



Marc Gilbert and Maria Montes Mendoza – Co Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

**Planning Council Meeting Minutes**

Wednesday, September 25, 2024

2:00 pm – 4:00 pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.**

Committee Members				Recipient Staff		Guests
Aaronell Matta	P	Lucero Quiroz Martinas	P	Heather Shoop	P	Leana Ramirez
Anthony Castro	P	Marc Gilbert	P	Jessica Rios	P	Wendy Gelbert
Benjamin Clayton	A	Maria Montes-Mendoza	P	Alisha Barret	A	Adriene Christian
Cathleen Danheiser	A	Patricia Sandavol	P	Tony Garcia	p	Lisa – CAN Community Health
Danny Brown	P	Patrick Forand	P	Tiffany Evans	P	
Darnell Duwyenie	P	Raychel Holbert	P	Mary Duff	A	
Dr. Cheryl Radeloff	P	Rico Sergio	P	Kamran Toston	A	
Gina Candelario	P	Robert Hamilton	p	Jamie Sorenson	A	
Heather Lasarakis	P	Robert Wilson	P	Jose Alczar	A	
Jennie Martin	A	Stacey Young	p	Donna Washington	A	
Kenneth Gary	P	Susana Gonzalez	P			
Krystal Griffin	P	Susanne Rigsby	A	Support Staff		
Lavatta Palm	P	Valerie Ricketts	P	Clifford Barnett	P	
Lorenzo Stanley	P	Tory Johnson	A	Deryk Jackon	A	
				Thomas Rodriguez - Schucker	p	
				Nathan Hoelscher	p	

P = Present      A = Absent      ☒ = Phone/Zoom

28 elected members – 15 for quorum

Marc Gilbert and Maria Montes Mendoza – Co Chairs

## AGENDA

1. **Call to Order and Roll Call.** *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
  - Support staff took a roll call, and a quorum was established for the meeting.
2. **Welcome and Introduction of Guest(s).** **The Chair will welcome everyone to the meeting** and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
  - Maria acknowledged guests in the room and offered an opportunity for any comments.
3. **Confirmation of Notice of Meeting Posting.** *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
  - Support staff confirmed that there were 8 notice of meeting postings for the month.
4. **Public comment and discussion. (Discussion)**

*This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*

  - **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
  - **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
5. **Executive Committee Chair Report – August 28<sup>th</sup>, 2024,** *the chair of the Executive committee will provide the committee’s updates from June.*
  - Maria provided the executive committee report.
  - She updated the committee about the PSRA session and how the committee had voted and approved all 28 categories in core and support services.
  - Maria also updated the committee that the AEAM assessment of the efficiency of the administrative mechanism was approved with no findings for the recipient.
6. **Approval of the July 31, 2024 – Planning Council Minutes (For possible action)** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
  - Support staff reviewed the minutes from July 31.
  - There was a motion to approve the minutes by Dan Brown and seconded by Cheryl Radeloff. Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Darnell Duwyenie, Gina Candelario, Heather Lasarakis, Jennie Martin, Kenneth Gary, Krystal Griffin, Lavatta Palm, Lorenzo Stanley, Lucero Quiroz Martinas, Marc Gilbert, Maria Montes-Mendoza, Patricia Sandavol, Patrick Forand, Raychel Holbert, Rico Sergio, Robert Hamilton, Robert Wilson, Stacey Young, Susana Gonzalez, Susanne Rigsby, Valerie Ricketts, and Tory Johnson were all in favor of this motion. The motion passed.
7. **Review/Update Committee Planning Council Activity Timeline (PCAT) (For possible action)** –*The chair will ask support staff to review the current scope of work and Planning Council Activity Timeline.*

