Marc Gilbert & Maria Montes Mendoza

Planning Council Co-Chairs

LAS VEGAS TRANSITIONAL GRANT AREA PART A RYAN WHITE PLANNING COUNCIL

Planning Council Meeting Minutes

Wednesday, July 29, 2026

Dignity Health

4980 W. Sahara Avenue

Las Vegas, NV 89146

Second Floor, Suite 220

3:00 pm – 5:00 pm

Committee Members						*Guests*
Jimmy Borders	**A**	Robert Hamilton	**X**	Amy Runge	**X**	Shannon Farabee
Danny Brown Sr.	**X**	Raychel Holbert	**X**	Jocelia Sawyer	**A**	Moises Rodriguez
Gina Candelario	**X**	Tory Johnson	**A**	Angela Smith	**X**	Christopher Walker
Anthony Castro	**X**	Heather Lazarakis	**X**	Lorenzo Stanley	**X**	Maddison Proctor
Humberto Chavez	**X**	Anita Lockhart	**X**	Robert Wilson	**X**	Chad Hendry
Adriene Christian	**X**	Diana Magdaleno	**A**	Stacey Young	**X**	
Benjamin Clayton	**A**	Jennie Martin	**X**			
Thomas Cunningham	**A**	Aaronell Matta	**X**			
Darnell Duwyenie	**X**	Devona Meeks	**A**			
Patrick Forand	**X**	Maria Montes-Mendoza	**X**	***Recipient Staff***		
Kenneth Gary	**X**	Aaryana Mostafaeipour	**X**	Heather Shoop	**X**	
Marc Gilbert	**X**	Adelina Palacio	**X**	Jessica Rios	**X**	
Susana Gonzalez	**X**	Dr. Cheryl Radeloff	**X**	Tiffany Evans	**X**	
Krystal Griffin	**X**	Valerie Ricketts	**X**	Tony Garcia	**X**	
X = Present A = Absent						
Support Staff: Thomas Rodriguez-Schucker, Sara Seaburg, Nathan Hoelscher						

1. **Call to Order and Roll Call** The meeting was called to order by Co-Chair Marc Gilbert. Planning Council Support Staff conducted roll call and confirmed that a quorum was present. Members present stated conflicts of interest as required. Several members noted their agencies receive Ryan White Part A funding and complied with conflict-of-interest disclosure requirements. Absences and anticipated late arrivals were noted for the record.

2. **Welcome and Introduction of Guest(s)** Marc welcomed members, staff, and guests and provided standard reminders regarding meeting etiquette, use of the "raise hand" function, and adherence to federal regulations, Planning Council policies, and HRSA guidelines. Numerous guests introduced themselves, including representatives from AIDS United, provider agencies, community organizations, and consumers.

3. **Confirmation of Notice of Meeting Posting** Support staff confirmed that there were 6 notices of meeting postings for the month.

4. **Public comment and discussion** No members of the public requested to speak.

5. **Review/Update Committee Planning Council Activity Timeline (PCAT)** ***(For possible action)*** Support staff reviewed the timeline. The Planning Council is on task with its legislative requirements, and all items are set to be addressed.

6. **Approval of the May 27, 2026 Planning Council Minutes** ***(For possible action)***
   Vote: There was a motion to approve the minutes from May 27, 2026, by Lorenzo Stanley and seconded by Adriene Christian.

   For: (23) Brown, Candelario, Chavez, Christian, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Lazarakis, Lockhart, Martin, Matta, Montes-Mendoza, Mostafaeipour, Palacio, Radeloff, Runge, Stanley, Young
   Against: (0)
   Abstain: (3) Castro, Ricketts, Wilson

7. **Planning Council Training – Planning Council Directives and the Memorandum of Understanding (MOU) Between the Planning Council and the Recipient's Office**
   Planning Council Support provided training on Planning Council Directives and the Memorandum of Understanding (MOU) between the Planning Council and Recipient's Office. The presentation reviewed Planning Council responsibilities, including needs assessment, priority setting, resource allocation, directives, comprehensive planning, and assessment of the administrative mechanism. Members learned that directives must be based on documented needs and data rather than personal preferences and that directives are reviewed annually to assess effectiveness. Discussion also focused on the MOU's role in defining responsibilities, promoting collaboration, preventing conflicts of interest, ensuring HRSA compliance, and maintaining appropriate separation between planning and administration functions. Members discussed the importance of data sharing, communication, and partnership between the Planning Council and Recipient's Office. Questions were raised regarding the frequency of needs assessments, and staff reported that a comprehensive triennial needs assessment is currently being developed to provide more robust data for future planning efforts

8. **Review Committee Planning Council Activity Timeline**
   Planning Council Support reviewed the Planning Council Activity Timeline and upcoming responsibilities. Members discussed ongoing activities, including recipient collaboration, assessment of the administrative mechanism, preparations for the Priority Setting and Resource Allocation process, and future planning activities. Staff confirmed that all required activities remain on schedule.

9. **Recipients Reports Including Program Updates and Collaboration with the Recipients Office** ***(For possible action)***
   Heather Shoop gave the following updates:
   - The Assessment of the Efficiency of the Administrative Mechanism (AEAM) is underway, with provider surveys being completed and results expected in the coming months.
   - Preparations are also underway for the FY 2027 Priority Setting and Resource Allocation process, including compilation of extensive utilization and expenditure data.

