

Maria Montes Mendoza & Marc Gilbert, Co-Chairs

**LAS VEGAS TRANSITIONAL GRANT AREA RYAN WHITE PART A PLANNING COUNCIL**

**Executive Committee Minutes**

Wednesday, February 18, 2026

1:00 pm – 2:30 pm

**Virtual Meeting**

Committee Members		Support Staff		Recipient Staff		Guests
Dan Brown	P	Thomas Rodriguez-Shucker	P	Heather Shoop	P	
Marc Gilbert	P	Sara Seaburg	P	Jessica Rios	A	
Maria Montes Mendoza	P	Nathan Hoelscher	A	Tony Garcia	A	
Kenneth Gary	P	Tatum Townsend	A	Tiffany Evans	P	
Benjamin Clayton	P			Kamron Toston	A	
Anthony Castro	A					

*P = Present      A = Absent*

**1. Call to Order and Roll Call.**

Maria Montes Mendoza called the meeting to order. Support staff completed a roll call and established quorum.

**2. Welcome and Introduction of Guest(s).**

Maria welcomed attendees, reviewed meeting etiquette, and invited all guests to introduce themselves.

**3. Confirmation of Notice of Meeting Posting. (Discussion, all matters in this item are informational only).**

Support staff confirmed that there were 5 notices of meeting postings for the month.

**4. Public comment and discussion. (Discussion, all matters in this item are informational only)**

No public comments were offered.

**5. Review of January 21, 2026 Meeting Minutes for Approval.**

Danny Brown Sr. made a motion to approve the meeting minutes from January 21, 2026 and Kenneth Gary seconded the motion.

**For(5)** Brown, Gilbert, Montes Mendoza, Gary, Clayton

**Against(0)**

**Abstain(0)**

**6. Review Scope of Work and Planning Council Activity Timelines (PCAT) - (For possible action)**

Support staff reviewed the Planning Council Activity Timeline. The Executive Committee is on task with its legislative requirements, and all items are set to be addressed.

**7. Recipients Reports Including Program Updates and Collaboration with the Recipients Office (For possible action)**

Heather Shoop provided the following report:

- She shared that they have received an initial notice of award for the first partial grant from HRSA, which was a significant increase from the previous year.

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- She discussed ongoing efforts to issue awards to subrecipients, manage emergency financial assistance funds, and prepare for the upcoming grant year, while also highlighting the importance of minimizing unobligated balances.
  - She also mentioned that the deadline for integrated plans to be submitted to HRSA by June 30<sup>th</sup>
  - Also, we need to identify individuals to represent the TGA at the Ryan White Conference taking place in Washington, DC from August 4<sup>th</sup> – 7<sup>th</sup>.
  - The newly appointed and renewal PC members have been officially appointed by the Board of County Commissioners this month. They will all be voting members beginning March 1, 2026.
  - She also mentioned sending a memo to the new CEO, Commissioner Michael Naft, to better orient him to the Ryan White program and his role.
8. **Review/Update Service Category Definitions and Service Standards – Work Group Update (For possible action)**  
There were no service standards to review, and prior updates are complete.
9. **Part A Clinical Quality Management (CQM) Update from the Office of HIV (For possible action)**  
Jessica will present an annual report at next week’s Strategic Planning & Assessment committee meeting.
10. **Review Planning Council Support Budget through January 2025. (For possible action)**  
Planning Council support staff presented the current budget and reviewed all line items through December.
11. **Manage membership application process (For possible action)**  
There are no new applications at this time.
12. **Review Planning Council Membership Attendance (For possible action)**  
Support staff reviewed Planning Council membership compliance and attendance. Staff has reached out to members with high absences in order to find out if there are barriers that may be addressed.
13. **Review Membership Matrix for Compliance with Federal Reflectiveness Mandates**  
Support staff reviewed the reflectiveness matrix for attendees and all areas were discussed. There was also a discussion regarding how many PC members from a single agency could sit on the Planning Council at one time. Staff is going to reach out to the PO and verify this number.
14. **Review and approve GY2025/26 New Member Orientation**  
This will be discussed once all updates to reflect the site visit findings and new compliance measures are in place.
15. **Review Planning Council Meeting Feedback – January 28, 2026. (Discussion, all matters in this item are informational only).**  
Staff presented the Planning Council meeting feedback from January 28, 2026. Overall, the feedback was very positive with no concerns mentioned.
16. **Review and Resolve Parking Lot Items (For possible action)**
  - Discuss New Logo Designs – Benjamin will provide updates next month
17. **Announcements by Members. (Discussion, all matters in this item are informational only)**  
There were no announcements by members.
18. **Public comment and discussion. (Discussion, all matters in this item are informational only)**  
There were no public comments.

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**19. Adjournment. (Action)**

Danny Brown made a motion to adjourn the meeting, and Marc Gilbert seconded the motion:

**For (5) Brown, Gilbert, Mendoza, Gary, Clayton, Castro**  
**Against (0)**  
**Abstain (0)**

**Upcoming Meetings**

**March 11, 2026, Executive Committee Meeting**

1:00pm – 2:30pm (VIRTUAL)

**March 25, 2026, Planning Council Meeting**

3:00 pm – 5:00 pm

Dignity Health  
4980 W. Sahara Ave.  
Las Vegas, NV 89146  
Suite 220

*Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us*

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.

<b>Executive Attendance 25-26</b>	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	ABS.
Danny Brown	A	X	X	X	X	X	X	X	X	A	X	X	3
Anthony Castro	X	X	X	X	X	X	X	A	X	A	X	A	3
Benjamin Clayton	X	X	X	X	A	X	X	X	X	A	X	X	3
Kenneth Gary	X	X	X	X	X	X	X	X	X	X	X	X	0
Marc Gilbert	X	X	X	X	X	X	X	X	X	X	X	X	0
Maria Montes-Mendoza	A	X	X	A	X	X	X	X	X	X	X	X	3

*Marc Gilbert*  
Marc Gilbert (May 19, 2026 12:29:42 PDT)

May 19, 2026

*Maria Montes Mendoza*  
Maria Montes Mendoza (May 20, 2026 07:44:10 PDT)

May 20, 2026