LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Strategic Planning and Assessment (SPA) Committee Minutes

Wednesday, June 24, 2026

3:00 pm – 5:00 pm

Dignity Health

4980 W Sahara Ave

Las Vegas, NV 89146

Suite 220 - 2nd Floor

Committee Members						*Guests*
Jimmy Borders	X	Robert Hamilton	X	Valerie Ricketts	X	Chad Hendry
Danny Brown Sr.	X	Raychel Holbert	X	Amy Runge	X	Heather Smith
Gina Candelario	A	Tory Johnson	X	Jocelia Sawyer	X	Moises Rodriguez
Anthony Castro	X	Heather Lazarakis	X	Angela Smith	X	Acintia White
Humberto Chavez	X	Anita Lockhart	X	Lorenzo Stanley	X	Deborah Reardon Maynard
Adriene Christian	X	Diana Magdaleno	X	Robert Wilson	X	Brandon Thompson
Benjamin Clayton	A	Jennie Martin	X	Stacey Young	X	Cathleen Danheiser
Thomas Cunningham	A	Aaronell Matta	A			
Darnell Duwyenie	X	Devona Meeks	A			
Patrick Forand	X	Maria Montes-Mendoza	X	***Recipient Staff***		
Kenneth Gary	X	Aaryana Mostafaeipour	X	Heather Shoop	X	
Marc Gilbert	X	Adelina Palacio	X	Jessica Rios	X	
Susana Gonzalez	A	Dr. Cheryl Radeloff	X	Tiffany Evans	A	
Krystal Griffin	X			Tony Garcia	X	
X = Present A = Absent						
Support Staff: Sara Seaburg, Nathan Hoelscher						

1. **Call to Order and Roll Call**
   Co-Chair Kenneth Gary called the meeting to order and welcomed members, guests, recipient staff, and Planning Council Support staff. Roll call was conducted by Sara Seaburg, and members identified any affiliations with Ryan White-funded agencies. A quorum was established with 25 members present. Several guests were welcomed, including Chad Hendry of Gilead Sciences, who was introduced as the new HIV Community Liaison for Las Vegas and Utah, replacing Heather Smith, who shared remarks expressing appreciation for the Planning Council's work and her five years of collaboration with the community..

2. **Welcome and Introduction of Guest(s)** – Kenneth Gary welcomed all guests to the meeting and reminded the group of meeting etiquette, Planning Council Guidelines, and the Code of Conduct

3. **Confirmation of Notice of Meeting Posting** – Support staff confirmed that there were 8 notices of meeting posting received from agencies.

4. **Public comment and discussion** – There were no public comments at this time.

5. **Approval of the April 29, 2026 Strategic Planning and Assessment Committee Minutes**
   Vote: There was a motion to approve the minutes from April 29, 2026, by Lorenzo Stanley, which was seconded by Adriene Christian.

   For: (23) Borders, Brown, Castro, Chavez, Christian, Duwyenie, Foran, Gilbert, Griffin, Hamilton, Holbert, Magdaleno, Martin, Montes Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley
   Against: (0)
   Abstain: (5) Johnson, Lockhart, Lazarakis, Wilson, Young

6. **Review/Update Committee Planning Council Activity Timeline (PCAT) – SPA Committee** - The Committee reviewed the SPA Committee activities outlined in the Planning Council Activity Timeline. She highlighted upcoming responsibilities, including needs assessment planning, PSRA preparation activities, review of AEAM activities, and identification of datasets that will support future Priority Setting and Resource Allocation discussions. Staff noted that a Clinical Quality Management data presentation would also be included later in the meeting.

7. **Executive Committee Co-Chair Report -** The Executive Committee report summarized activities from the June Executive Committee meeting. Members reviewed committee timelines, budget expenditures, membership composition, and planning activities. The committee reported that Planning Council Support contract expenditures remain on target and that some funding categories appear underutilized because major activities, including consumer forums and PSRA-related work, occur later in the grant year.

   The Executive Committee also discussed membership compliance and confidentiality considerations related to monitoring unaffiliated consumer representation. Members reviewed the Assessment of the Efficiency of the Administrative Mechanism (AEAM) process and approved continued use of the existing survey and assessment tools, which have been successfully utilized in previous years. Updates were also provided regarding the upcoming Triennial Needs Assessment, which will include service utilization data, stakeholder surveys, focus groups, interviews, and gap analyses. Survey feedback from recent meetings indicated high levels of member satisfaction, with participants reporting that meetings remain respectful, inclusive, stigma-free, and educational. Additional training requests included data interpretation and resource allocation methodology. Members also received an update regarding development of a new Planning Council logo.

8. **Recipients Reports Including Program Updates and Collaboration with the Recipients Office**
   - Heather Shoop presented the FY 2025 Unobligated Balance Report and Carryover Request, which required Planning Council approval prior to submission to HRSA. She reviewed expenditures and unobligated balances for Formula, Supplemental, and Minority AIDS Initiative (MAI) funding.
   - The report showed a total unobligated balance of $431,330 across all funding streams. Of that amount, $307,374 was eligible to be requested as carryover funding. Heather explained that several factors contributed to unspent funds, including delayed receipt of federal awards, delayed contract implementation, recruitment challenges among subrecipients, and slower implementation of newly funded service models. She also discussed changes in oral health funding needs due to expanded dental coverage through other Ryan White-funded programs.
   - Heather presented the proposed carryover plan, which included additional funding for Emergency

Financial Assistance (EFA), Outpatient Ambulatory Health Services, and MAI Outreach Services. She noted that demand for EFA has increased significantly due to housing and utility-related needs, while rising healthcare costs and insurance premiums may increase reliance on Ryan White-funded medical services. Outreach funding would support continued efforts to engage individuals from disproportionately impacted populations who are unaware of their HIV status or who have fallen out of care.

