



Kenneth Gary & Benjamin Clayton, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

**Strategic Planning and Assessment (SPA) Committee Minutes**

Wednesday, December 17, 2025

3:00 pm – 5:00 pm

**Dignity Health**

4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - 2nd Floor

Committee Members				Recipient Staff		Guests
Danny Brown Sr.	X	Diana Magdaleno	X	Heather Shoop	X	Anita Lockhart
Gina Candelario	X	Jennie Martin	X	Jessica Rios	X	Heather Smith
Anthony Castro	X	Aaronell Matta	A	Tiffany Evans	X	David Windham
Humberto Chavez	X	Devona Meeks	A	Tony Garcia	X	Aaryana Mostafaeipour
Adriene Christian	X	Maria Montes-Mendoza	X			
Benjamin Clayton	X	Adelina Palacio	X			
Cathleen Danheiser	X	Dr. Cheryl Radeloff	X			
Darnell Duwyenie	X	Valerie Ricketts	X			
Patrick Forand	X	Amy Runge	A			
Kenneth Gary	X	Jocelia Sawyer	X			
Marc Gilbert	X	Angela Smith	X			
Susana Gonzalez	X	Ian Smith	A			
Krystal Griffin	X	Lorenzo Stanley	X			
Robert Hamilton	X	Robert Thurmond	A			
Jason Hampton	A	Robert Wilson	X			
Raychel Holbert	X	Stacey Young	X			
Tory Johnson	A					
Heather Lazarakis	A					
<i>P = Present A = Absent</i>						
Support Staff: Thomas Rodriguez-Schucker, Sara Seaburg, Tatum Townsend, Nathan Hoelscher						

**1. Call to Order and Roll Call**

The meeting was called to order, Support staff took roll call, and quorum was established for the meeting.

**2. Welcome and Introduction of Guest(s)** – Kenneth welcomed all guests to the meeting and reminded the group of meeting etiquette, Planning Council Guidelines, and the Code of Conduct

**3. Confirmation of Notice of Meeting Posting** – Support staff confirmed that there were 6 notices of meeting posting received from agencies.



- 4. Public comment and discussion** – There were no public comments at this time.
- 5. Approval of the October 29, 2025 Strategic Planning and Assessment Committee Minutes**  
**Vote:** There was a motion to approve the minutes from October 29, 2025, by Danny Brown, which was seconded by Lorenzo Stanley.  
  
**For: (21)** Brown, Candelario, Chavez, Christian, Danheiser, Gary, Gilbert, Gonzalez, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young  
**Against: (0)**  
**Abstain: (4)** Clayton, Duwyenie, Forand, Griffin
- 6. Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee** - Support staff reviewed the Planning Council’s Activity Timeline and ensured that we are on track with legislative requirements.
- 7. Executive Committee Co-Chair Report** Maria Montes Mendoza reported on their December meeting, which did not have quorum but covered topics such as the membership application process and parking lot items, including a logo submission.
- 8. Recipients Reports Including Program Updates and Collaboration with the Recipients Office**  
Heather Shoop from the Office of HIV gave the following program updates:
  - They are working to spend down grants close to zero due to concerns about potential funding reductions under the current administration.
  - They are preparing an estimated unobligated balance report for HRSA by December 23rd, which will be presented to the Planning Council in January.
  - The Minority AIDS Initiative outreach is in full swing with six subrecipients providing services.
  - A new media campaign using Clear Channel's digital billboards is launching this week, featuring the Love Live campaign with 6 digital takeovers across Las Vegas.
- 9. Review/Update Service Category Definitions and Service Standards – Work Group Update**  
There were no updates at this time.
- 10. Part A Clinical Quality Management (CQM) Updates.**  
Jessica Rios shared that there are no updates at this time.
- 11. Review Policy and Procedure Manual for potential updates**  
Staff presented the recommended updates based on the HRSA site visit findings 1 and 5. These were explained and discussed.
- 12. Review Bylaws for potential updates**  
Staff presented the recommended updates based on the HRSA site visit findings 1 and 5. These were explained and discussed.

Marc Gilbert made a motion to accept all of the recommendations that would address findings 1 and 5 in both the by laws and the policy and procedure manual and Danny Brown seconded the motion.



**For: (25)** Brown, Candelario, Chavez, Christian, Clayton, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**

**Abstain: (0)**

### **13. Planning for Needs Assessments**

The group discussed conducting a general population needs assessment to understand changing healthcare needs, particularly in light of upcoming changes to health insurance. They agreed to focus on the care side of the state's syndemic plan, as this area was overlooked in the current approach. The committee decided to conduct a high-level needs assessment, including client utilization, barriers, gaps, and satisfaction, with plans to drill down further in subsequent years. They also discussed the possibility of incentivizing participation in the assessment through methods like QR codes and palm cards, though budget constraints were noted as a potential challenge.

### **14. Manage membership application process**

Danny Brown made a motion to move into executive session and Lorenzo Stanley seconded the motion.

**For: (25)** Brown, Candelario, Chavez, Christian, Clayton, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**

**Abstain: (0)**

Danny Brown made a motion to come out of executive session and Lorenzo Stanley seconded the motion.

**For: (25)** Brown, Candelario, Chavez, Christian, Clayton, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**

**Abstain: (0)**

Marc Gilber made a motion to approve the following slate of new and renewal applicants and Danny Brown seconded the motion.

Anthony Castro, Anita Lockhart, Aaryana Mostafaeipour, Crystal Griffin, Gina Candelario, Jennie Martin, Lorenzo Stanley, Marc Gilbert, Patrick Forand, Robert Wilson, Thomas Cunningham, Valerie Ricketts

Danny Brown made a motion to come out of executive session and Lorenzo Stanley seconded the motion.

**For: (25)** Brown, Candelario, Chavez, Christian, Clayton, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**

**Abstain: (0)**

Staff will send this information to Heather for the Board of County Commissioners for final approval.

### **15. Review Progress and Updates of the Integrated Plan.**

Due to the earlier discussion with the development of a needs assessment, this information would be used in the Integrated Plan.



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**16. Compile, review and resolve parking lot items**

- New logo design contest – Benjamin Clayton presented the winning logo and there were some updates requested. He will bring those updates back to his group and present the final version of the logo next month,

**17. Completion of Planning Council Meeting Feedback** – Kenneth Gary allowed a moment for members and participants to complete the Planning Council meeting feedback.

**18. Announcements by Members.**

- Humberto Chavez Torres reported an increase in food drive demand and requested early arrival for assistance.
- Several attendees announced upcoming HIV testing events and planning for World AIDS Day.

**19. Public comment and discussion**

There were none at this time.

**20. Adjournment**

**VOTE:** There was a motion to adjourn the meeting by Danny Brown Sr. and seconded by Marc Gilbert.


**For: (25)** Brown, Candelario, Chavez, Christian, Clayton, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**


**Abstain: (0)**

*Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us*

*This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.*

  
Kenneth Gary (Feb 14, 2026 17:11:12 PST)

Feb 14, 2026

  
Benjamin Clayton (Feb 14, 2026 17:12:01 PST)

Feb 14, 2026