



Kenneth Gary & Benjamin Clayton, Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL  
**Strategic Planning and Assessment (SPA) Committee Minutes**

Wednesday, February 25, 2026

3:00 pm – 5:00 pm

**Dignity Health**

4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - 2nd Floor

<i>Committee Members</i>						<i>Guests</i>
Jimmy Borders	X	Krystal Griffin	X	Valerie Ricketts	X	
Danny Brown Sr.	X	Robert Hamilton	X	Amy Runge	A	
Gina Candelario	X	Raychel Holbert	X	Jocelia Sawyer	X	
Anthony Castro	X	Tory Johnson	A	Angela Smith	X	
Humberto Chavez	X	Heather Lazarakis	A	Lorenzo Stanley	X	
Adriene Christian	X	Anita Lockhart	X	Robert Wilson	X	
Benjamin Clayton	A	Diana Magdaleno	X	Stacey Young	X	
Thomas Cunningham	X	Jennie Martin	X			
Cathleen Danheiser	X	Aaronell Matta	A			
Darnell Duwyenie	X	Devona Meeks	A	<b>Recipient Staff</b>		
Patrick Forand	A	Maria Montes-Mendoza	X	Heather Shoop	X	
Kenneth Gary	A	Aaryana Mostafaepour	X	Jessica Rios	X	
Marc Gilbert	X	Adelina Palacio	X	Tiffany Evans	X	
Susana Gonzalez	X	Dr. Cheryl Radeloff	X	Tony Garcia	X	
<i>X = Present A = Absent</i>						
Support Staff: Thomas Rodriguez-Schucker, Sara Seaburg, Tatum Townsend, Nathan Hoelscher						

**1. Call to Order and Roll Call**

The meeting was called to order, Support staff took roll call, and quorum was established for the meeting.

**2. Welcome and Introduction of Guest(s)** – Maria welcomed all guests to the meeting and reminded the group of meeting etiquette, Planning Council Guidelines, and the Code of Conduct

**3. Confirmation of Notice of Meeting Posting** – Support staff confirmed that there were 5 notices of meeting posting received from agencies.

**4. Public comment and discussion** – There were no public comments at this time.

**5. Approval of the December 17, 2025 Strategic Planning and Assessment Committee Minutes**

**Vote:** There was a motion to approve the minutes from December 17, 2025, by Marc Gilbert, which was seconded by Danny Brown.



*Kenneth Gary & Benjamin Clayton, Co-Chairs*

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**For: (24)** Brown, Candelario, Chavez, Christian, Danheiser, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Lockhart, Magdaleno, Martin, Montes Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**

**Abstain: (5)** Borders, Castro, Cunningham, Duwyenie, Runge

**6. Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee** - Support staff reviewed the Planning Council’s Activity Timeline and ensured that we are on track with legislative requirements.

**7. Executive Committee Co-Chair Report** Maria Montes Mendoza reported on their December meeting, which did not have quorum but covered topics such as the membership application process and parking lot items, including a logo submission.

**8. Recipients Reports Including Program Updates and Collaboration with the Recipients Office**

Heather Shoop from the Office of HIV gave the following program updates:

- They received a partial HRSA award dated January 30, 2026, including approximately 43% of formula funds and 28% of Minority AIDS Initiative funds. No supplemental funds were received at this time.
- Subrecipients will be required to attest to HRSA Notice of Award terms and conditions.
- Outreach service RFQs were issued with anticipated service start dates of May 1, pending full funding.
- All new Planning Council appointments were approved by the Board of County Commissioners and orientation of the new Chief Elected Official.

**9. Review/Update Service Category Definitions and Service Standards – Work Group Update**

There were no updates at this time.

**10. Part A Clinical Quality Management (CQM) Updates.**

Jessica Rios shared that there are no updates at this time.

**11. Planning Council Training / Needs Assessment Focus Group**

University of Nevada, Reno partners facilitated a focus group to inform the Integrated HIV Prevention and Care Plan. Discussion highlighted linkage to care, engagement barriers, transportation and housing instability, stigma, provider education, peer support, and system improvements.

**12. Planning for Needs Assessments**

The committee discussed future triennial needs assessment planning using epidemiologic data, CareWare data, surveys, and focus groups to inform PSRA processes.

**13. Review Progress and Updates of the Integrated Plan.**

Due to the earlier focus group activity, this was discussed above.

**14. Compile, review and resolve parking lot items**

New logo design contest – there were no updates at this time.

**15. Completion of Planning Council Meeting Feedback** – Maria allowed a moment for members and participants to complete the Planning Council meeting feedback.



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**16. Announcements by Members.**

Announcements included upcoming Community Health Worker trainings, HIV awareness events, and future HIV prevention planning meetings.

**17. Public comment and discussion**

There were none at this time.

**18. Adjournment**

**VOTE:** There was a motion to adjourn the meeting by Marc Gilber and seconded by Danny Brown Sr.

**For: (29)** Borders, Brown, Candelario, Castro, Chavez, Christian, Cunningham, Danheiser, Duwyenie, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Lockhart, Magdaleno, Martin, Montes Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young

**Against: (0)**

**Abstain: (0)**

*Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or [LVPCSupport@CollaborativeResearch.us](mailto:LVPCSupport@CollaborativeResearch.us)*

*This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at <https://notice.nv.gov/> and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.*

A handwritten signature in black ink, appearing to read "Kenneth Gary".

Kenneth Gary (May 19, 2026 10:50:48 PDT)

May 19, 2026

A handwritten signature in black ink, appearing to read "Benjamin Clayton".

Benjamin Clayton (May 20, 2026 07:43:07 PDT)

May 15, 2026