



*Maria Montes Mendoza & Marc Gilbert, Co-Chairs*

**LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL**

**Executive Committee Agenda**

Wednesday, March 19, 2025

1:00 pm – 2:30 pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**Zoom Link & Information:**

Join Zoom Meeting

<https://us02web.zoom.us/j/87369568834?pwd=ISEFwzi7oaQodJh3DFLRBj0yFF4bUx.1&from=addon>

Meeting ID: 820 2923 9046

Passcode: 036800



**Pursuant to NRS 241.020(2)(d)(6) and (7)**

1. *Items on this agenda may be taken out of order.*
2. *Two or more items may be combined.*
3. *Items may be removed from the agenda or delayed at any time.*
4. *Public comments are limited to 3 minutes per person and comments cannot be restricted based on viewpoint.*

1. **Call to Order and Roll Call.** *The co-chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.*
2. **Welcome and Introduction of Guest(s).** *The co-chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The co-chair will call upon the attendee when it is their turn to speak. The co-chair will ask guests of the committee meeting to announce their first and last name for the record.*

*As a reminder, please follow federal regulations and Planning Council guidelines by avoiding discussions on client information, funding decisions benefiting members, contracting issues, unethical conduct, off-topic matters, lobbying, or actions that violate Ryan White Program rules. Adhere to the Council’s code of conduct, state your conflict of interest when necessary, and consult bylaws, policies and procedures, and HRSA guidelines if needed.*

3. **Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only)** *The co-chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.*
4. **Public comment and discussion. (Discussion, all matters in this item are informational only)** *This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*
  - *If you wish to make a comment in person: Please stand, clearly state your name, and address, and please spell your last name for the record.*
  - *If you wish to make a comment via Phone or Computer: Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.*
5. **Approval of January 29, 2025, Meeting Minutes. (For possible action)** *The co-chair will review the minutes from the previous meeting and entertain a motion for approval.*



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6. **Review of the February 2025 meeting notes (All matters in this item are informational only).**  
The meeting did not have a quorum; therefore, the meeting minutes were not recorded. Here are the items that were discussed:
  - Jessica Rios presented the performance measure updates for GY24.
  - Support staff shared the PC support budget and expenditures are on track.
  - PC reflectiveness was reviewed.
  - PC staff will update the target percentages for the March meeting
  - Feedback was reviewed and overall feedback was positive.
  - Due to the project officer call conflicts, Executive Committee meetings will be moved to the week before either Planning Council or Strategic Planning & Assessment.
  - Staff will create a flyer to kick off the campaign to design a new logo.
7. **Review Scope of Work and Planning Council Activity Timelines (PCAT) - Executive Committee (For possible action)** –*The co-chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the Executive Committee.*
8. **Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)** *The co-chair will ask the recipient's office to provide program updates for the TGA.*
9. **HRSA/HAB RWHAP Part A Site Visit (For Possible Action)**  
The Recipient will discuss the upcoming site visit taking place in April 30, 2025  
April 30 @ 1:30 – 3:00 Planning Council Meeting (Dignity Health)  
April 30 @ 4:00 – 5:30 Client Meeting (Dignity Health)  
Dignity Health, 4980 W. Sahara Ave., Las Vegas, NV 89146 Second Floor, Suite 220
10. **Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)**  
*The co-chair will ask the recipient's office to provide program updates for the TGA.*
  - Review and approval of outpatient ambulatory health services, food bank/home delivered meals, health education risk reduction, medical nutritional therapy service standards.
11. **Part A Clinical Quality Management (CQM) Updates. (Discussion, all matters in this item are informational only).**  
*The co-chair will ask the recipient's office to provide program updates for the TGA.*
12. **Review Planning Council Support Budget Through February 2025. (For possible action)** *The co-chair will ask support staff to present the Planning Council support budget for the month.*
13. **Manage membership application process (Discussion, all matters in this item are informational only)**  
*The co-chair will ask for an update on BCC Agenda Items.*
14. **Review Planning Council Membership Compliance. (For possible action)** *The co-chair will ask support staff to review the current grant year membership including:*
  - Removal of members with excessive absences – no recommendations for removal
  - Membership reflectiveness assessment
  - Legislative membership vacancies – no vacancies



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**15. Review Policy and Procedure Manual for potential updates (For possible action)**

*The Co-Chair will ask support staff to review the changes to the policy and procedure manual.*

**16. Review Bylaws for potential updates (For possible action)**

*The Co-Chair will ask support staff to review the updates to the bylaws.*

**17. Review and approve GY2025/26 New Member Orientation (For possible action)**

*The co-chair will discuss planning a new member orientation.*

**18. Review SPA Committee Meeting Feedback – February 26, 2025. (For possible action).**

*The co-chair will ask support staff to review the Planning Council feedback from the previous meetings.*

**19. Review and Resolve Parking Lot Items (For possible action)** *The co-chair will address any unresolved issues in the parking lot.*

- Discuss Website Updates and Possible New Logo Designs - <https://lasvegastga.com/planning-council/>
- Contest for new design logo
- Discussion of new committee (membership/community engagement)

**20. Announcements by Members. (Discussion, all matters in this item are informational only)** *The co-chair will provide an opportunity for announcements by members.*

**21. Public comment and discussion. (Discussion, all matters in this item are informational only)**

*This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*

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**22. Adjournment. (Action)** *The co-chair will entertain a motion and a second to approve the adjournment of this meeting.*

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**March Upcoming Meeting Schedule**

**Planning Council Meeting: March 26, 2025**

3:00pm – 5:00pm

**Southern Nevada Health District**

Redrock Conference Room

280 S Decatur Blvd

Las Vegas, NV 89107

**April Meeting Schedule**

**Executive Committee Meeting, Wednesday: April 23, 2025 (virtual only)**

1:00pm – 2:30pm

**Strategic Planning & Assessment Committee Meeting: Wednesday, April 30, 2025**

2:45 – 3:45pm

**Dignity Health**

4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - 2nd Floor

**Guests' Directions: Meeting attendees may enter through the front doors and the Red Rock Conference Room is to the right of the reception desk.**

*Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us*

*This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.*