



Kenneth Gary & Benjamin Clayton, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL
Strategic Planning and Assessment (SPA) Committee Minutes

Wednesday, August 27, 2025

3:00 pm – 5:00 pm

Dignity Health

4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - 2nd Floor

<i>Committee Members</i>				<i>Recipient Staff</i>		<i>Guests</i>
Danny Brown Sr.	X	Diana Magdaleno	X	Heather Shoop	X	Wilma Herrera
Gina Candelario	X	Jennie Martin	X	Jessica Rios	X	Jennifer Vasquez
Anthony Castro	A	Aaronell Matta	X	Tiffany Evans	X	
Humberto Chavez	X	Devona Meeks	X			
Adriene Christian	X	Maria Montes-Mendoza	X			
Benjamin Clayton	A	Adelina Palacio	X			
Cathleen Danheiser	X	Dr. Cheryl Radeloff	X			
Darnell Duwyenie	A	Valerie Ricketts	X			
Patrick Forand	A	Amy Runge	X			
Kenneth Gary	X	Patricia Sandoval	A			
Marc Gilbert	X	Jocelia Sawyer	X			
Susana Gonzalez	X	Angela Smith	X			
Krystal Griffin	A	Ian Smith	A			
Robert Hamilton	X	Lorenzo Stanley	X			
Jason Hampton	A	Robert Thurmond	A			
Raychel Holbert	X	Robert Wilson	X			
Tory Johnson	A	Stacey Young	X			
Heather Lazarakis	X					
<i>P = Present A = Absent</i>						
Support Staff: Thomas Rodriguez-Schucker, Sara Seaburg, Nathan Hoelscher, Tatum Townsend						

1. Call to Order and Roll Call

The meeting was called to order, Support staff took roll call, and quorum was established for the meeting.

2. Welcome and Introduction of Guest(s) – Kenneth welcomed all guests to the meeting and reminded the group of meeting etiquette, Planning Council Guidelines, and the Code of Conduct

3. Confirmation of Notice of Meeting Posting – Support staff confirmed that there were 7 notices of meeting posting received from agencies.



4. Public comment and discussion – There were no public comments at this time.

5. Approval of the June 25, 2025 - Strategic Planning and Assessment Committee Minutes

Vote: There was a motion to approve the minutes from June 25, 2025, by Lorenzo Stanley, which was seconded by Dan Brown.

For: (25) Brown, Candelario, Chavez, Christian, Danheiser, Gary, Gilbert, Gonzalez, Hamilton, Holbert, Lazarakis, Magdaleno, Martin, Matta, Meeks, Montes Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young

Against: (0)

Abstain: (0)

6. Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee - Support staff reviewed the Planning Council’s Activity Timeline and ensured that we are on track with legislative requirements.

7. Executive Committee Co-Chair Report – Marc Gilbert gave the following report:

- Upcoming activities include:
 - Completion of the AEAM
 - Preparation of the FY26 Planning Council Letter for the NCC
 - Planning for the annual community forum
- HRSA Site Visit findings were received and will be reviewed
- One new membership application was approved for presentation

8. Review and Vote on the GY26 Priority Setting & Resource Allocations Recommendations.

Vote: There was a motion to approve GY26 Priority Setting Recommendations by Adriene Christian, which was seconded by Dan Brown.

For: (25) Brown, Candelario, Chavez, Christian, Danheiser, Gary, Gilbert, Gonzalez, Hamilton, Holbert, Lazarakis, Magdaleno, Martin, Matta, Meeks, Montes Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young

Against: (0)

Abstain: (0)

Vote: There was a motion to approve GY26 Resource Allocation Recommendations by Lorenzo Stanley, which was seconded by Maria Montes Mendoza.

