scope of Work and Planning Council Activity Timelines (PCAT) - Executive Committee (For possible action)** –*The chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the Executive Committee.*
8. **Receive Reports from Standing Committee – Strategic Planning and Assessment Committee – December 2024 (Discussion, all matters in this item are informational only)** – *The SPA chairs will provide the committee updates from the previous meetings.*
9. **Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*
 - Heather Shoop – Office of HIV
10. **Rapid Reallocation (For possible action)** *The recipient's office will present a rapid reallocation*
 - Heather Shoop – Office of HIV
11. **Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*
 - Tony Garcia and Jose Alcazar – Service Category Updates
12. **Las Vegas TGA CQM Updates. (Discussion, all matters in this item are informational only).** *The chair will ask the recipient's office to provide program updates for the TGA.*
 - Jessica Rios – CQM Updates – These updates will be provided at the February meeting.
13. **Review Planning Council Support Budget for January (Monthly). (For possible action)** *The chair will ask support staff to present the Planning Council support budget for the month.*
 - CR team and recipients' office will give an update on the Planning Council Support Budget



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14. **Manage membership application process (For possible action)** *The executive committee will enter executive session to review membership applications*
15. **Review Planning Council Attendance for Membership Compliance. (For possible action)** *The chair will ask support staff to review the current membership attendance for the grant year.*
 - Removal of members with excessive absences – **Monthly Review**
 - Review Membership Reflectiveness
 - Review legislative required vacancies
 - Part C Recipient – **Awaiting Approval**
16. **Review and sign Memorandum of Understanding (MOU)** *The chair will ask support staff to review the proposed MOU.*
17. **Development of Directives to the Recipient** *The chair will ask support staff to review the proposed directives. This activity will continue through February.*
18. **Schedule New Member Orientation** *The chair will discuss planning a new member orientation through February.*
19. **Review Policy and Procedure Manual for potential updates** *The chair will ask support staff to review the changes to the policy and procedure manual through February.*
20. **Review Bylaws for potential updates** *The chair will ask support staff to review the updates to the bylaws through February.*
21. **Review Planning Council Meeting Feedback – December 18, 2024. (Discussion, all matters in this item are informational only).** *The chair will ask support staff to review the Planning Council feedback from the previous meetings.*
22. **Review and Resolve Parking Lot Items (For possible action)** *The chair will address any unresolved issues in the parking lot.*
 - Discuss Website Updates and Possible New Logo Designs - <https://lasvegastga.com/planning-council/>
 - Contest for new design logo
 - Membership committee to focus on membership attendance, applications and mentorship.
23. **Announcements by Members. (Discussion, all matters in this item are informational only)** *The chair will provide an opportunity for announcements by members.*



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24. Public comment and discussion. (Discussion, all matters in this item are informational only)

This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

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25. Adjournment. (Action) *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*

[Next Meetings on Wednesday, February 26, 2025:](#)

Executive Committee Meeting

1:00pm – 2:30pm

LVTGA Ryan White Part A Planning Council Meeting

3:00pm – 5:00pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: *Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.*

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.