*Marc Gilbert and Maria Montes Mendoza – Co Chairs*

- *There was a motion to approve changing the meeting times of the Executive Committee meeting to 1:00pm – 2:30pm and PC/SPA meetings from 3:00pm – 5:00pm. This would take place starting at the October meeting. The motion was made by Kenneth Gary and seconded by Dan Brown. Cheryl Radeloff, Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Darnell Duwylene, Gina Candelario, Heather Lasarakis, Jennie Martin, Krystal Griffin, Lavatta Palm, Lorenzo Stanley, Lucero Quiroz Martinas, Marc Gilbert, Maria Montes-Mendoza, Patricia Sandavol, Patrick Forand, Raychel Holbert, Rico Sergio, Robert Hamilton, Robert Wilson, Stacey Young, Susana Gonzalez, Susanne Rigby, Valerie Ricketts, and Tory Johnson were all in favor of this motion. The motion passed.*

**8. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Heather Shoop – Office of HIV
- Heather informed us that the carryover plan was approved by HRSA and received. These funds have already been allocated out to providers. There is \$10,000 that has not been allocated out to an agency as we are holding some money for linguistic services for possible service standard updates and client needs.
- She reviewed a September 2024 rapid reallocation. She reallocated \$45,000 from Outpatient Ambulatory Health Services with \$13,000 going to Early intervention Services and \$32,000 going to Medical Case Management. This did not change our split of 79.89% core and 20.11% support. The funds were moved between core categories.
- They are currently writing the grant application for Ryan White Part A. The total ceiling amount we can apply for is 7.76 million dollars. This is due on October 1.
- The request for qualification is scheduled to launch tomorrow. Subrecipients should be on the lookout for that. We hope to have contract in place before March 1. Please make sure that all your liability insurance is in order as this tends to be one of the issues.
- For anyone who was not at the last meeting. They need to be scheduled to review the video. This must be done upon appointment and then every two years thereafter. Please get with support staff if you have not completed the training.
- They recently completed the Black and White party. They have been able to market the love live campaign as part of different organization events.
- The status neutral grant is moving forward. The first year was focused on planning and the second year is now focused on the implementation process. There are some exciting things planned over the next 8-9 months. Mary will give some updates on this at next month's meeting.

**9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Tony Garcia and Jose Alcazar – Office of HIV
- Jose Garcia is working to get the new service standard committee in place next month so that we can establish meeting dates.
- The three service standards we want to review first are EFA emergency financial assistance, EIS. early intervention services, and transportation.
- They are completing the 3 newest service standards, and they will soon be ready for review by the Planning Council. They are awaiting final approval from Heather.

Marc Gilbert and Maria Montes Mendoza – Co Chairs

**10. Las Vegas TGA CQM Updates. (For possible action).** *The chair will ask the recipient's office to provide program updates for the TGA.*

- Jessica Rios – CQM Updates
- They just had the quarter 3 meetings.
- They had cycle one outcome report presentations by Golden Rainbow, UMC, and Impact Exchange.
- They completed a mural (whiteboard) activity.
- They completed the rose, buds, and thorn activity.

**11. Receive Reports from Standing Committees. (For possible action).** *The chair will provide updates from the previous committee meetings. The chair of the SPA committee will provide the committee's updates.*

- SPA Committee Updates
- Kenneth Gary provided the report for the August 28th SPA committee meeting.
- He updated the committee on the office of HIV efforts to complete the Ryan White grant application.
- He also informed us that they will be working on the NOFO notice of funding opportunity for Ending the Epidemic funding due on October 22.
- He also talked about how some of the individuals that attended the Ryan White Conference had an opportunity to provide some updates on their experience to the PC.

**12. Presentation of the AEAM**

- Support staff reviewed the AEAM process that was completed in the previous month. The information was provided to everyone for review.

**13. PSRA Report**

- The PSRA report is under review. Once the report is complete it will be presented to the Planning Council for review.
- Support staff reviewed some of the key aspects of the PSRA report and what to expect.

