

Marc Gilbert and Maria Montes Mendoza – Co Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Planning Council Meeting Minutes

Wednesday, January 28, 2026

3:00 pm – 5:00 pm

VIRTUAL ONLY

Committee Members				Recipient Staff		Guests
Danny Brown Sr.	P	Diana Magdaleno	P	Heather Shoop	P	Lea Yates
Gina Candelario	A	Jennie Martin	P	Jessica Rios	P	Vanessa Marquez Perez
Anthony Castro	P	Aaronell Matta	P	Tony Garcia	P	Joyce Chaney
Humberto Chavez	P	Devona Meeks	A	Kamran Toston	A	Jennifer Vazques
Adriene Christian	P	Maria Montes-Mendoza	P	Tiffany Evans	P	Jimmy Borders
Benjamin Clayton	A	Adelina Palacio	P			Anita Lockhart
Cathleen Danheiser	P	Dr. Cheryl Radeloff	P			Aaryana Mostafaeipour
Darnell Duwyenie	P	Valerie Ricketts	P			
Patrick Forand	P	Amy Runge	P			
Kenneth Gary	P	Jocelia Sawyer	P			
Marc Gilbert	P	Angela Smith	P			
Susana Gonzalez	P	Ian Smith	A			
Krystal Griffin	P	Lorenzo Stanley	P			
Robert Hamilton	A	Robert Thurmond	A			
Jason Hampton	A	Robert Wilson	A			
Raychel Holbert	A	Stacey Young	P			
Tory Johnson	A					
Heather Lazarakis	A					
<i>P = Present A = Absent A</i>						
Support Staff: Thomas Rodriguez-Schucker, Sara Seaburg, Nathan Hoelscher, Tatum Townsend						

1. Call to Order and Roll Call

- Marc Gilbert called the meeting to order.
- Support staff completed a roll call and established a quorum for the meeting.

2. Welcome and Introduction of Guest(s) – Marc welcomed everyone to the meeting and reminded everyone about meeting etiquette.

3. Confirmation of Notice of Meeting Posting - Support staff confirmed that there were 4 notices of meeting postings for the month.

4. Public comment and discussion – There were no comments

5. Review/Update Committee Planning Council Activity Timeline (PCAT) (For possible action) Support staff reviewed the timeline. The Planning Council is on task with its legislative requirements, and all items are set to be addressed.

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6. Approval of the November 19, 2025 – Planning Council Minutes (For possible action)

Vote: There was a motion to approve the minutes from November 19, 2025, by Dan Brown and seconded by Kenneth Gary.

For: (22) Brown, Castro, Chavez, Christian, Danheiser, Duwylene, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Smith, Stanley, Young

Against: (0)

Abstain: (2) Matta, Sawyer

7. Planning Council Training – Staff presented a training on Directives. This included the following:

- An overview of directives
- Planning Council roles
- What are directives?
- Core areas of directives
- Actionable items vs. discussion items.

8. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)

Heather Shoop gave the following updates:

- She provided an overview of the status of the Ryan White HIV/AIDS Program grant, including the expected timing of the first partial award, which is likely to be in early February due to ongoing budget discussions in Congress.
- She also shared that the formula for distributing funds will change in FY26, shifting from where a person was diagnosed to where they live, which could result in a 12% increase for the Las Vegas TGA over five years.
- She discussed recent reallocations of funds to ensure they are spent down by the end of the grant year, emphasizing the importance of meeting legislative requirements.
- She also addressed changes in provider composition in Mojave County due to North Country Healthcare's bankruptcy and its planned acquisition by El Rio Healthcare.
- The Planning Council membership appointments will be presented to the Board of County Commissioners on February 17th, with the expectation that members will be confirmed by March.
- She presented a summary of recent rapid reallocations and reallocations as well, and requested additional reallocation of funds from various categories into early intervention services and outpatient ambulatory health services. The changes were made to address staffing delays due to late funding from HRSA, stock up on supplies for the upcoming grant year, and cover unmet needs in specific service areas. The reallocations resulted in a slight increase in the core to support percentage, but Heather noted that they still have a waiver approved for FY25 and FY26.