- She reported on the upcoming participation in the Ryan White National Conference and discussed HRSA's evolving Ryan White Moving Forward initiative, which focuses on improving outcomes for individuals who are out of care or not virally suppressed.
- Efforts are underway to develop out-of-care outreach strategies in partnership with the Southern Nevada Health District and community providers. Additional outreach initiatives are being explored to address barriers affecting Latino and Hispanic communities and to improve access to care and retention services.
- Updates were also provided regarding integrated planning efforts in Nevada and Arizona, future federal reporting requirements, funding status, and ongoing collaboration with providers in Mohave County, Arizona, to address identified service gaps.
- She also reported on several capacity-building initiatives, including leadership development training, grant-writing training, and the upcoming AIDS United Cultivate Leadership Program. Representatives from AIDS United presented information about the Cultivate training program, which supports leadership development among people with lived experience and encourages greater participation in HIV planning activities.
- Additional updates included Juneteenth outreach activities, development of a Community Health Worker Scholarship Program, and expansion of the Rapid Start Response Team's partnerships throughout Southern Nevada.

Reallocation Request

Heather presented a funding reallocation request based on service utilization trends and program needs. Funds were proposed to be moved from Health Insurance Premium and Cost Sharing Assistance, Medical Case Management, Medical Nutrition Therapy, Oral Health Care, Health Education/Risk Reduction, and Referral for Health Care and Support Services into Early Intervention Services, Mental Health Services, and Outpatient Ambulatory Health Services. The proposed changes would better align resources with current demand while maintaining compliance with federal requirements.

Danny Brown Sr. made a motion to approve the above reallocation request and Maria Montes Mendoza seconded the motion.

For: (26) Brown, Candelario, Castro, Chavez, Christian, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Lazarakis, Lockhart, Martin, Matta, Montes-Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Runge, Stanley, Wilson, Young
Against: (0)
Abstain: (0)

10. Review/Update Service Category Definitions and Service Standards – Work Group Update *(For possible action)*

At this time, all updates have been completed.

11. Receive Report from the Executive Committee *(For possible action)*

Maria Montes Mendoza presented the Executive Committee report.

- The committee had approved previous meeting minutes, reviewed the Planning Council Activity Timeline, examined Planning Council Support budget expenditures, and discussed progress on the upcoming triennial needs assessment.

- Updates were also provided regarding the Assessment of the Efficiency of the Administrative Mechanism, membership compliance, community forum planning, and efforts to improve representation among young adults, consumers, and Hispanic community members.
- Members also reviewed Planning Council logo concepts and discussed revisions for future consideration.

12. FY2027 Priority Setting & Resource Allocation Process

Planning Council Support reviewed plans for the FY 2027 Priority Setting and Resource Allocation process. Members were reminded that the PSRA sessions scheduled for August 25 and August 26 would be mandatory in-person meetings. Staff reviewed meeting logistics and emphasized the importance of full participation, noting that PSRA is one of the Planning Council's most important annual responsibilities because it determines service priorities and funding allocations for the upcoming grant year.

13. Compile, review and resolve parking lot items ***(For possible action)***

Members revisited Planning Council logo concepts and discussed future website updates. No additional parking lot items required action.

14. Complete Planning Council Meeting Feedback

Members completed the Planning Council meeting evaluation survey. Logo concepts developed for the Planning Council were also displayed and discussed, with members expressing favorable opinions regarding the proposed designs.

15. Announcements by Members. ***(Discussion, all matters in this item are informational only)***

Several announcements were shared. Updates were provided regarding upcoming Empower Change HIV testing and counseling trainings, new HIV stigma training opportunities for providers, HIV Prevention Planning Group activities, acceptance of a perinatal HIV education abstract for presentation at the U.S. Conference on HIV/AIDS, and community events hosted by local organizations. Members highlighted ongoing efforts to improve HIV prevention, education, linkage to care, and community engagement throughout the Las Vegas TGA.

16. Public comment and discussion. ***(Discussion, all matters in this item are informational only)***

No public comments were received.

17. Adjournment (Action)

There was a motion to adjourn by Danny Brown and Lorenzo Stanley seconded the motion.

For: (26) Brown, Candelario, Castro, Chavez, Christian, Duwyenie, Forand, Gary, Gilbert, Gonzalez, Griffin, Hamilton, Holbert, Lazarakis, Lockhart, Martin, Matta, Montes-Mendoza, Mostafaeipour, Palacio, Radeloff, Ricketts, Runge, Stanley, Wilson, Young
Against: (0)
Abstain: (0)

Anyone desiring supporting documentation or additional information is invited to call Planning Council Support Staff at 1(888) 323-1110 or LVPCSupport@CollaborativeResearch.us

This notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at https://notice.nv.gov/ and at the following locations: (1) Clark County Ryan White Part A HIV/AIDS Program Office, 2820 W. Charleston Blvd, Suite B-15, Las Vegas, NV 89106; (2) Community Counseling Center, 714 E. Sahara Ave., Las Vegas, NV, 89104; (3) AFAN, 1830 E. Sahara Ave., Suite 210, Las Vegas, NV, 89104; (4) The Center, 401 S. Maryland Parkway, Las Vegas, NV 89101; (5) UMC The Wellness Center, 701 Shadow Lane, Las Vegas, NV 89106; and (6) Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107.

Marc Gilbert — Oct 22, 2026
Marc Gilbert (Oct 22, 2026 05:40:02 PDT)

Maria Montes Mendoza — Oct 26, 2026
Maria Montes Mendoza (Oct 26, 2026 13:14:32 PDT)