

Maria Montes Mendoza & Marc Gilbert, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL

Executive Committee Agenda

Wednesday, January 21, 2026

1:00 pm – 2:30 pm

VIRTUAL ONLY

Zoom Link & Information:

<https://us02web.zoom.us/j/87369568834?pwd=ISEFwzj7oaQodJh3DFLRBj0yFF4bUx.1&from=addon>

Meeting ID: 873 6956 8834

Passcode: 852661

Pursuant to NRS 241.020(2)(d)(6) and (7)

- 1. Items on this agenda may be taken out of order.*
- 2. Two or more items may be combined.*
- 3. Items may be removed from the agenda or delayed at any time.*

Public comments are limited to 3 minutes per person, and comments cannot be restricted based on viewpoint.

AGENDA

1. Call to Order and Roll Call.

The Co-Chair will call the meeting to order and establish a quorum by announcing each participant in the teleconference participants list.

2. Welcome and Introduction of Guest(s).

The Co-Chair will welcome everyone to the meeting and remind attendees to please mute their mobile devices or conference line unless they are called upon to speak. Attendees may use the “Raise Your Hand” option in the participant’s panel to signal that they wish to speak. The Co-Chair will call upon the attendee when it is their turn to speak. The Co-Chair will ask guests of the committee meeting to announce their first and last name for the record.

As a reminder, please follow federal regulations and Planning Council guidelines by avoiding discussions on client information, funding decisions benefiting members, contracting issues, unethical conduct, off-topic matters, lobbying, or actions that violate Ryan White Program rules. Adhere to the Council’s code of conduct, state your conflict of interest when necessary, and consult bylaws, policies and procedures, and HRSA guidelines if needed.

3. Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only)

The Co-Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.

4. Public comment and discussion. (Discussion, all matters in this item are informational only)

This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

- If you wish to make a comment in person: Please stand, clearly state your name, your affiliation, and please spell your last name for the record.*
- If you wish to make a comment via Phone or Computer: Please raise your hand through the participant chat, wait to be called upon, clearly state your name, and address, and please spell your last name for the record.*



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- 5. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)**
The Co-Chair will ask the recipient's office to provide program updates for the TGA.
- 6. Review of December 10, 2025, Meeting Notes (No quorum).**
The Co-Chair will review the notes from the previous meeting.
- 7. Review Scope of Work and Planning Council Activity Timelines (PCAT) - Executive Committee (For possible action)**
The Co-Chair will ask support staff to review the current scope of work and Planning Council Activity Timelines for the Executive Committee.
- 8. Review/Update Service Category Definitions and Service Standards – Work Group Update**
The Co-Chair will ask the Recipient's office to provide updates on service category definitions and service standards.
- 9. Part A Clinical Quality Management (CQM) Updates. (Discussion, all matters in this item are informational only).**
The Co-Chair will ask the recipient's office to provide program updates for the TGA on a quarterly basis.
- 10. Review Unobligated Balance Estimate from Recipient**
The Co-Chair will ask the recipient's office to present the Unobligated Balance estimate.
- 11. Review and Sign Memorandum of Understanding (MOU) (For possible action)**
The Co-Chair will ask support staff to share the MOU for review.
- 12. Development of Directives to the Recipient**
The Co-Chair will ask support staff to present the Directives for updates and approval.
- 13. Review Policy and Procedures Manual for potential updates (For possible action)**
The proposed updates to the Policy and Procedures Manual will be presented at January's Planning Council meeting for approval.
- 14. Review By Laws for potential updates (For possible action)**
The proposed updates to the Bylaws Manual will be presented at January's Planning Council meeting for approval.
- 15. Review Planning Council Support Budget Through December 2025. (For possible action)**
The Co-Chair will ask support staff to present the Planning Council support budget for the month. Support staff will begin a discussion on updating the PCAT to include more EC input on the support budget.
- 16. Manage Membership Application Process. (For possible action)**
There are no new membership applications to review. The Co-Chair will lead a discussion regarding the number of members from one agency that can participate on the Planning Council.
- 17. Review Planning Council Membership Compliance. (For possible action)**
The Co-Chair will ask support staff to review the current grant year membership including:
 - Removal of members with excessive absences
 - Membership reflectiveness assessment
 - Legislative membership vacancies – no vacancies



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18. Review and approve GY2025/26 New Member Orientation.

The Co-Chair will collaborate with support staff to discuss updates that address any HRSA site visit report findings.

19. Schedule New Member Orientation (For possible action)

The Co-Chair and support staff will lead a discussion on a timeline for the New Member Orientation.

20. Review Planning Council Meeting Feedback – December 17, 2025. (Discussion, all matters in this item are informational only).

The Co-Chair will ask support staff to review the Planning Council feedback from the previous meeting.

21. Review and Resolve Parking Lot Items (For possible action)

The Co-Chair will address any unresolved issues in the parking lot.

- New Logo Design

22. Announcements by Members. (Discussion, all matters in this item are informational only)

The Co-Chair will provide an opportunity for announcements by members.

23. Public comment and discussion. (Discussion, all matters in this item are informational only)

This is a period devoted to comments and discussion by the public relevant to the Ryan White Program. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

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24. Adjournment. (Action)

The Co-Chair will entertain a motion and a second to approve the adjournment of this meeting.

Upcoming Meeting Schedule

January 28, 2026, Planning Council Meeting

3:00pm – 5:00pm

Dignity Health

4980 W. Sahara Avenue

Las Vegas, NV 89146

February 18, 2026, Executive Committee Meeting (VIRTUAL ONLY)

1:00pm – 2:30pm

Zoom Link & Information:

<https://us02web.zoom.us/j/87369568834?pwd=ISEFwzj7oaQodJh3DFLRBj0yFF4bUx.1&from=addon>

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LAS VEGAS TGA
PART A HIV/AIDS PROGRAM
CLARK | MOHAVE | NYE COUNTIES

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Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.