

Maria Montes Mendoza & Marc Gilbert, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Minutes

Wednesday, July 23, 2025

1:00 pm – 2:30 pm

Virtual Meeting

Committee Members		Support Staff		Recipient Staff		Guests
Dan Brown	P	Thomas Rodriguez-Shucker	A	Heather Shoop	P	
Marc Gilbert	P	Sara Seaburg	P	Jessica Rios	P	
Maria Montes Mendoza	P	Nathan Hoelscher	P	Tony Garcia	A	
Kenneth Gary	P	Tatum Townsend	P	Tiffany Evans	A	
Benjamin Clayton	A			Kamron Toston	A	
Anthony Castro	P			Jose Alcazar	A	
				Alisha Barrett	A	

P = Present A = Absent

1. Call to Order and Roll Call.

Marc Gilbert called the meeting to order. Support staff completed a roll call and established a quorum for the meeting.

2. Welcome and Introduction of Guest(s).

Marc welcomed everyone and reminded the group of meeting etiquette. There were no guests in attendance of the meeting.

3. Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only).

Support staff confirmed that there were 5 notice of meeting postings for the month.

4. Public comment and discussion. (Discussion, all matters in this item are informational only)

There were no guests in attendance.

5. Approval of June 18, 2025, Meeting Minutes. (For possible action)

Support staff shared the meeting minutes from June 18th. Maria Montes made a motion to approve the meeting minutes from June 18, 2025, and Dan Brown Sr. seconded.

For: (5) Brown, Castro, Gary, Gilbert, Montes

Against: (0)

Abstain: (0)

6. Review Scope of Work and Planning Council Activity Timelines (PCAT) - (For possible action)

Support staff reviewed the timeline. The Executive Committee is on task with its legislative requirements and all items are set to be addressed.

7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)

Heather Shoop provided the following updates:

- **Ryan White Part A:** HRSA confirmed that the remainder of the FY25 award should be received by the end of July. A funding cut is expected, but the amount is unknown.



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- **Ending the HIV Epidemic:** A second EHE notice of award was received in June, which was less than FY24 funding. Additional EHE funds are expected by the end of July. EHE carryover has been received, and funding levels were as requested.
 - **Status Neutral Grant:** Entering year 3 of 3 on September 1st. NOA for year 3 funding is pending, but indications are positive.
 - The goal is to have all notices of award and carryover funding by the end of July or early August so subrecipients can begin or continue contracted work. Once received, the recipient's office will ensure subrecipients have everything they need to maintain and improve service delivery.
 - **Psychosocial support** programs are expected to resume quickly, and **Health Education and Risk Reduction** services are already active.
 - No updates on the HRSA site visit report.
8. **Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)**
There were no service standards to review at the time.
9. **Part A Clinical Quality Management (CQM) Update from the Office of HIV (For possible action)**
Jessica Rios provided the following updates:
- There is a CQM Committee meeting scheduled for next week.
 - Office of HIV hosted a lab day focused on using pivot tables and demographic data to analyze disparities agency-wide and TGA-wide.
 - Jessica is providing capacity building and support sessions for providers on an as-needed basis.
 - The Quarter 2 CQM Newsletter was released and is available on Basecamp and the LVTGA website.
10. **Administer the Assessment of the Efficiency of the Administrative Mechanism (AEAM)**
Support staff is finalizing the AEAM workbook, which will be delivered by the end of the week.
11. **Plan for Annual Community Forum**
Planning for the annual community forum is on hold until the budget is finalized. The group discussed cost-saving opportunities to offset possible reductions in the final budget.
12. **Review Policy and Procedure Manual for potential updates (For possible action)**
This item is tabled until the site visit report is received from HRSA.
13. **Review By Laws for potential updates (For possible action)**
This item is tabled until the site visit report is received from HRSA.
14. **Review Planning Council Support Budget through June 2025. (For possible action)**
Planning Council support staff presented the current budget and reviewed all line items through June, answering any questions from the group.
15. **Manage membership application process (For possible action)**
There was one new application to review. Kenneth Gary made a motion to enter closed session, which was seconded by Dan Brown Sr.

For: (5) Brown, Castro, Gary, Gilbert, Montes

Against: (0)

Abstain: (0)

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Dan Brown Sr. made a motion to accept Jimmy Borders's application, which was seconded by Kenneth Gary.

For: (5) Brown, Castro, Gary, Gilbert, Montes

Against: (0)

Abstain: (0)

16. Review Planning Council Membership Compliance. (For possible action)

Support staff presented the attendance tracker for all members.

Support staff presented the current reflectiveness document. Planning Council percentages were compared to the target percentages and discrepancies were discussed and addressed.

17. Review and approve GY2025/26 New Member Orientation

This is tabled until the site visit report is received from HRSA.

18. Review Planning Council Meeting Feedback – June 25, 2025 (Discussion, all matters in this item are informational only).

Staff presented the Planning Council meeting feedback from June 25th, 2025. Overall, meeting feedback was very favorable. Members requested clarification on Planning Council responsibilities, updates on changes at the Federal level, and further monthly training sessions.

19. Review and Resolve Parking Lot Items (For possible action)

- Discuss Website Updates and Possible New Logo Designs
 - Support staff shared that there are no updates on the New Logo design contest.
 - A suggestion was made to collaborate with local high schools and universities for logo design work, which will be looked into by members.

20. Announcements by Members. (Discussion, all matters in this item are informational only)

Anthony Castro shared that Dignity Health offers free weekly wellness and fitness classes on Friday mornings.

21. Public comment and discussion. (Discussion, all matters in this item are informational only)

There were no guests in attendance.

22. Adjournment. (Action)

Maria Montes made a motion to adjourn, which was seconded by Dan Brown Sr.

For: (5) Brown, Castro, Gary, Gilbert, Montes

Against: (0)

Abstain: (0)

August Meeting Schedule

August 20, 2025, Executive Committee Meeting (VIRTUAL ONLY)

1:00pm – 2:30pm

August 27, 2025, Planning Council Meeting (VIRTUAL ONLY)

3:00pm – 5:00pm

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us



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This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.

Executive Attendance 24-25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	ABS.
Danny Brown	X	X	X	X	X	X	X	A	A	X	X	X	3
Anthony Castro	-	-	-	X	X	X	X	X	X	X	X	X	0
Benjamin Clayton	X	X	X	X	X	X	X	A	X	X	X	X	1
Kenneth Gary	X	X	X	X	X	X	X	X	X	X	X	X	0
Marc Gilbert	X	X	X	X	X	X	X	X	X	X	X	X	0
Maria Montes-Mendoza	X	X	X	X	X	X	X	A	A	X	X	A	3


 Marc Gilbert (Feb 13, 2026 15:35:03 PST)

02/13/26


 Maria Montes Mendoza (Feb 18, 2026 12:57:49 PST)

Feb 18, 2026