For: (25) Brown, Candelario, Chavez, Christian, Danheiser, Gary, Gilbert, Gonzalez, Hamilton, Holbert, Lazarakis, Magdaleno, Martin, Matta, Meeks, Montes Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young

Against: (0)

Abstain: (0)

9. Recipients Reports Including Program Updates and Collaboration with the Recipients Office

Heather Shoop from the Office of HIV gave the following program updates:

- All Ryan White and EHE funds have been allocated to agencies, and subrecipients are now working on budgets and hiring staff.



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- End-of-year progress reports and program term reports are upcoming
- A new partnership with the Las Vegas Aces is being explored for a Status Neutral grant event
- The HRSA site visit report was received
- The Office of HIV is planning to recruit for a program management analyst position

10. Review/Update Service Category Definitions and Service Standards – Work Group Update

There were no updates at this time.

11. Part A Clinical Quality Management (CQM) Updates.

Jessica Rios shared that Cycle 1 QIPs have been completed, and Cycle 2 QIPs will be due September 10th.

12. Review Policy and Procedure Manual for potential updates

The committee discussed the HRSA Site Visit findings, where members agreed to strengthen bylaw and P&P language on term limits, rotation policies, and membership reflectiveness. The Committee recommended making updates in both the PnP manual and bylaws to align with HRSA requirements.

13. Review Bylaws for potential updates

The committee reviewed the HRSA Site Visit findings and continued the conversation of the prior agenda item.

14. Manage membership application process

One new membership application had been approved by the Executive Committee for Planning Council consideration.

Vote: There was a motion to approve the application of Jimmy Borders by Lorenzo Stanley, which was seconded by Dan Brown.

For: (25) Brown, Candelario, Chavez, Christian, Danheiser, Gary, Gilbert, Gonzalez, Hamilton, Holbert, Lazarakis, Magdaleno, Martin, Matta, Meeks, Montes Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young

Against: (0)

Abstain: (0)

15. Review of Needs Assessment outcomes and data

Support Staff gave a summary of the data sets used and reviewed during the PRSA process the previous day. There was discussion about a possible new Needs Assessment in GY26.

16. Review Progress and Updates of the Integrated Plan.

Heather Shoop shared that the Integrated Plan is due December 2026. Substance use disorders will be included in the syndemic plan. The Integrated Planning group, which is managed by the state, is meeting quarterly. More updates are to come as developments occur.

17. Plan for Annual Community Forum

Support Staff recommended an itinerary for the Annual Community Forum, which will be 1 day in each county of the LVTGA. It will include a presentation of services, a consumer forum, and will be followed by the Planning Council meeting.



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18. Compile, review and resolve parking lot items

- New logo design contest will be discussed at a future meeting.

19. Completion of Planning Council Meeting Feedback – Kenneth Gary allowed a moment for members and participants to complete the Planning Council meeting feedback.

20. Announcements by Members.

- Dr. Cheryl Rateloff shared information about an upcoming presentation called *From Risk to Reasons*, which will include conversations about sexual health communication and connection with Black Women.
- Maria Montes Mendoza shared information about an upcoming International Overdose Awareness Day event.
- Benjamin Clayton shared interest in facilitating collaboration between CSN and PC members.

21. Public comment and discussion

There were none at this time.

22. Adjournment

VOTE: There was a motion to adjourn the meeting by Danny Brown Sr. and seconded by Marc Gilbert.


For: (25) Brown, Candelario, Castro, Christian, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Johnson, Lazarakis, Magdaleno, Martin, Matta, Meeks, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Smith, Stanley, Wilson, Young

Against: (0)

Abstain: (0)


 Kenneth Gary (Feb 14, 2026 09:59:20 PST)

Feb 14, 2026


 Benjamin Clayton (Feb 14, 2026 16:57:21 PST)

feb 14, 2026

September Meeting Schedule

September 17, 2025, Executive Committee Meeting (VIRTUAL ONLY)

1:00pm – 2:30pm

September 24, 2025, Planning Council Meeting

3:00pm – 5:00pm

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.