Marc Gilbert made a motion coming from the Executive Committee to approved the rapid reallocations and reallocations as presented by Heather:

For: (24) Brown, Castro, Chavez, Christian, Danheiser, Duwylene, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Matta, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Young

Against: (0)

Abstain: (0)

9. Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)

At this time, all updates have been completed.

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10. Part A Clinical Quality Management (CQM) Updates. *(Discussion, all matters in this item are informational only).*

The co-chair will ask the recipient's office to provide program updates for the TGA.

Jessica Rios presented the GY2025 year end performance summary. She highlighted performance metrics for various health services. She noted improvements in some areas but mentioned that the end-of-year goals were not fully met, particularly in retention rates. The team agreed to focus on improving retention and client engagement in the upcoming year.

11. Review/Update GY26 Directives to the Recipient's Office

Staff presented the current directives and the group reviewed them. All directives were met with approval from the group but there was a suggestion to directive 1.2 to add the following language:

Service category reallocations can be made from support to support, support to core, core to core and core to support when a HRSA approved medical waiver is in place.

Marc Gilbert made a motion coming from the Executive Committee to approve the directives with updates to directive 1.2.

For: (24) Brown, Castro, Chavez, Christian, Danheiser, Duwylene, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Matta, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Young

Against: (0)

Abstain: (0)

12. Review/Update Bylaws and the Policy and Procedure Manual

Staff presented HRSA findings 1 and 2 and updates to the Bylaws and Policy and Procedure Manual to address these findings. The group discussed the updates and voted.

Marc Gilbert made a motion to approve the updates to the Bylaws and the Policy and Procedure Manual to address the HRSA findings and Lorenzo Stanley seconded the motion.

For: (24) Brown, Castro, Chavez, Christian, Danheiser, Duwylene, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Matta, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Young

Against: (0)

Abstain: (0)

13. Receive Report from the Executive Committee (For possible action)

- The Executive Committee reviewed the Planning Council Activity Timeline (PCAT) and confirmed that all items are on track with legislative requirements.
- We reviewed and approved a rapid reallocation and reallocation request from Heather that we've already seen and approved earlier in the meeting.
- We reviewed the current Memorandum of Understanding and there were no updates made. Staff will send this out to Marc, Maria, Heather and support staff for the required signatures.
- We also reviewed the current Directives to the Recipient's Office and several Executive Committee members brought up a suggested addition to Directive 1.2 regarding a reallocation from core to support services when a HRSA approved medical waiver is in place.
- There are members who continue to have several absences, and they have been reached out to and asked if they plan to continue their work with the Planning Council. They were asked to respond and if no response is received, they will be removed from the Council at the start of the new grant year.
- We discussed different scenarios where we can reach more individuals to participate in Planning Council and committee activities.

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- We reviewed the feedback from the Strategic Planning & Assessment Committee meeting and based on that feedback, you may have noticed that a document containing acronyms was included in your electronic packet and will be moving forward.

14. Compile, review and resolve parking lot items (For possible action)

New Planning Council Logo Design Contest – this is still ongoing.

15. Complete Planning Council Meeting Feedback

Support staff shared the link to the Planning Council meeting feedback survey as they'll as the QR code for attendees so they can complete the feedback survey.

16. Announcements by Members. (Discussion, all matters in this item are informational only)

There were none.

17. Public comment and discussion. (Discussion, all matters in this item are informational only)

There were none.

18. Adjournment (Action)

There was a motion to adjourn by Danny Brown and Adrien Christian seconded the motion.

For: (24) Brown, Castro, Chavez, Christian, Danheiser, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Magdaleno, Martin, Matta, Montes-Mendoza, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Young

Against: (0)

Abstain: (0)

February Meeting Schedule

February 18, 2025, Executive Committee Meeting (VIRTUAL ONLY)

1:00pm – 2:30pm

February 25, 2026, SPA Meeting

10:00am – 4:00pm

Dignity Health

4980 W Sahara Ave
Las Vegas, NV 89146
Suite 220 - 2nd Floor

Marc Gilbert
Marc Gilbert (May 19, 2026 12:31:04 PDT)

May 19, 2026

Maria Montes Mendoza
Maria Montes Mendoza (May 20, 2026 07:45:21 PDT)

May 20, 2026

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC The Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.