



Kenneth Gary and Benjamin Clayton, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Strategic Planning and Assessment (SPA) Committee Minutes

Wednesday, October 30th, 2024

3:00 pm – 5:00 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.

<i>Committee Members</i>				<i>Recipient Staff</i>		<i>Guests</i>
Aaronell Matta	P	Lucero Quiroz Martinas	P	Heather Shoop	P	Nadine
Anthony Castro	P	Marc Gilbert	P	Jessica Rios	P	BT Boli Boli
Benjamin Clayton	P	Maria Montes-Mendoza	P	Tony Garcia	P	
Cathleen Danheiser	P	Patricia Sandavol	P	Kamran Toston	A	
Danny Brown	P	Patrick Forand	A	Donna Washington	A	
Darnell Duwyenie	A	Raychel Holbert	P	Mary Duff	P	
Dr. Cheryl Radeloff	P	Rico Sergio	P	Jose Alcazar	P	
Gina Candelario	P	Robert Hamilton	P	Tiffany Evans	P	
Heather Lazarakis	P	Robert Wilson	P			
Jennie Martin	A	Stacey Young	P			
Kenneth Gary	P	Susana Gonzalez	P			
Krystal Griffin	A	Susanne Rigsby	A			
Lavatta Palm	P	Tory Johnson	A			
Lorenzo Stanley	P	Valerie Ricketts	P			

P = Present A = Absent

Support Staff: Clifford Barnett, Thomas Rodriguez-Schucker, Nathan Hoelscher

30 elected members – 16 for quorum

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1. Call to Order and Roll Call. *The Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*

- Kenneth Gary called the meeting to order.
- Support staff completed a roll call and established a quorum for the meeting.

2. Welcome and Introduction of Guest(s). **The Chair will welcome everyone to the meeting** and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Chair will call upon the attendee when it is their turn to speak. The Chair will ask guests of the committee meeting to announce their first and last name for the record.

- Kenneth welcomed everyone to the meeting and reminded them about meeting etiquette.

3. Confirmation of Notice of Meeting Posting. *The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*

- Support staff confirmed that there were 11 notices of meeting postings received back from providers. It was noted that this number is seeing a steady increase.

4. Public comment and discussion. (Discussion)

This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

- Kenneth offered some time for members of the public to make comments. There were none at this time.

5. Approval of the August 28, 2024 - Strategic Planning and Assessment Committee Minutes (For possible action) *The chair will review the minutes from the previous meeting and entertain a motion for approval.*

- Support staff reviewed the minutes from the August 28th, 2024, meeting.
- **Vote:** There was a motion to approve the minutes from August 28, 2024, by Lorenzo Stanley and seconded by Dan Brown.

For: (20) Lorenzo Stanley, Dan Brown, Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Dr. Cheryl Radeloff, Gina Candelario, Heather Lazarakis, Kenneth Gary, Marc Gilbert, Maria Montes-Mendoza, Patricia Sandavol, Raychel Holbert, Rico Sergio, Robert Hamilton, Robert Wilson, Stacey Young, Susana Gonzalez, Valerie Ricketts

Against: (0)

Abstain: (2) Lavatta Palm, Lucero Quiroz Martinas

6. Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee. (For possible action) *–The chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the SPA Committee*

- Support staff reviewed the timeline.
- The SPA Committee is on task with its legislative responsibilities and all items are set to be addressed.

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7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action) *The chair will ask the recipient's office to provide program updates for the TGA.*

Heather Shoop from the Office of HIV provided the following report:

- On September 30th they submitted the Ryan White Part A grant request to HRSA.
- On October 22nd they submitted the Ending the Epidemic grant. They applied for 5 million dollars in the first year as there was no cap on the amount of funding we could apply for. They will share the work plan once things get a little closer and they are aware of the amount of the award. They may need to adjust accordingly. They are excited about some of the things they have planned that the community has helped planned in conjunction with the planning forum where we looked to produce priorities for the upcoming years. They are excited at how everything has come together and think the PC will be happy with the results.
- We do have an open competitive bid for EHE and Ryan White services that is open until November 6th at 3pm. After which an evaluation committee will score the applications, and we will have more information to come.
- There will be a new RFQ request for qualifications that will come from their office for Minority AIDS Initiative funding in approximately 6 weeks. We want to be specific in targeting small minority owned non-profit grassroots agencies that have grassroots connections with consumers. The idea would be for providers to get people tested and move down the rapid prevent or rapid start pathway. The hope would be for some of the smaller organizations to be able to apply for some of the larger grants in the future.
- The Estimated Unobligated Balance report is due in December. We are looking at this process to anticipate unspent funds by the end of the grant year to complete this process.
- Mary Duff provided some updates on the Status Neutral grant. This is a new funding structure provided by HRSA. Last year was a year of planning that resulted in some unspent funds that we will use to expand this scope. This will be the only year we will be allowed to do this.
- They are excited to ramp up the rapid prevent program with SNHD and the 3 community health workers. They provide non-medical case management. Assessing the social determinants of health and the need for HIV prevention. The idea is to help connect and link people to services.
- They will have a rapid prevent provider campaign that will be kickstarted by Collaborative Research that will include listening sessions in the fall followed by targeted message placement. AETC is a partner, and they will be offering various training to providers.
- A whole person approach provider symposium is currently being planned. They are currently in budget negotiations and plan for the event to happen in Spring 2025. The first Planning Body meeting is scheduled for November with another planned for December. If you want to join the meeting, please reach out to Tiffany or Mary.
- There is also a whole person approach learning collaborative with Collaborative Research. There will be a 6 series project with tools drafted ahead of time. They would also like to provide two community training courses virtually.