- Committee members discussed increased utilization of EFA funding, particularly for rent and utility assistance. Provider representatives confirmed that available EFA funding had been exhausted much earlier than anticipated during the current grant year.

Marc Gilbert made a motion to approve the carryover request of $307,374 and Maria Montes Mendoza seconded the motion.

For: (28) Borders, Brown, Castro, Chavez, Christian, Duwyenie, Foran, Gilbert, Griffin, Hamilton, Holbert, Johnson, Lazarakis, Lockhart, Magdaleno, Martin, Montes Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young
Against: (0)
Abstain: (0)

9. **Review/Update Service Category Definitions and Service Standards – Work Group Update**
   There were no updates at this time.

10. **Part A Clinical Quality Management (CQM) Updates** - Jessica Rios presented the Quarter 1 Clinical Quality Management Performance Measure Report for the Las Vegas TGA, which includes Clark County, Nye County, and Mojave County.
    - The report reviewed jurisdiction-wide performance related to linkage to care, viral suppression, and retention in care measures.
    - Jessica reported that Early Intervention Services (EIS) linkage to care is currently below annual targets, with the first-quarter rate at approximately 63%, compared to a goal of 95% by year-end. Viral suppression rates remain relatively strong but are slightly below established targets in both Medical Case Management and Outpatient Ambulatory Health Services. Retention in care measures continue to present challenges across several service categories, particularly Medical Transportation and Referral for Healthcare and Support Services.
    - The presentation included demographic analyses broken down by age and race/ethnicity. Younger clients generally demonstrated lower rates of linkage to care and viral suppression. Several racial and ethnic groups also exhibited disparities in specific performance measures. Jessica emphasized that multiple providers currently have active quality improvement projects designed to address identified gaps and improve outcomes over the remainder of the grant year. Participating agencies are monitoring data monthly and implementing targeted interventions intended to improve performance by year-end.

11. **Planning Council Training -** Brandon Thompson, Deputy District Attorney for Clark County, provided the committee's annual Ethics and Open Meeting Law training. He reviewed the fundamental purpose of ethics rules, emphasizing transparency, accountability, and maintaining public trust in government decision-making. The training focused on identifying and disclosing conflicts of interest, distinguishing between disclosure and abstention requirements, and understanding situations that may create the appearance of impropriety. Members were reminded that disclosure of conflicts is mandatory and that

abstention decisions must be based on whether a conflict materially impacts a member's ability to make an impartial decision.

Mr. Thompson also reviewed Nevada's Open Meeting Law requirements, including definitions of quorum, deliberation, and public bodies. He cautioned members about serial communications, email chains, group texts, and social media discussions that could unintentionally violate Open Meeting Law by creating deliberations outside of noticed public meetings. Additional discussion covered meeting notice requirements, public comment procedures, virtual meeting requirements, meeting agendas, and public accessibility. Members asked questions regarding future implications of AI technology, public comment requirements, and conflict-of-interest scenarios, which were addressed during the training.

12. **Planning for Needs Assessments** - Planning Council Support reported that Collaborative Research has submitted a proposed scope of work for the upcoming Needs Assessment to the Office of HIV. The project remains in the planning phase while awaiting review and approval. Additional updates will be provided as the procurement and implementation process moves forward.

13. **Assessment of the Efficiency of the Administrative Mechanism (AEAM) GY25 Process** Staff informed the committee that the AEAM review had already been completed and approved during prior meetings. Planning Council Support and Recipient staff are currently finalizing documentation and preparing materials necessary for submission and implementation.

14. **Priority Setting & Resource Allocation (PSRA) GY27 Process Planning** The committee reviewed preliminary PSRA logistics for the upcoming allocation process. Staff confirmed that PSRA is currently scheduled for August 25, 2026, from 10:00 a.m. to 4:00 p.m. as an in-person meeting, followed by the SPA Committee meeting on August 26. No concerns were raised regarding the proposed dates or format. Staff indicated that PSRA datasets and planning materials would be reviewed in greater detail at the next SPA meeting.

15. **Compile, review and resolve parking lot item**s
Members received a brief update regarding development of the Planning Council logo. Benjamin Clayton submitted revised logo concepts for review and continues working on enhancements related to image quality and resolution. Additional feedback will be collected before final approval.

16. **Completion of Planning Council Meeting Feedback** – Kenneth allowed a moment for members and participants to complete the Planning Council meeting feedback.

17. **Announcements by Members** - Members announced the upcoming Empowered Training event to be hosted at Dignity Health and encouraged interested participants to register. Additional announcements included an upcoming HIV Prevention Group (HPG) meeting and continuing community engagement opportunities throughout July.

18. **Public comment and discussion**
There were none at this time.

19. Adjournment

VOTE: There was a motion to adjourn the meeting by Lorenzo Stanley and Adriene Christian seconded the motion.

For: (28) Borders, Brown, Castro, Chavez, Christian, Duwyenie, Foran, Gilbert, Griffin, Hamilton, Holbert, Johnson, Lazarakis, Lockhart, Magdaleno, Martin, Montes Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Runge, Sawyer, Smith, Stanley, Wilson, Young
Against: (0)
Abstain: (0)

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at https://notice.nv.gov/ and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.

Marc Gilbert — Oct 22, 2026
Marc Gilbert (Oct 22, 2026 05:40:53 PDT)

Maria Montes Mendoza — Oct 23, 2026
Maria Montes Mendoza (Oct 23, 2026 07:41:22 PDT)

2026.06.24 LVTGA SPA Minutes

Final Audit Report 2026-10-23

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