

Marc Gilbert and Maria Montes Mendoza – Co Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Planning Council Meeting Minutes

Wednesday, November 19, 2025

3:00 pm – 5:00 pm

Committee Members				Recipient Staff		Guests
Danny Brown Sr.	P	Diana Magdaleno	P	Heather Shoop	P	Christopher Mendoza
Gina Candelario	P	Jennie Martin	P	Jessica Rios	A	Jane Fox
Anthony Castro	P	Aaronell Matta	A	Tony Garcia	A	Ervan James
Humberto Chavez	P	Devona Meeks	P	Kamran Toston	A	
Adriene Christian	P	Maria Montes-Mendoza	P	Tiffany Evans	P	
Benjamin Clayton	A	Adelina Palacio	P			
Cathleen Danheiser	P	Dr. Cheryl Radeloff	P			
Darnell Duwyenie	P	Valerie Ricketts	P			
Patrick Forand	P	Amy Runge	P			
Kenneth Gary	P	Jocelia Sawyer	A			
Marc Gilbert	P	Angela Smith	P			
Susana Gonzalez	P	Ian Smith	A			
Krystal Griffin	P	Lorenzo Stanley	P			
Robert Hamilton	P	Robert Thurmond	A			
Jason Hampton	A	Robert Wilson	A			
Raychel Holbert	A	Stacey Young	P			
Tory Johnson	A					
Heather Lazarakis	A					
<i>P = Present A = Absent A</i>						
Support Staff: Thomas Rodriguez-Schucker, Sara Seaburg, Nathan Hoelscher						

1. Call to Order and Roll Call

- Marc Gilbert called the meeting to order.
- Support staff completed a roll call and established a quorum for the meeting.

2. Welcome and Introduction of Guest(s) – Marc welcomed everyone to the meeting and reminded everyone about meeting etiquette.

3. Confirmation of Notice of Meeting Posting - Support staff confirmed that there were 6 notices of meeting postings for the month.

4. Public comment and discussion – There were no comments

5. Review/Update Committee Planning Council Activity Timeline (PCAT) (For possible action) Support staff reviewed the timeline. The Planning Council is on task with its legislative requirements, and all items are set to be addressed.

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6. Approval of the September 24, 2025 – Planning Council Minutes (For possible action)

Vote: There was a motion to approve the minutes from September 24, 2025, by Dan Brown and seconded by Lorenzo Stanley.

For: (18) Brown, Candelario, Castro, Chavez, Christian, Danheiser, Forand, Gary, Gilbert, Griffin, Meeks, Montes-Mendoza, Palacio, Radeloff, Ricketts, Smith, Stanley, Young

Against: (0)

Abstain: (6) Duwyenie, Gonzalez, Hamilton, Magdaleno, Martin, Runge

7. Planning Council Training – Jane Fox from the University of Nevada presented updates on the integrated plan and its progress.

- She discussed data collection and upcoming focus groups.
- She mentioned that Nevada is well-positioned to collaborate with Medicaid and managed care organizations for better data access and care coordination.
- She also shared that she will be attending an HRSA technical expert panel in the coming month to discuss strategies for identifying and serving people with HIV who are not currently in the Ryan White program. The last integrated plan update was required by HRSA and CDC at the end of 2022, with the next update due by the end of 2026.

Support Staff then presented a general training on the Integrated HIV Prevention and Care Plan which included the following:

- She outlined key components including needs assessment, service delivery, priority setting, community engagement, and monitoring.
- The plan aims to reduce new infections, expand testing, improve health outcomes, and promote equity through coordinated services and community input.
- Marc noted that the Planning Council plays a crucial role in ensuring the plan reflects community needs and priorities and encouraged members to stay committed to the planning process and use data to guide decisions.
- The conversation ended with a call to action for council members to collaborate and advance the goals of the integrated plan.

8. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)

Heather Shoop presented the following reallocation requests:

October Rapid Reallocation Request – To move \$406.98 to Food Bank Home Delivered Meals from EFA and Medical Transportation

November Reallocation Request - to move \$175,076.11 from EIS, MCM, HERR, transportation and referral for HC and SS, with \$113,077.67 going to food bank home-delivered meals due to increased food insecurity after SNAP benefit cuts, \$54,821.79 to OAHS and \$7176.55 to linguistic Services.

The reallocation, which maintains the core funding at 75.98% and support services at 24.02%

Kenneth Gary made a motion to approve the above reallocation requests and Danny Brown seconded the motion.

For: (24) Brown, Candelario, Castro, Chavez, Christian, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Meeks, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Smith, Stanley, Young

Against: (0)

Abstain: (0)

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9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)

At this time, all updates have been completed.

10. Part A Clinical Quality Management (CQM) Updates. (Discussion, all matters in this item are informational only).

The co-chair will ask the recipient's office to provide program updates for the TGA.

There were no updates at this time.

11. Receive Report from the Executive Committee (For possible action)

- The Executive Committee reviewed the Planning Council Activity Timeline (PCAT) and confirmed that all items are on track with legislative requirements and the minutes from October 22nd were approved.
- Notable upcoming activities include:
- Community Forums (Clark, Nye, Mohave) will take place November 17-19. The in-person registration will be capped on a first come, first serve basis, but the virtual registration will remain open. Once an individual registers for the in-person format, the address of the community forum will be sent to them.
- Planning Council co-chair elections are underway and the election ballot went out electronically and you should all have received it.
- We discussed the updates to the bylaws and the Policy & Procedure Manual. It was decided that the revisions will be completed collaboratively with the full Planning Council to allow for a more effective work session, where items can be reviewed and explained in real time.
- There are members who have several absences and they have been reached out to and asked if they plan to continue their work with the Planning Council. They were asked to respond and if no response is received, they will be removed from the Council at the start of the new grant year.
- CSN Arts Department has begun running the new logo design contest with the students, and Benjamin has received entries.

12. Review Planning Council Co-Chair Nominations and Voting Results

Support staff reviewed all three nominees who accepted their nominations: Maria Montez Mendoza, Humberto Chavez, and Stacy Young. Once the voting results were counted, Maria Montez Mendoza will continue on as co-chair of the Planning Council.

13. Compile, review and resolve parking lot items (For possible action)

New Planning Council Logo Design Contest – this is still ongoing.

14. Complete Planning Council Meeting Feedback

Support staff shared the link to the Planning Council meeting feedback survey as they'll use the QR code for attendees so they can complete the feedback survey.

15. Announcements by Members. (Discussion, all matters in this item are informational only)

- Dr. Radeloff shared the next, Southern Nevada HIV Prevention Planning Group meeting, which is December 3rd. It will be at the center, so if you want to attend in person, if not, virtually is fine and it's from 2 – 4pm. .
- They'll also be holding a Health District After Dark, which will be held here on, October 23rd from 4 – 6pm. The topic is the State of Nevada's public health safety net.

There was a discussion on language and communication challenges, particularly regarding email comprehension and bilingual capabilities among staff. The group discussed the need for better language support, including Spanish and American Sign Language, and highlighted gaps in communication across different language communities.

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16. Public comment and discussion. (Discussion, all matters in this item are informational only)

There were none

17. Adjournment (Action)

There was a motion to adjourn by Danny Brown and Angela Smith seconded the motion.

For: (24) Brown, Candelario, Castro, Chavez, Christian, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Meeks, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Smith, Stanley, Young

Against: (0)

Abstain: (0)

December Meeting Schedule

December 10, 2025, Executive Committee Meeting (VIRTUAL ONLY)

1:00pm – 2:30pm

December 17, 2025, SPA Meeting

10:00am – 4:00pm

Dignity Health


4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - 2nd Floor

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC The Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.


Marc Gilbert (Feb 13, 2026 15:33:57 PST)

02/13/26


Maria Montes Mendoza (Feb 18, 2026 12:59:04 PST)

Feb 18, 2026