8. Review Progress and Updates of the Integrated Plan (For possible action) *The chair will ask the recipient's office to provide program updates for the TGA.*

Heather Shoop from the Office of HIV provided the following report:

- There are no updates to report at this time.

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9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action) *The chair will ask the recipient’s office to provide program updates for the TGA.*

Tony Garcia and Jose Alcazar from the Office of HIV provided the following report:

- Update on leadership review of service standards and service definitions.
- The workgroup will convene on November 4. They will review the service standards and policies and procedures for referral to healthcare and support services and medical case management.
- The next service standard set for review is medical transportation.
- They will meet once a month until February 2025.

10. Planning for Needs Assessment (For possible action)

- They are currently waiting for the Ryan White and EHE Notice of Award before we proceed with the planning of the needs assessment.

11. PSRA - Review Results and final PSRA report (for possible action)

- The report covered the Las Vegas TGA Planning Council Comprehensive Priority Setting and Resource Allocation process for 2025/26, utilizing data from needs assessments, epidemiological studies, and service utilization reports to determine priorities and funding allocations for HIV/AIDS services. Medical Case Management, Outpatient/Ambulatory Health Services, and Psychosocial Support Services were identified as the top three priorities, with special attention given to addressing the needs of African American women and implementing a case management redesign to improve service delivery. The process was highly collaborative, involving diverse stakeholders including consumers, providers, and community members, and resulted in data-driven decisions for allocating resources across 28 service categories, with particular focus on core services and reaching those out of care or unaware of their HIV status.
- It was advised that members read the process. This will give members time to come back with suggestions prior to posting on the website.

12. Identification of data problems or gaps in data

- This information is included in the final PSRA report provided to all PC members for review.

13. Review TGA Continuum of Care by Service Category

- Tabled for November meeting.

14. Training – (MOU) Memorandum of Understanding – Roles, Responsibilities and Communication

- Planning Council Support Staff offered training that established a clear communication protocol to ensure efficient and organized information flow between the Planning Council and the recipient office. All communications from Planning Council members intended for the recipient office must be channeled through Planning Council support staff, and similarly, communications from the recipient office to Planning Council members should follow the same path through support staff. This streamlined communication process helps maintain clear documentation, ensures proper tracking of requests and responses, and allows support staff to effectively coordinate between both entities.

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15. Election of Planning Council Chairs

- Planning body support staff will send out an email virtually to all members to cast an individual vote for the new co-chair.
- The new co-chair's term will take effect at the November meeting.

16. Compile, review, and resolve parking lot items (For possible action) *The chair will address any unresolved issues in the parking lot.*

- The Planning Council decided to adjust the meeting time of the Executive Committee to 1:00pm – 2:30pm and the PC/SPA from 3:00pm till 5:00pm.
- The chair noted the changes to the committee times.
- The chair also took time out to allow people to take the planning body feedback survey for the meeting.

17. Announcements by Members. (Discussion, all matters in this item are informational only).

- There was a special Happy Birthday for Benjamin Clayton and Tiffany Evans.
- He and his colleague are about to start a social media platform focused on onset topics in Las Vegas. He will be focused on HIV while his colleague will be focused on gender affirming care.

18. Public comment and discussion. (Discussion)

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Maria announced the upcoming forums:

- **Mohave County** - Monday, November 18, 2024 / 10:30am - 12:30pm at Kingman Regional Medical Center
- **NYE County** - Tuesday, November 19, 2024 / 10:00am - 12:00pm at NYE County Health and Human Services
- **Clark County** - Wednesday, November 20, 2024 / 10:30am - 12:30pm at Dignity Health

19. Adjournment. (Action) The Chair will entertain a motion and a second to approve the adjournment of this meeting.

- **Vote:** There was a motion to adjourn the meeting by Dan Brown and seconded by Marc Gilbert.

For: (22) Lorenzo Stanley, Dan Brown, Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Dr. Cheryl Radeloff, Gina Candelario, Heather Lazarakis, Kenneth Gary, Marc Gilbert, Maria Montes-Mendoza, Patricia Sandavol, Raychel Holbert, Rico Sergio, Robert Hamilton, Robert Wilson, Stacey Young, Susana Gonzalez, Valerie Ricketts, Lavatta Palm, Lucero Quiroz Martinas

Against: (0)

Abstain: (0)



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Next Meetings on Wednesday, November 20, 2024:

Executive Committee Meeting

1:00pm – 2:30pm

SPA Strategic Planning and Assessment Committee Meeting

3:00pm – 5:00pm

Dignity Health

4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - Second floor

Kenneth Gary (Mar 18, 2025 17:53 PDT)

18/03/2025

Benjamin Clayton (Mar 20, 2025 04:42 PDT)

20/03/2025









2024.10.30 SPA Meeting Minutes

Final Audit Report

2025-03-20

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