**14. Nomination of Planning Council Co-Chairs**

- Marc Gilbert is finishing out the term of Angela Smith. Support staff will send out a nomination forms for all individuals that are eligible in accordance with the bylaws to be reviewed by the executive committee.
- We will then reach out to those individuals nominated to see if they accept the nomination.
- The voting process will take place in November. We will use the email address that we have on file, so if you have updated your email, please talk to Planning Council Support staff.

**15. Complete Planning Council Meeting Feedback**

- Members were given an opportunity to complete the meeting feedback.

**16. Compile, review, and resolve parking lot items (For possible action)** *The chair will address any unresolved issues in the parking lot.*

- Planning Council Membership Application - <https://www.surveymonkey.com/r/XN33ZZI>
- Support staff gave a walkthrough on completing the application process online via the Las Vegas TGA website.
- Support staff showed the updates to the application, including the language options.



Marc Gilbert and Maria Montes Mendoza – Co Chairs

**17. Public comment and discussion. (Discussion)**

*This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*

- **If you wish to make a comment in person:** Please stand, clearly state your name, and address, and please spell your last name for the record.
- **If you wish to make a comment via Phone or Computer:** Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.
- 

**18. Announcements by Members. (Discussion, all matters in this item are informational only).**

**19. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.**

- There was a motion to adjourn the meeting. *The motion was made by Dan Brown and seconded by Marc Gilbert. Kenneth Gary, Cheryl Radeloff, Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Darnell Duwyenie, Gina Candelario, Heather Lasarakis, Jennie Martin, Krystal Griffin, Lavatta Palm, Lorenzo Stanley, Lucero Quiroz Martinas, Maria Montes-Mendoza, Patricia Sandavol, Patrick Forand, Raychel Holbert, Rico Sergio, Robert Hamilton, Robert Wilson, Stacey Young, Susana Gonzalez, Susanne Rigsby, Valerie Ricketts, and Tory Johnson were all in favor of this motion. The motion passed.*

Next Meetings on Wednesday, October 30, 2024:

**Executive Committee Meeting**

1:00pm – 2:00pm

**SPA Strategic Planning and Assessment Committee Meeting**

2:00pm – 4:00pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Guests’ Directions:** Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

*Anyone desiring supporting documentation or additional information is invited to call Cliff Barnett, Planning Council Support Staff at 1(888) 323-1110 or clifford@collaborativeresearch.us*



Marc Gilbert and Maria Montes Mendoza – Co Chairs

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820

W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.

Marc Gilbert  
Marc Gilbert (Mar 16, 2025 09:48 PDT)

16/03/2025

Maria Montes  
Maria Montes (Mar 18, 2025 11:05 PDT)

18/03/2025









# 2024.09.25 LVTGA Planning Council Minutes

Final Audit Report

2025-03-18

Created:	2025-03-16
By:	Sara Seaburg (seaburg@collaborativeresearch.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAjL8LuzSLr2YxjtLRI-J6sj6Rv3bhXHnV

## "2024.09.25 LVTGA Planning Council Minutes" History

-  Document created by Sara Seaburg (seaburg@collaborativeresearch.us)  
2025-03-16 - 1:54:46 PM GMT
-  Document emailed to Marc Gilbert (marcg89121@gmail.com) for signature  
2025-03-16 - 1:54:51 PM GMT
-  Document emailed to Maria Montes (maria.montes900@commonspirit.org) for signature  
2025-03-16 - 1:54:51 PM GMT
-  Email viewed by Marc Gilbert (marcg89121@gmail.com)  
2025-03-16 - 4:47:25 PM GMT
-  Document e-signed by Marc Gilbert (marcg89121@gmail.com)  
Signature Date: 2025-03-16 - 4:48:08 PM GMT - Time Source: server
-  Email viewed by Maria Montes (maria.montes900@commonspirit.org)  
2025-03-18 - 6:04:47 PM GMT
-  Document e-signed by Maria Montes (maria.montes900@commonspirit.org)  
Signature Date: 2025-03-18 - 6:05:24 PM GMT - Time Source: server
-  Agreement completed.  
2025-03-18 - 6:05:24 PM GMT