

Kenneth Gary and Benjamin Clayton, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Strategic Planning and Assessment (SPA) Committee Minutes

Wednesday, December 18, 2024

3:00 pm – 5:00 pm

Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

<i>Committee Members</i>				<i>Recipient Staff</i>		<i>Guests</i>
Aaronell Matta	P	Lucero Quiroz Martinas	A	Heather Shoop	P	Jay Lennox
Anthony Castro	P	Marc Gilbert	P	Jessica Rios	P	Amy Runge
Benjamin Clayton	P	Maria Montes-Mendoza	P	Tony Garcia	P	Nadine Kienhoefer
Cathleen Danheiser	P	Patricia Sandavol	P	Kamran Toston	P	Diana Bonilla
Danny Brown	P	Patrick Forand	P	Donna Washington	A	
Darnell Duwyenie	P	Raychel Holbert	P	Jose Alcazar	P	
Dr. Cheryl Radeloff	P	Rico Sergio	A	Tiffany Evans	P	
Gina Candelario	P	Robert Hamilton	P			
Heather Lazarakis	P	Robert Wilson	A			
Jennie Martin	A	Stacey Young	P			
Kenneth Gary	P	Susana Gonzalez	P			
Krystal Griffin	P	Tory Johnson	A			
Lavatta Palm	A	Valerie Ricketts	P			
Lorenzo Stanley	P					
<i>P = Present A = Absent</i>						
Support Staff: Clifford Barnett, Thomas Rodriguez-Schucker, Sara Seaburg						
27 elected members – 14 for quorum						

1. Call to Order and Roll Call

Kenneth Gary called the meeting to order. Support staff completed a roll call and established a quorum for the meeting.

2. Welcome and Introduction of Guest(s)

Kenneth Gary welcomed all guests to the meeting.

3. Confirmation of Notice of Meeting Posting – Support staff confirmed that there were 10 notices of meeting received back from agencies.

4. Public comment and discussion

There were no public comments at this time.

5. Approval of the October 30, 2024 - Strategic Planning and Assessment Committee Minutes

Vote: There was a motion to approve the minutes from October 30, 2024, by Lorenzo Stanley and seconded

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by Dan Brown.

For: (18) Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Danny Brown, Dr. Cheryl Radeloff, Gina Candelario, Heather Lazarakis, Kenneth Gary, Lorenzo Stanley, Marc Gilbert, Maria Montes-Mendoza, Patricia Sandavol, Raychel Holbert, Robert Hamilton, Stacey Young, Susana Gonzalez, Valerie Ricketts

Against: (0)

Abstain: (3) Darnell Duwyenie, Krystal Griffin, Patrick Forand

6. Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee - Support staff reviewed the Planning Council’s Activity Timeline and ensured that we are on task with legislative requirements.

7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office

- The office has been busy reviewing the applications that came in for Ryan White and Ending the Epidemic funding and services.
- We are reviewing over 100 applications in all of the service areas. We will be working on a more efficient process in the future.
- Heather reviewed the current estimated unobligated balance report with the committee.
- She explained the updates to the process from HRSA and reviewed the documentation that is required.
- The formula carryover funds will be expended on service categories, prioritized by the Planning Council.
- The formula carryover funds will be utilized for new, expanded, or continuing care medical or support services.
- The form is then signed by Alicia Barrett, the authorizing official. The form has already been submitted to HRSA.
- Heather Lazarakis can be reached for anyone who may be having issues with MTM Medical Transportation Services.
- **Heather Lazarakis:** hlazarakis@dhcp.nv.gov
- **Transportation concerns:** Transportation@dhcp.nv.gov : **MTM We Care Line for complaints: (866) 436-0457**

8. Review Progress and Updates of the Integrated Plan

Heather Shoop from the Office of HIV provided the following update - The next plan is due at the end of 2026 for the years of 2027 – 2031. The community will embark on a new planning process soon and the recipient’s office will keep us updated on the progress.

9. Review/Update Service Category Definitions and Service Standards – Work Group Update

Tony Garcia from the Office of HIV provided the following updates:

- During the last meeting they reviewed the Early Intervention Services, Emergency Financial Assistance, and Medical Transportation.
- They reviewed both the service standards, policies, and procedures and received feedback.
- They should have services standards available for the Planning Council to approve in January.

10. Planning for Needs Assessment – Currently waiting for the Ryan White Notice of Award, once the award has been received, we will begin the planning process.

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11. PSRA Report Feedback

- The PSRA report was sent out to members to review and note any potential updates.
- The chair asked that this be tabled to the next meeting to allow everyone time to review the documents.

12. Review TGA Continuum of Care by Service Category

Jessica Rios from the Office of HIV provided the following updates:

- Tri Young was not able to produce a continuum of care for the current grant year.
- The plan is to have this available by January or March at the latest.
- There are learning continuum of care updates that will be shared at a later date to give us time to close out the grant year.

13. Review of Annual Quality Improvement Plan 2024

Jessica Rios from the Office of HIV provided the following updates:

- Jessica highlighted some key milestones and achievements by the QI committee
- 87.5% of our agencies completed Lean Six Sigma training in January of 2024
- All agencies completed the cycle one QI projects and are now working on their cycle 2 projects.
- Jessica put together 4 quarterly lab data days that were successful to help enhance their ability to pull, inspect and interpret reports. This can be included in the Plan, Do, Study, Act methodology narrative.
- She also provided 42 capacity building technical assistance and support sessions to the recipients.

14. Review of Quality Assurance Site Visit Results - This will be reviewed by Tony Garcia once the site visits have been completed.

15. Planning Council Training – Directives

- Planning Council support reviewed a training on the PC's directives
- The PC reviewed the directives from 2024/25 grant year
- The PC looked at potential directives for the 2025/26 grant year.

16. Compile, review and resolve parking lot items

- The PC talked about possible new logo designs.
- Support staff talked about what the PC wants the logo to represent.
- The final design ideas can be shared on survey monkey for a vote once completed by the graphic artist.
- One of the ideas was: A mountain bluebird holding a red ribbon soaring in the desert

17. Completion of Planning Council Meeting Feedback - Kenneth Gary allowed a moment for members and participants to complete the Planning Council meeting feedback.

18. Announcements by Members.

- The next empowered change will be at Dignity Health from January 8 – 9. If you are interested please send an email to empoweredchange@snhd.org.
- On January 14th is the next HIV planning group meeting. We will have two guest speakers to speak about party and play circuit parties and some information regarding programs going on in the LA county jail system.

19. Public comment and discussion – A special thank you to the new applicants and informing them that we will do votes for new members at the January meeting.

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20. Adjournment

Vote: There was a motion to adjourn the meeting, by Dan Brown and seconded by Marc Gilbert.

For: (21) Aaronell Matta, Anthony Castro, Benjamin Clayton, Cathleen Danheiser, Danny Brown, Dr. Cheryl Radeloff, Gina Candelario, Heather Lazarakis, Kenneth Gary, Lorenzo Stanley, Marc Gilbert, Maria Montes-Mendoza, Patricia Sandavol, Raychel Holbert, Robert Hamilton, Stacey Young, Susana Gonzalez, Valerie Ricketts, Darnell Duwyenie, Krystal Griffin, Patrick Forand

Against: (0)

Abstain: (0)

[Next Meetings on Wednesday, January 29, 2024:](#)

Executive Committee Meeting

1:00pm – 2:30pm

LVTGA Ryan White Part A Planning Council Meeting

3:00pm – 5:00pm


Southern Nevada Health District

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

Guests' Directions: *Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.*



Kenneth Gary (Mar 13, 2025 11:30 PDT)

13/03/2025